

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 6th JUNE 2005

PRESENT: CLLRS. J D DAY [Chairman], R G W BAKER, MRS A BEADLE, J BEADLE, J E DESAVE, A R MULCUCK, MRS A THROSSELL AND MRS J F THWAITES
MRS S J KAVANAGH [Clerk of the Council] & MRS N GREENAWAY [Administrative Assistant]

78. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

79. **APOLOGIES FOR ABSENCE**

Previously notified apologies were **RECEIVED** and **ACCEPTED** from Cllrs. Mrs J E DeSave, M J Porter, Mrs J A Thorpe & P A Thorpe and PC Nickels.

80. **DECLARATIONS OF INTERESTS & EXPENDITURE**

Cllrs. Day, Mulcuck and Mrs Thwaites declared an interest in item 84(b) as they are members of Ditton Bowls Club

Cllr. DeSave declared an interest in item 88 (TM/05/1418/FL) as he is acquainted with the applicant.

81. **CONFIRMATION & SIGNING OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 4TH MAY 2005**

The minutes of the above meeting were **CONFIRMED** and **SIGNED**.

82. **MATTERS ARISING**

Cllr. Mulcuck advised that he is standing down from the Community Centre Committee.

It was **NOTED** that the site meeting at the quarry with English Nature was postponed and will now take place on Tuesday 28th June 2005 at 10.30am.

83. **MINUTES OF MEETINGS HELD DURING MAY 2005**(a) **For Confirmation**(i) COMMUNITY CENTRE COMMITTEE, 9TH MAY 2005

Cllr. DeSave presented the above minutes, which were **CONFIRMED** and **SIGNED** as a correct record.

Cllr. Mulcuck advised that he thought that all three ramps in the car park were to be removed, not just the first two. He expressed concern that puddling will occur in front of this ramp when it rains and suggested that the grounds staff cut a channel through the ramp to allow the water to escape when it rains.

(ii) PLANNING COMMITTEE, 16TH MAY 2005

Cllr. Mulcuck presented the above minutes, which were **CONFIRMED** and **SIGNED** as a true record.

(iii) OPEN SPACES & AMENITIES COMMITTEE, 16TH MAY 2005

These minutes were presented by Cllr. Baker and **CONFIRMED** and **SIGNED** as a correct record.

1. Disposal of Green Waste/Bonfire site [Page28, Item 58(c)]

RESOLVED that, as a temporary measure, the grounds staff be permitted to burn waste on a specified, non sensitive area within the quarry.

Cllr. Baker advised that since making their offer, the allotment holders have sold their lawn mower and therefore will not be able to undertake the footpath cutting around their own plots at the current time.

(iv) FINANCE & ADMINISTRATION COMMITTEE, 23RD MAY 2005**1. Community Centre Refurbishment Works [Page 33, Item 71]**

RESOLVED to **RATIFY** the recommendation.

2. Vehicle Leasing Through KCC

RESOLVED to **RATIFY** the recommendation.

(b) **For Noting**

(i) DITTON FAMILY DAY COMMITTEE, 12TH MAY 2005

The above minutes were **READ** and **NOTED**. Cllr. Mulcuck advised that he is standing down from the Chair.

(ii) DITTON TWINNING ASSOCIATION, 12TH MAY 2005

These minutes were **READ** and it was **NOTED** that there is to be a further meeting on Tuesday 7th June 2005 for those people going over to France for the Bastille celebrations.

(iii) NOTES OF MEETING RE. REMEMBERANCE DAY SERVICE, 18TH MAY 2005

Cllr. Mulcuck advised that the consensus of replies have confirmed that the service should remain at the Community Centre, however, it was agreed that the atmosphere could be improved by changing the room layout. It was suggested that the seating be arranged in a 'U' shape to create more connection between those taking part in the service and the congregation.

It was also confirmed that the vast majority of replies were in favour of a more traditional service with, perhaps, 3 traditional hymns and one modern.

A further meeting to finalise arrangements will be held during August.

84. **CORRESPONDENCE**(a) **For Noting**

The following correspondence was **CIRCULATED, READ** and **NOTED**:-

Ton. & Malling Boro' Cncl: Minutes of Council, Cabinet & Committee Meetings 17.2 - 11.04.2005

Agenda & Minutes of Standards Committee

Clerks & Councils: 'Direct' May 2005, Issue 39

Plus Publishing Services: 'Local Councils Update' May 2005, Issue 67

KAPC:	<u>'Parish News', Issue 308, 21st April 2005</u>
	<u>Statement by Audit Commission on Audit Regime Review</u>
	<u>Minutes of Meeting of Working Party held 17th March 2005</u>
NALC:	<u>'Local Council Review', Vol 57 No. 1. May 2005</u>
CPRE:	<u>'Kent Voice', Spring 2005</u>
Kent County Council:	<u>'Shaping your local Health Service - The Joint Select Committee Response</u>
ROSPA:	<u>'Staying Alive', Spring 2005</u>
Maidstone Weald NHS:	<u>'Patient Link', Issue 3</u>
	<u>'Talking Point', April 2005 + Enclosures</u>
ODPM:	<u>Citizen Engagement & Public Services: Why Neighbourhoods Matter and Vibrant Local Leadership</u>
Kent Police:	<u>Maidstone & Malling Police Newsletter April/May 2005</u>
Mr P Evans 1 st Ditton Scout Group:	<u>Unauthorised parking outside Scout HQ - Copy of communication sent to Ditton Minors Football Club</u>
Nat. Playing Fields Assoc:	<u>Notice of AGM, Membership Nominations & Annual Report</u>
Kent Police:	<u>Car Incident in Quarry</u>
Action with Communities in Kent:	<u>Rural News 66 + encls.</u>
DLA Piper Rudnick Gray Cary:	<u>One Stop, 50 New Road, Ditton – Licence Transfer</u>
NatWest Mentor Services:	<u>Legal Update Issue 12 June 2005</u>
KAPC:	<u>Agenda for meeting to be held on 23rd June 2005</u>

(b) **For Decision**

- Kent Police: Invitation to Youth Crime Diversion Programme Launch
READ and **NOTED** no-one is available to attend.
RESOLVED THAT THE POSSIBILITY OF RESIDENTS ATTENDING AND REPRESENTING THE COUNCIL AT SIMILAR EVENTS BE INVESTIGATED.
- Mrs Stock: Work Experience
A request for a two week work experience place for Dominic Stock was **READ** and **NOTED**.
RESOLVED that, regretfully, this Council does not have the staff or facilities to assist with a work experience placement.
- Ditton Infants School: Funding for Christmas Party
RESOLVED that a donation of £200 be made under Section 137 of the Local Government Act 1972 to assist with the Christmas Party.
- Ditton Junior School: Funding for Christmas Party
RESOLVED that a donation of £200 be made be made under Section 137 of the Local Government Act 1972 to assist with the Christmas Party.
- Mrs Wingrove: Public Footpaths Clearance
A request for this Council to consider negotiating a contract with KCC for footpath clearance in the parish was **READ** and **NOTED**. **FURTHER NOTED** this Council does not currently have the manpower to undertake this work and, therefore, any negotiations would have to include employment of additional outdoor staff so that it would not be a financial burden on this Council.
RESOLVED to investigate this further.
- Kent County Council: Invitation to Overview and Scrutiny of the NHS Induction Day – Wednesday 15th June 2005
RESOLVED to enquire whether Mrs Day is able to attend as this Council's representative
- Ton. & Malling Boro' Cncl: Parish Partnership Panel – Invitation to Meeting on 9th June 2005
Cllr. Mulcuck agreed to attend.

Ditton Bowls Club: Bowls Club Car Park – Management of Undergrowth spreading from Quarry land

It was **NOTED** that there is hard material at the edge of the car park which prevents strimming being carried out to control the brambles and weeds.

Members were informed that it is understood that this hard material was dumped there some time ago by the Bowls Club contractors during construction works.

It was **NOTED** that it is too compacted to be able to remove it using parish equipment and it would require hiring in specialist tools.

RESOLVED that Members will visit the site to assess the situation and report back to the next Open Spaces & Amenities Committee meeting.

SLCC: Summer Seminars 2005 13th & 14th July
NOTED no-one is available to attend.

Kent Downs AONB: Invitation to Launch of the Successful Stage 1 Heritage Lottery Fund (HLF) Bid – ‘the Valley of Vision’
Cllrs. Mr & Mrs Beadle agreed to attend.

85. FINANCE

(a) Accounts Received

The following account received was **READ** and **NOTED**:-

Multi Sports:	Hire Fees	102.00
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(b) Accounts For Payment

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross: 13098.01	Nett: 9959.82
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DPC Imprest A/C:	May Reimbursement	5425.64*
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AquAid:	Still water	31.25
	Vat	<u>5.47</u>
		36.72

Clive Stanley Associates:	Webmaster services Feb – May 2005	550.00
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Forge Engineering:	Repairs to fidget station	155.00
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		Vat <u>27.13</u>	182.13
Gullands:	Legal Fees	2730.00	
		Vat <u>475.00</u>	3205.13
Gullands Solicitors:	Land at Bell Lane re. Wealdoval	1554.40	
		Vat <u>262.50</u>	1816.90
Kent County Council:	Pitch marker; stationery; 2 x mouse; Dust mat; refuse sacks; bin; bowl; Cllrs. Name Badges, Goal nets	243.77	
		Vat <u>42.65</u>	
		286.42	
	LES S: Credit Note S9154484	<u>15.16-</u>	271.26
Land Technics:	Tractor routine service	231.53	
	Parts	15.48	
		Vat <u>43.23</u>	290.24
Lawrence Insurance:	Traders Combined		7414.10
Mid Kent Water:	KBRG	23.08	
	Toilet Block NRRG	13.57	
	Bowls Club/Grounds	<u>41.42</u>	78.07
Mower Plant:	Honda Mower Serial No. MZBU 8235271	918.72	
		Vat <u>160.78</u>	
		1079.50	
	Less Credit Note 420 - Rtn'd Goods	19.68-	
		Vat <u>3.44-</u>	1056.38
Nildram:	ADSL IP	37.00	
		Vat <u>6.48</u>	43.48
Park Leisure:	Supply & install new play Equipment	9797.00	
		Vat <u>1714.48</u>	11511.48
Parker Merchanting:	Super Wipe; Speedline	56.98	
		Vat <u>9.97</u>	66.95
Parkfoot Garage Ltd:	April Toyota Diesel	35.94	
		Vat <u>6.29</u>	42.23
RBS Accounting:	EOY Closedown for 2004/2005 Cost re-allocations & accounts	345.00	

	42		
	Reorganisation	395.00	
		740.00	
		Vat <u>129.50</u>	869.50
Sage:	Laser Payslips	44.00	
	Carriage	5.00	
		Vat <u>8.58</u>	57.58
Three Towns Office:	Postage books; 'Stick it' Boards	101.65	
		Vat <u>17.78</u>	119.43
Travis Perkins:	Plywood; Ballast; Evostick; Mastercrete; Liteglaze etc.	126.27	
		Vat <u>22.11</u>	148.38

Breakdown of Expenditure from Imprest Account during May 2005

Brought Forward 1 st May 2005		538.68
Add: PC reimbursement		<u>5461.32</u>
		6000.00
Deduct: May Expenses		
Postage Stamps	72.00	
Inland Revenue	4737.09	
Washing Machine Repairs	45.30	
Mr Rothwell, Caretaking Wages Week ending 27 th May 2005	393.00	
Mrs T Carter-Rees, Deposit refund (re-issued cheque)	75.00	
Burham Football Club - Deposit Refund	100.00	
Voucher Charge	<u>3.25</u>	<u>5425.64</u>
		574.36
Sum drawn 2 nd June 2003		5425.64*
BALANCE		<u>£6000.00</u>

*Sum required to restore balance to £6000

(c) Direct Debits - Paid During April 2005

The following direct debits paid during April 2005 were **READ, APPROVED & NOTED**:-

[i] DITTON PARISH COUNCIL ACCOUNT

01.04.05	Mobile Telephone	16.02
05.04.05	WPA Health Care	380.15
07.04.05	RBS Mentor	284.35
18.04.05	C F Asset Finance [Computer Lease]	846.98
20.04.05	Pace Petroleum	25.61
24.04.05	Siemens Financial Services	564.00
23.04.05	Nat West Bank Line	43.25
20.04.05	Nat West Business Card	45.63
28.04.05	Euphony Communications	11.06

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

01.04.05	Sky Business	227.95
12.04.05	Post Office Ltd	58.52
20.04.05	Scottish Courage - Stock	4578.59
21.04.05	Beer Cellar	1159.33
22.04.05	HMC &E- Gaming Machine	124.00
25.04.05	BOC Manchester - Beer Gas	211.50
28.04.05	Walkers Snacks Ltd	220.27
30.04.05	Nat West Account Charge	55 00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

20.04.05	Tonbridge & Malling BC - Business Rate	1405.52
30.04.05	Nat West Account Charge	55.00

(d) Account Paid Between Meetings

Berry & Berry: Legal Fees 2500.00

(e) Internal Audit Report - 3rd Visit

The Internal Audit Report was **READ** and the comments relating to rationalising the number of bank accounts and cost benefit analysis for the bars were **NOTED**.

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The Chairman moved that the meeting be adjourned to permit members of the public to raise any matters for the Council's attention.

ADJOURNMENT

Mr Vaughan of 84 Woodlands Road advised the Council of his concern and annoyance at the weeds outside of his property boundary, which are encroaching on his garden and spreading seeds.

The Clerk and Cllr. Rowe agreed to investigate responsibility for this land and ensure it is dealt with as quickly as possible.

Mr Sellick of 45 Bradbourne Lane advised that he was attending in connection with his planning application and to hear the Council's comments on his amended plan.

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The meeting was reconvened.

86. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

Co. Cllr. Geoff Rowe reported on the following matters:-

- **Parish Partnership Panel** - next meeting 9th June 2005
- **Public Transport Panel** - next meeting 21st June 2005
- **Disability Working Party** will meet on 16th June - any concerns to be forwarded to Geoff Rowe
- **MAVB Annual General Meeting** will take place on 5th July
- **Bus Priority Measures** - work commenced on the A20 London Road junction with Hermitage Lane during the end of May and will take 5 weeks to complete.
- **S E Planning Aid** - this gives independent planning advice and assistance to individuals and community groups in the South East of England
- **Minerals and Waste Discussion Packs** - KCC as Minerals & Waste Planning Authority is charged with preparing a new Framework for minerals and waste planning in Kent. A copy was handed to the Council. NOTED A RESPONSE IS REQUIRED BY 1ST JULY 2005.
- **Members Grants** - this Council is eligible to apply again this year.
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- **KCC election** - Co. Cllr Rowe thanked everyone for their support and is pleased to accept the honour to serve for a further 4 years. He looks forward to working together in a partnership with Parish, Borough and County Councils.

87. **REPORT FROM COMMUNITY POLICE/PARISH WARDEN**

P C Nickels had previously tendered his apologies due to work commitments but had provided crime figures for April and May which were **READ** and **NOTED**.

88. **PLANNING MATTERS**(a) **Plans Received for Comment**

TM/05/01373/FL Rear Conservatory 11 Wilton Drive
RESOLVED NO OBJECTION

TM/05/01329/FL Erection of garages for units 1 & 2 Sheldon Court
RESOLVED NO OBJECTION

TM/05/01418/FL Revised design of dwelling and siting of garage 45 Bradbourne Lane
RESOLVED NO OBJECTION

TM/05/01013/FL Demolition of existing building and residential redevelopment comprising total of 125 one, two & three bedroom dwellings 62 car barns, 120 parking spaces, access roads & landscaping New Road Business Est
RESOLVED THIS COUNCIL WOULD HOPE THAT CARE IS TAKEN TO ENSURE THAT ALL CONTAMINATED MATERIALS AND SOIL ARE REMOVED FROM SITE

TM/05/01438/FL Erection of four dwelling houses and two garages Sheldon Court
RESOLVED THIS COUNCIL STRONGLY OBJECTS TO THIS APPLICATION AT IT BELIEVES IT WOULD LEAD TO OVER INTENSIFICATION OF THE SITE WHICH IS WITHIN A CONSERVATION AREA. THIS COUNCIL HAS A GENUINE WORRY THAT THE DEVELOPER IS ATTEMPTING TO GAIN AS MUCH AS POSSIBLE AT THE EXPENSE OF THE CHARACTER OF THE LOCALITY. THE ADDITIONAL

PROPERTIES WOULD ALSO LEAD TO THE LOSS OF THE VIEW OF THE OAST HOUSES.

TM/05/01364/RD Details of tree protection, dormice

survey and translocation of soils
submitted pursuant to conditions
3, 7 & 8 of planning permission
TM/04/03577/FL extension to
existing all weather training gallop Kiln Barn Farm
ADDITIONAL INFORMATION
REGARDING DORMOUSE SURVEY
AND MITIGATION

RESOLVED NO OBJECTION

TM/05/01565/FL One storey front extension & two
storey side extension with garage 11 Cobdown Close
RESOLVED NO OBJECTION

TM/05/01589/LRD Details of barn repair etc: submitted
Pursuant to condition 3 of consent
TM/05/00282/LB: Listed building
Application: revised scheme for the
conversion of clubhouse oast to two
residential properties and conversion
of barns to residential units with
associated car parking and amenity Clifford Sheldon Club Hs
space 572 London Road
RESOLVED NO OBJECTION

TM/05/1631/LRD Details of joinery for the barn
Submitted pursuant to condition
1 of consent TM/05/00282/LB
Listed Building Applications for
The conversion of clubhouse oast
to two residential properties and
conversion of barns to residential
units with associated car parking Clifford Sheldon
and amenity space Clubhouse
572 London Road
RESOLVED NO OBJECTION

TM/05/1710/FL Enlargement of rear dormers 35A B/Bourne Lne
RESOLVED NO OBJECTION

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3

The following decisions were **READ** and **NOTED**:-

TM/05/01008/FL Conversion of garage into kitchen
Extension 44 Acorn Grove
GRANTED WITH CONDITIONS

TM/05/00954/FL First Floor rear extension 21 Ditton Place
GRANTED WITH CONDITIONS

TM/05/00840/FL Single Storey Rear Extension 19 Orchard Grove
GRANTED

20

Tm/05/00792/FL Change of use to powder coating Units B & C Link
 plant and erection of chimneys Belling ham Way
GRANTED

TM/05/01025/TPOC 20% crown reduction and thinning
 Of seven Sycamore to match the
 Trees in neighbouring garden
 TPO 12-06-11 15 Ditton Place
GRANTED

(c) **'B' Lists**

The following 'B' Lists were **CIRCULATED, READ** and **NOTED**:-

05/18 - 9.05.2005; 05/19 - 16.05.2005; 05/20 - 23.05.2005

(d) **Minutes/Notes/etc. of Area 3 Planning Sub-Committee**

The above document was **READ** and **NOTED**.

(e) **Application under Section 73 for removal of condition 14 of planning permission TM/96/00238/FL (seven industrial units) to allow 24 hour movement of heavy goods vehicles at Priory Park, Ditton Court Quarry, Mills Road, Quarry Wood, Aylesford, Kent - Application TM/04.04376/FL**

An invitation, which had been previously circulated to the Chair and Vice-Chair of Planning Committee plus Chair of the Council, to speak on the above application at Area Planning Committee 3 on 26th May 2005 was **READ** and it was **NOTED** no-one was available to attend.

Members were advised that Borough Councillors were minded to refuse the application at the above meeting but will seek clarification of the legal implications before making a final decision.

(f) **County Lengthsmen**

A communication from Kent Highway Services, introducing their proposed new County Lengthsmen Scheme, was **READ** and it was **NOTED** that each parish council

will need to nominate a co-ordinator who will liaise with the Kent Highway services and attend periodic site meetings.

Cllr. Mulcuck and administrative assistant Mrs Greenaway were jointly nominated and both accepted.

(g) **Highways Agency - South East Roadworks & Traffic Information Leaflet - May to August 2005**

Cllr. Mulcuck advised Members of the intended works and overnight closures at junctions 2 & 3 of the M20 during this period.

(h) **Hermitage Quarry**

[i] TM/03/2784 - INVITATION TO SITE VISIT 14TH JUNE 2005

Cllr. Baker agreed to attend this site visit.

[ii] FURTHER DETAILS IN CONNECTION WITH THE FOLLOWING APPLICATIONS AND AN OPPORTUNITY TO SUBMIT ADDITIONAL COMMENTS

TM/03/2784 – Extraction of Ragstone & Hassock and processing on site for sale as construction aggregates. Restoration by back filling with inert waste

TM/03/2782 - (previously TM/03/TEMP/0059) - variation of conditions of planning permission TM/88/295 (restoration and working scheme); and

TM/03/2787 - (previously TM/03/TEMP/00962 – Variation of conditions of permission TM/95/761 – (working and restoration scheme for the Southern Extension

RESOLVED this Council has no additional comments to make.

89. **KENT COUNTY COUNCIL PENSION FUND**

(a) **Actuarial Valuation as at 31st March 2004**

Document **READ** and **NOTED**.

(b) **Local Government Pension Scheme (LGPS) - Important Changes to the Scheme Regulations**

Information, circulated, **READ** and **NOTED**.

(c) **Local Government Pension Scheme Regulations - Amendment Regulations 2004**

RESOLVED to amend this Council’s policy in respect of Regulation 32(8)(A), 121(8) and 52 as follows:-

- **Regulation 32(8)(A)**

If a scheme member wishes to aggregate the most recent of their periods of previous scheme membership with their current membership, it is the policy of Ditton Parish Council that the election to do so must be made within 12 months of the Pension Section being notified that the employee has again become an active member of the Kent Scheme.

Where a person was an active member of the Kent Pension Scheme on 1st April 2004 an election must be made no later than 31st December 2005.

- **Regulation 121(8)**

If a scheme member wishes to transfer any pension benefits they have built up in other schemes to the Local Government Pension Scheme, it is the policy of Ditton Parish Council that the election to do so must be made within 12 months of the Pension Section being advised that the employee had become an active member of the Kent Scheme.

Where the person was an active member of the Kent Pension Scheme on 1st April 2004 an election must be made no later than 31st December 2005.

- **Regulation 52**

It is the policy of Ditton Parish Council only to grant extra pension scheme membership to employees under regulation 52 of the Local Government Pension Scheme 1997 , where there is a proven total benefit to the organisation which includes any costs that might be borne by the authority. Additional service will not be granted in respect of pre April 1972 service, which at the point of retirement had not yet been up-rated.

90. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

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In view of the confidential nature of the following items, the remainder of the meeting will be closed to the press and public in accordance with Standing Orders 27 & 50.

91. **PERSONNEL MATTERS**

(a) **Appointment of Administrative Assistant**

Members were advised that following interviews with applicants selected by the Agency, Amanda Davis was selected and commenced her employment with the Council today, 6th June 2005.

Details of the appointment are recorded in the Confidential Memorandum Book Ref. CM 324.

(b) **Grounds Staff Training**

A request from the Clerk for the outside staff to attend an 'Inspecting Children's Playgrounds' training day on 12th July 2005 at a total cost of £225.00, was **NOTED**.

RESOLVED to accede to this request.

(c) **Grounds Staff Situation**

It was **NOTED** that a member of the grounds staff will be going into hospital for an operation on 20th June 2005 and could be off work for 2 - 4 weeks. **FURTHER NOTED** that another member of the outdoor staff will also be on holiday during this period.

RESOLVED a suitably experienced person be engaged as temporary cover for this period.

92. **LAND AT BELL LANE**

NOTED that the highways agency have made a holding objection to the application, pending details of the affect this will have on traffic generation at junction 4 of the M20.

93. **CONFIDENTIAL MEMORANDUM BOOK**

(a) **Ex-Cleaner/Caretaker** [Ref: CM321]

Confidential Memorandum CM321 was **READ, CONFIRMED** and **SIGNED**.

(b) **Personnel Matter** [Ref: CM322]

Confidential Memorandum CM322 was **READ, CONFIRMED** and **SIGNED**.

(c) **Ex-Cleaner/Caretaker** [Ref: CM323]

Confidential Memorandum CM323 was **READ, CONFIRMED** and **SIGNED**.

94. **CLOSURE**

The meeting closed at 9.57pm.

Chairman
4th July 2005