

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 4th APRIL 2005

PRESENT: CLLRS. J D DAY [Chairman], M J PORTER [Vice-Chairman], R G W BAKER, MRS A BEADLE, J BEADLE, MRS J E DESAVE, J E DESAVE, A R MULCUCK, MRS M MULCUCK, MRS J THORPE, P A THORPE, MRS A THROSSELL & MRS J THWAITES
MRS S J KAVANAGH [Clerk of the Council] and MRS N GREENAWAY [Administrative Assistant]

633. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

634. **APOLOGIES FOR ABSENCE**

Apologies previously notified by Co. Cllr, Rowe were RECEIVED and ACCEPTED.

635. **DECLARATIONS OF MEMBERS' INTERESTS & EXPENSES**

Cllr Day declared an interest in item 642(a) as he had recently paid for an allotment half-plot. Cllrs DeSave, Mrs DeSave and Porter declared an interest in item 643(a) as they are acquainted with the applicant at 45 Bradbourne Lane.

636. **CONFIRMATION AND SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 7st MARCH 2005**

The minutes of the above meeting were CONFIRMED and SIGNED as a correct record.

637. **MATTERS ARISING**

There were no matters arising which have not been included on the agenda.

638. **MINUTES OF MEETINGS HELD DURING MARCH 2005**

(a) **For Confirmation**

(i) **COMMUNITY CENTRE COMMITTEE - 14TH MARCH 2005**

These minutes were presented by Cllr. DeSave and CONFIRMED as a true record.

1. Refurbishment of Corridor [Page 328, Item 606]

It was NOTED that the quote that had been chosen had not included an amount for plastering work (as originally thought) and therefore the full price

for this work would be more than £10,000. Therefore, invitations to tender for this work had been advertised on noticeboards.

RESOLVED the Clerk and two Members be present when the tenders are opened.

(ii) **PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE - 21ST MARCH 2005**

As the Chairman was not present at the meeting, these minutes were presented by Cllr Mulcuck and **CONFIRMED** as a true record.

(iii) **OPEN SPACES & AMENITIES COMMITTEE - 21ST MARCH 2004**

These minutes were presented by Cllr Baker and **CONFIRMED** as a true record.

(b) **For Noting**

(i) **DITTON FAMILY DAY COMMITTEE, 10TH MARCH 2005**

These minutes were **READ** and it was **NOTED** that it had been suggested it would be good to have a special finale to commemorate the 400th Anniversary of Guy Fawkes and the 200th Anniversary of the Battle of Trafalga at this year's firework display.

RESOLVED the Clerk to speak to firework display company to ask if such a finale would be possible and the cost involved.

(ii) **DITTON TWINNING ASSOCIATION, 10TH MARCH 2005**

These minutes were **READ** and it was **NOTED** that the recent visit by the French was a great success.

639. **CORRESPONDENCE**

(a) **For Noting**

The following correspondence was **CIRCULATED, READ** and **NOTED**:-

Mayor's Office T&MBC: Letter of Thanks re. Mayor's Charity Dance

Tonbridge & Malling Boro' Cncl: Performance & Finance 2004-06

Minutes of meetings held 14.12.04 - 08.02.05

Formula Grant 2005/06 - Copy of communication sent from Cllr. Mark Worrall to the Minister for Local & Regional Government

Mid Kent Water: Details of MKW Reinstatement Services

DEFRA: Partnership in Rolling out Broadband to Rural Communities

Quality Parishes and Parish Planning

Kent Police:	<u>Maidstone & Malling Newsletter for Parish Councils, February 2005</u>
KAPC:	<u>Membership Information for 2005/2006 + Encls.</u> <u>Parish News – Issue 307, March 2005 + encls</u>
Maidstone & Tunbridge Wells NHS:	<u>Open Hospital – Health Events</u>
Maidstone Weald NHS:	<u>Expert Patient Programme (EPP) Open Day 17/5/2005</u>
Kent Wildlife Trust:	<u>Registering of Land for the Single Payment Scheme</u>
Plus Publishing Ltd:	<u>Local Councils Update</u> <u>Clerk & Councils Direct, March 2005 – Issue 38</u>
Malling Citizens Advice Bureau:	<u>Letter of Thanks</u>
Malling Area Volunteer Burear:	<u>Letter of thanks</u>
Ditton Heritage Centre Ltd:	<u>Letter of thanks</u>
CPRE:	<u>'Fieldwork' March 2005</u> <u>'Countryside Voice', Spring 2005 + Encls.</u>
Action with Communities in Rural Kent:	<u>'Rural News'</u> <u>'Oast to Coast, Spring 2005</u>
Canine Crisis:	<u>Newsletter 33, Spring 2005</u>
Business Link	<u>Business Works, Issue 3 – March 2005</u>
<u>For Decision</u>	
Ton. & Malling Borough Cncl:	<u>Gardening for Wildlife Award Scheme</u> Cllr Mrs Throssell will ask Mike Easterbrook if he would like to attend on the Council's behalf. It was also suggested that the Council needs to look at ways in preserving Ditton Court Quarry as an area of interest for conservation and nature. Cllr Beadle will contact the Geological Society and Cllr DeSave will review all the information he has on the quarry.
ADAS:	<u>New Website – Short Presentation for Parish Councils</u> This was READ and NOTED .
Kent Police:	<u>Invitation to Launch of the New Maidstone & Malling Neighbourhood Policing Unit</u>

Cllrs Mr & Mrs Beadle agreed to attend this meeting.

640. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

A written report submitted by C. Cllr. Geoff Rowe was read by the Chairman as follows:-

- **Highway Maintenance – New arrangements:** As from the first of this month TMBC will no longer be dealing with highway maintenance. All highway problems should now be directed to the KCC Highways Hotline 08458 247 800.
- **Carriageway Maintenance Bids** have been made for Kiln Barn Road/ New Road south of Ragstone Court to St. Peters Road and from St.Peters Road to A20 London Road.
- **Joint Transport Board:** At the last meeting it was reported that £50k had been identified for the Woodland Parade Enhancement Scheme and that the design was being finalised. Legal agreements and the tender process is now in hand.
- **Maidstone and Malling Police BCU** have set up a Neighbourhood Policing system which will commence on the first of this month,. Ditton will be sharing arrangements with Larkfield. PC Nickols will be the dedicated PC and support will be given by a PCSO for Larkfield and a KCC Community Warden for Ditton. Further details will follow with regards to dedicated mobile phone and land line numbers. This dedicated team is as a result of demand and crime pattern analysis.
- **Maidstone and Tunbridge Wells NHS Trust** have an open evening from 6-8pm at the Post Graduate Centre at Kent and Sussex Hospital. This follows on from the one on 30th March in Maidstone.
- **Ditton Junior School Eco Project:** Since the last meeting Cllr. Rowe has been able, through surplus, to offer Mr Holder a small contribution of £469.83p towards the Eco Project at his school. He thanked Ditton Parish Council members for advising him of this project in Ditton.
- **KCC Elections:** Thursday 5th May will be the elections for the next Kent County Council. Cllr. Rowe has been nominated and his nomination has been accepted. If any members of Ditton Parish Council have any issues that they wish to raise with him then he would be pleased to hear from them (01622 719112). If he has any unfinished business with the Parish Council, he I would appreciate notification.

641. **REPORTS FROM COMMUNITY POLICE OFFICERS**

There was no police representative present.

642. **FINANCE**

(a) **Accounts Received**

The following accounts received were **READ** and **NOTED**:-

RBS (DCK Beavers): Reimbursement of Seminar Costs

52.87

Multi Sport:	Hire Fees March 2005	1063.75
Allianz Cornhill:	Insurance Claim Safety Surfaces KBRG	537.50
Mr Edwards:	Football Pitch Fee 30.12.2004	20.00
Ditton Bowls Club:	Maintenance charge 3 rd Quarter 2004/05	651.37
Mr & Mrs Day:	Allotment Rent & Key Deposit	10.50

(b) **Accounts Received for Payment**

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	March	GROSS	12534.85	NET	9163.83
DPC Imprest A/C:	Reimbursement				4650.63*
AquAid:	Still Water		17.97		
		Vat	<u>3.15</u>		21.12
B & S Chains:	Swing Parts		11.36		
		Vat	<u>1.99</u>		13.35
B T:	Fax Line		49.33		
	2 nd Booking Line		41.15		
	Clerks Line		<u>41.15</u>		
			131.63		
		Vat	<u>23.03</u>		154.66
CPRE:	Annual Subscription				25.00
Gullands:	Legal Fees		2869.90		
		Vat	<u>502.23</u>		3372.13
KAPC:	Annual Subscription & Local Council Review				964.05
Kent County Council:	Pitch Marker, Stationery		106.25		
		Vat	<u>18.59</u>		
			124.84		
	Less Credit Note TS134038		<u>-8.11</u>		116.73
Kent County Council:	Superannuation Fund				11,965.37
Netbox5:	1 Hour on site call out for Printer set up		95.00		
		Vat	<u>16.63</u>		111.63
Nildram:	ADSL-1PM		5.00		
	DSLPRO500		32.00		
		Vat	<u>6.48</u>		43.48

Parkfoot Garage Ltd:	February Toyota Diesel	71.79	
		Vat <u>12.56</u>	84.35
Seeboard:	Energy charges - multisport	490.99	
	Floodlights & mess room	Vat <u>85.92</u>	576.91
Three Towns Office Equipment Ltd:	Stationery & Sundries	103.42	
		Vat <u>18.09</u>	121.51
Travis Perkins:	Materials for Mess Room Construction	555.75	
		<u>97.25</u>	653.00
Unison:	Subscriptions (deducted from Staff members salaries)		416.25

PARISH COUNCIL IMPREST ACCOUNT - Expenditure during March 2005

Brought Forward 1 st March 2005		1480.41
Add: PC reimbursement		<u>4519.59</u>
		6000.00
Deduct: March Expenses		
	Voucher Charge	3.25
	Inland Revenue	4207.15
	Postage Stamps	63.00
	Community Centre Expenses	114.92
	Mess Room Materials	130.13
	Framing Cllrs. Photograph	21.00
	Petty Cash	<u>111.80</u>
		<u>4650.63</u>
Balance		1349.37
Sum drawn 4 th April 2005		<u>4650.63*</u>
		<u>6000.00</u>

*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During February 2005**

The following Direct Debits were **READ, APPROVED** and **PAID**:-

[i] DITTON PARISH COUNCIL ACCOUNT

02.02.05	02	16.43
04.02.05	WPA Health Care	351.99
08.02.05	RBS Mentor	284.35
22.02.05	Nat West Bankline	46.50
28.02.05	Euphony	24.80

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

02.02.05	Sky Business	227.95
08.02.05	Post Office Ltd	29.26
21.02.05	Scottish Courage - Stock	2523.00
21.02.05	The Beer Seller	620.51
22.02.05	H MC & E Gaming Machine	124.00
25.02.05	BOC Manchester - Beer Gas	211.50
25.02.05	Nat. West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE

25.02.05	Nat. West Account Charge	55.00
25.02.05	Historic Staatement Fee	5.00

(d) Chairman's Allowance/Expenses

A memo regarding the payment of the Chairman's Allowance and expenses, which had previously been **CIRCULATED**, was **READ** and **NOTED**.

643. PLANNING MATTERS(a) Plans Received for Comment

Borough and Parish Cllr Porter requested it be **NOTED** that his comments and decisions on planning applications at this meeting are a preliminary view and, in accordance with the Code of Conduct, he will look at all applications afresh at Borough Council level.

TM/05/00792/FL	Change of use to powder coating Plant and erection of chimneys	Komfort Office Envs Unit B & C Link 20 Bellingham Way
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RESOLVED NO OBJECTION SUBJECT TO THE BOROUGH COUNCIL BEING SATISFIED THAT EMISSIONS FROM THE NEW CHIMNEYS WOULD NOT BE HARMFUL TO THE ENVIRONMENT.

TM/05/00805/RD	Details of access drive submitted Pursuant to conditions 10 & 11 of Consent ref: TM04/03721/FL Detached dwelling to rear	45 Bradbourne Lane
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RESOLVED NO OBJECTION

TM/05/00840/FL	Single Storey Rear Extension	19 Orchard Grove
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RESOLVED NO OBEJCTION

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No 3

It was **NOTED** that no decisions were notified during past fourteen days.

(c) 'B' Lists

The following 'B' Lists were **CIRCULATED**, **READ** and **NOTED**:-

05/10 - 14.03.2005

(d) **Agenda, Minutes & Notes of Area 3 Sub Committee**

These were **READ** and it was **NOTED** that the application by Gallaghers to extend the all weather gallop at Kilnbarn Farm had been refused on the grounds that it would result in the loss of semi-natural woodland.

(e) **Kent Highways Partnership and Kent Design** - Communication from T&MBC

READ and **NOTED**.

644. **DITTON GAZETTE**

The Chairman **REPORTED** that the Spring issue was with the printer and should be distributed shortly. He advised that he had commenced work on the June issue and would welcome any items as soon as possible.

645. **MAINTENANCE OF SCHOOL GROUNDS**

(a) **Acceptance of Quotation - Ditton Junior School**

A communication from the Junior School accepting this Council's quotation to maintain the School grounds was **READ** and **NOTED**.

(b) **Acceptance of Quotation - Ditton Infant School**

A communication from the Infant School accepting this Council's quotation to maintain the School grounds was **READ** and **NOTED**.

646. **KENT COMMUNITY WARDENS**

It was **NOTED** that a Community Warden had been appointed for Ditton and it was hoped that PC Ford would bring her to a Council Meeting to introduce her to Members.

647. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

There were no matters arising.

648. **ANNUAL PARISH MEETING**

It was **NOTED** that the two invited speakers had both accepted the invitation to speak at the Annual Parish Meeting.

The Chairman moved that in view of the confidential nature of the following items on the agenda, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27 & 50.

649. **LAND AT BELL LANE**

It was **NOTED** that this Council's Solicitor hoped to receive a draft contract for signature very soon. If necessary, an extraordinary meeting may need to be called to sign the contract.

650. **EX-CLEANER/CARETAKER**

Cllr Beadle confirmed that this Council's witness statements had been completed and sent to the Solicitor.

651. **CLOSURE**

The meeting closed at 9.00pm.

Chairman
4th May 2005