

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON WEDNESDAY 3RD OCTOBER 2007

PRESENT: CLLRS. M J PORTER (Chairman), JOHN BEADLE (Vice-Chairman), B ANGEL, MRS AUDREY BEADLE, MIKE BRINE, W CORDWELL, M LANDER, A R MULCUCK, D H NUNN, B D STONE, MRS A THROSSELL & MRS J F THWAITES. COUNTY CLLR. G ROWE, PC. M RODDICK & PCSO. L BISHOP. MRS S J KAVANAGH (Clerk of the Council) & MRS N GREENAWAY (Admin. Asst).

285. OPENING OF MEETING

The Chairman opened the meeting at 7.30pm.

286. APOLOGIES

Apologies were RECEIVED from Cllr. R G W Baker. The previously notified reasons for absence were **APPROVED** by the Council.

The Chairman moved that Agenda item 10 be taken next to enable PC Matt Roddick and PCSO Lia Bishop to return to their policing duties.

287. REPORT FROM COMMUNITY POLICE OFFICER

PC Roddick reported on the crime figures for September as follows:-

- 11 total crimes
- 1 criminal damage
- 3 vehicle crimes, one of which was theft of a vehicle
- 2 burglaries
- 5 others

August crime figures totalled 22. The crime figures for September last year totalled 15.

PC Roddick reported that he and PCSO Lia Bishop have now received training on the CCTV.

It was **NOTED** that residents have complained that the youths, who gather in cars in the Community Centre car park, have been seen wheel spinning and speeding out of the exit and racing along Kilbarn Road and New Road when they leave. PC Roddick advised that he has spoken to them and it appears that there may be two groups. He asked if it was possible to have a sign at the car park exit, asking that consideration be given to residents when leaving and that he had obtained a quotation for a suitable sign which he will pass to the Clerk.

RESOLVED to pass this request and quote information to the Open Spaces and Amenities and Community Centre committees.

PC Roddick advised that there is legislation to deal with speeding drivers and asked that any information regarding cars racing through the village to be passed to him, to ensure it is dealt with quickly.

Members raised the following matters with PC Roddick:-

- Usefulness of CCTV
- Staff car broken into
- Speeding cars

The PCSO, Lia Bishop, reported that she has recently confiscated alcohol and cigarettes from minors in the village and they are now getting the message.

288. **DECLARATION OF INTERESTS & EXPENDITURE**

Cllr. Stone declared a personal interest in item 291(d) as he is related to the Guide Leader and item 296 as he is a member of the Borough Council's Planning Committee.

Cllr. Mulcuck and Mrs Thwaites declared a personal interest in item 291(b)(i) as they are members of the Heritage Centre.

Cllr. Lander declared a prejudicial interest in item 299 and left the meeting, as he is a close friend of the residents.

289. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 3rd SEPTEMBER 2007**

The minutes of the above meeting were **CONFIRMED** and **SIGNED** as a correct record.

290. **MATTERS ARISING**

(a) Continuity of KCC Community Wardens [Page 123, Item 217] -

A response to this Council's letter of complaint was **READ** and their comments **NOTED**.

RESOLVED to write and enquire why they cannot rotate wardens when they have operational problems to ensure that parishes do not lose their wardens for months at a time.

291. **MEETINGS HELD DURING SEPTEMBER 2007**

(a) Community Centre Committee, 10TH September 2007 - Circulated

The above minutes were presented by Cllr. Beadle and, following one amendment, were **CONFIRMED** and **SIGNED** as a true record.

- (i) CONSULTATION ON LOCKING OF TOP GATE IN PEAR TREE AVENUE

It was **NOTED** that this recommendation has been superseded by a vote taken at the open meeting on 26th September 2007 when it was agreed that the gate would be locked on Saturday evenings from 9.00pm to 8.00am for a trial period of one month.

RESOLVED to **RATIFY** this decision.

- (i) OAKEN HALL WEDDINGS [Page 138, Item 243]

RESLOVED to **RATIFY** the recommendation.

- (b) Planning Highways and Transportation Committee , 17TH September 2007 -

The above minutes were presented by Cllr. Mrs Throssell and **CONFIRMED** and **SIGNED** as a correct record.

- (i) DITTON HERITAGE CENTRE

The recommendation regarding third party funding for the Heritage Centre's Wren Application and this Council's agreement to an interest free loan, was **READ** and the recommendation to review the matter to ascertain if the loan could become a donation was discussed.

It was **NOTED** that the enclosures were not sent with the letter as stated.

RESOLVED to request details of their financial situation and also ask if they could give a presentation on the Heritage Centre before the Parish Council meeting on Monday 5th November 2007 at 7.00pm.

- (c) Open Spaces and Amenities Committee, 17TH September 2007

The above minutes were presented by Cllr. Mrs Thwaites and **CONFIRMED** and **SIGNED** as a correct record.

- (d) Finance & Administration Committee, 24TH September 2007

The above minutes were presented by Cllr. Porter and **CONFIRMED** and **SIGNED** as a correct record.

- (e) Family Day Committee, 5TH September 2007 - Circulated

The above minutes were **READ** and **NOTED**.

292. **CORRESPONDENCE**

- (a) **For Noting**

The following correspondence was CIRCULATED, **READ** and **NOTED**:-

Mr & Mrs Martin:	<u>Bus Stop Opposite T A Centre</u>
Press Publishing:	<u>'Clerks & Council's Direct, Issue 53</u> <u>'Local Council's Update, Issue 95</u>
NALC:	<u>'LCR' - Volume 59, No.3 September 2007</u>
SLCC:	<u>'The Clerk' - Vol 37, No 5 September 2007</u>
Ton. & Malling Crime Prevention Panel:	<u>Minutes of Meetings held 25th June 2007</u>
Ton. & Malling Borough Council:	<u>Parish Partnership Panel Minutes 13th September 2007</u>
Environment Agency:	<u>Allington Energy from Waste Facility</u>
Ditton Twinning Association:	<u>Letter of thanks</u>
Mr & Mrs L Mace:	<u>Letter of Thanks</u>
Leybourne Parish Council:	<u>Household Waste Recycling Centre</u>
KAPC:	<u>Minutes of Area Meeting held 14th June 2007</u> Parish News - Issue 327, 17 th September 2007 + enclosures.
Crime Prevention Panel:	<u>Minutes of meeting held 17th September 2007</u>

(b) **For Decision**

Ton. & Malling Borough Cncl:	<u>Notice of Meeting of Panel on 1st November 2007 and request for agenda items by 4th October 2007</u> RESOLVED THIS COUNCIL HAS NOTHING IT WISHES TO PLACE ON THE AGENDA
KAPC:	<u>Finance Information Day, 29th October 2007</u> CLLR. NUNN ADVISED HE WOULD LIKE TO ATTEND.
Le Chateau Boujut (Rang du-Fliers)	<u>Wine Festival</u> An invitation to attend a wine festival on 6 th October was READ and NOTED .

RESOLVED THAT AS THE INVITATION WAS RECEIVED ONLY THIS DAY, IT IS NOT POSSIBLE TO ARRANGE A VISIT AT SUCH SHORT NOTICE

293. **FINANCE**(a) **Accounts Received**

The following accounts received were **READ** and **NOTED**:-

Multi Sports:	Income	36.00
Ditton United FC:	Pitch Fees	150.00
Ditton Junior School:	Grounds Maintenance	489.73
Ditton Infant School:	Grounds Maintenance	112.31
KMS:	Ditton Gazette Advertisement	60.00
R Caine:	Ditton Gazette Advertisement	35.00
Ditton Minors FC :	Water Reimbursement NRRG	26.39

(b) **Accounts for Payment**

RESOLVED the following accounts be **ACCEPTED**, **APPROVED** and **PAID**:-

Salaries:	September	Gross: 14556.95	Net: 10882.20
DPC Imprest A/C:	Reimbursement of Expenses		1043.91
Kent County Council:	Superannuation - August		2732.64
AquAid;	3 X Still water	19.47	
		Vat <u>3.41</u>	22.88
Ditton Community Centre:	Hire of Hall - Hallowe'en Dance		258.00
EDF Energy:	Multi Sports, Guide HQ & Cedar Room	208.11	
		Vat <u>10.41</u>	218.52
Ernest Doe Ltd	Mower Parts	56.43	
		Vat <u>9.86</u>	66.29
Gullands:	Professional Fees	1711.44	
		Vat <u>296.98</u>	2008.42
Haffenden Skip Hire:	Allotments	110.00	
		Vat <u>19.25</u>	129.25
Initial Fire & Security:	Annual Charge 01.11.07 to 31.10.08	519.77	
		Vat <u>90.96</u>	610.73

Kent County Council:	Pitchmarker, Plasters, Wipes		
	Sacks	159.66	
	Tennis & Goal Nets	<u>87.80</u>	
		247.46	
		Vat <u>43.31</u>	290.77
Kent Wildlife Trust:	Annual Group Subscription		41.00
Landtechnics:	Tractor Repairs	225.50	
		Vat <u>39.47</u>	264.97
Monro Horticulture Ltd:	Polyprop Twine	6.21	
		Vat <u>1.09</u>	7.30
MAB Groundscape:	Chain Saw 81" Bar	480.00	
		Vat <u>84.00</u>	564.00
Mower Plant Services:	Machinery Parts	88.41	
		Vat <u>15.47</u>	103.88
Netbox5:	Aluminum Carrying Case & Delivery Charge	77.00	
	McAfee Anti-Spyware & Active virus defense + installation	966.93	
	Replacement Router	<u>163.14</u>	
		1207.07	
		Vat <u>211.25</u>	1418.32
Parkfoot Garage Ltd:	Parish Vehicle Diesel	42.24	
		Vat <u>7.39</u>	49.63
Parker Merchanting:	Linemarker Paint	21.28	
		Vat <u>3.72</u>	25.00
Mr Pullinger:	Locking Play Area		25.00
SG World:	General Account Cheques	237.00	
		Vat <u>41.48</u>	278.48
SSG Emprise:	Keyholding & Alarm Response	20.83	
		Vat <u>3.65</u>	24.48
John Shaw:	Machinery Parts	93.84	
		Vat <u>16.43</u>	110.27
Three Towns Office Equipment Ltd	Wall Year Planner	12.32	
		Vat <u>2.15</u>	14.47
Trident Trailers:	Bulb for Toro & Brake Cable	8.45	
		Vat <u>1.48</u>	9.93

PROMOTIONS ACCOUNT

The Beverley Big Band: Music for Halloween Dance	600.00
Peter Eligate Showband: Music for Halloween Dance	600.00

IMPREST ACCOUNT - Expenditure during September 2007

Carried Forward 1 st October 2007		1227.90
Add: PC Reimbursement		<u>4772.10</u>
		6000.00
Deduct: September 2007 Expenses		
Voucher Charge	3.25	
Inland Revenue	4038.62	
Postage Stamps	58.00	
Flowers - Mr & Mrs Mace	15.00	
Petty Cash	72.12	
BKG Trophies & Drinks	83.45	
Twinning Expenses - Mat Hire	20.00	
Post Office - Stamps	58.00	
OSA Expenses	59.11	
Community Centre Expenses	<u>136.36</u>	<u>4543.91</u>
		1456.09
Balance		
Sum to be drawn on 3 rd October 2007		<u>1043.91</u> *
		2500.00

*Sum required to restore the balance to £2500.00, as the Inland Revenue is now paid by BACS each month

(c) Accounts Paid Between Meetings

There were no accounts paid between meetings

(d) Direct Debits Paid During August 2007

The following direct debits were **READ, NOTED** and **APPROVED**:-

(i) DITTON PARISH COUNCIL GENERAL ACCOUNT

01.08.2007	WPA	491.80
02.08.2007	O2	23.85
03.08.2007	Mentor	350.13
07.08.2007	Nildram	42.82
20.08.2007	Pace Petroleum	42.40
21.08.2007	Euphony	14.12
29.08.2007	Nat West Business Card	955.38
31.08.2007	02	24.69

(ii) COMMUNITY CENTRE BAR ACCOUNT

01.08.2007	Sky Business	276.13
06.08.2007	Post Office Ltd	70.27
21.08.2007	Scottish Courage- stock	3738.45
21.08.2007	Waverley TBS	795.79
22.08.2007	AMLD - Gaming Machine	156.00
24.08.2007	BOC Manchester - Beer Gas	235.00
28.08.2007	Walkers Snacks Ltd	214.36
31.08.2007	Nat West Account Charge	55.00

(iii) COMMUNITY CENTRE ACCOUNT

20.08.2007	T & M BC - Business Rate	1118.00
30.08.2007	Nat West Account Charge	55.00

Cllr. Nunn advised that he had written to Mr Kemp at DCK Beavers regarding the financial software and is awaiting a reply.

(e) **Internal Audit Report**

A report on the first part of the six day internal audit programme, was **READ** and it was **NOTED** that there were no matters of significance arising from the audit that would need to be drawn to the attention of the Council.

294. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

County Councillor Rowe reported on the following matters:-

- ❖ Joint Transportation Board Meeting, 10th September - A report was given on the progress on bus priority measures and additional cycle lane provision for the Ditton Area. The total cost of this work will be £109k. A report on new Gullying Emptying arrangements for 2007/08 was also presented.
- ❖ Allington Quarry Waste Management Facility - During testing an issue arose with the insulating lining of the furnaces and the plant has been temporarily closed to enable the lining to be stripped and replaced. Whilst this work is being carried out no rubbish can be burned and it has been necessary to remove the stored rubbish. During the removal the lifting has caused an odour as the rubbish is disturbed.
- ❖ Parish Partnership Panel - The next meeting is scheduled to be held 1st November 2007. Agenda items are requested by 5th October 2007, particularly relating to police issues.
- ❖ The Public Transport Panel - will meet again on 6th November 2007. Any items of concern should be forwarded to him, including residents concern outside 464 London Road, so that he can ensure they get identified on the agenda.
- ❖ The Joint Local Board - will meet on 28th November 2007 at which consideration will be given to all applications received in respect of Small Community Capital Funds. Ditton Parish Council's bids need to be with Kent County Council as soon as

possible. Cllr. Rowe is happy to discuss way forward for funding for additional play provision.

- ❖ Other grant aid suggestions - Childrens' Play: Playful Ideas.

Borough Councillor Barry Stone reported on the following matters:-

- ❖ Environment Regeneration within Kent - document available
- ❖ Joint Homeless Strategy - document available
- ❖ Joint Waste Strategy - document available
- ❖ Sustainable Community Strategy - document available
- ❖ Spotlight (T&MBC's Performance Plan) - document available
- ❖ Woodlands Parade Enhancement
- ❖ Plastic Recycling - the Borough Council is hoping to expand this facility by providing more recycling sites and is also considering home collections.

It appears that there is some confusion over the type of plastic which can be recycled. It was agreed that clarification be obtained and this be included in a future edition of the Gazette.

The Chairman moved that the meeting be adjourned to enable members of the public to address the Council.

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ADJOURNMENT

Mr Graeme West and Mr Ian Dennison attended to advise the Council of their proposals for a joint community day during 2008.

They are proposing a three day event on 3rd, 4th and 5th May 2008, to combine it with the football club's 40th anniversary. It will include a two day football tournament, community shield and other sports & events. They advised that they would be willing to organise it and would invite all local clubs/organisations to take part. They will seek sponsorship and there would be no cost to the Council, except the use of Kilnbarn recreation ground for the three days.

They advised that all proceeds from the event would be split between all the Ditton Minors Football teams to be used solely for the benefit of the children in the team during the year.

Mr West advised that they are committed to providing sporting opportunities for the children of the parish and hope to expand on the types of sport they can provide.

Mr Dennison advised that through sponsorship they have been able to provide free football for under 13's for the past year and it is hoped that this can be continued.

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The meeting was reconvened and discussion took place and Members agreed it was a very commendable project. It was suggested that Mr West and Mr Dennison be invited to a Family Day Committee meeting to discuss the matter further and in view of the request from the Revd. Ross Terranova and Revd. Priscilla Payne's for a joint event with the Council next year, that they also be invited to the Family Day Committee meeting.

It was **NOTED** however, that produce would not be ready for a horticulture competition to be held in May.

It was suggested that perhaps two community days could be organised - a Community Sports Day in May and a Family Day in June/July.

The Community Sports Day would be the event organised by Mr West & Mr Dennison and the Family Day could incorporate the Open Church Service and Horticulture Show etc.

295. **REPORT FROM COMMUNITY POLICE OFFICER**

This item was dealt with earlier in the meeting.

296. **PLANNING, TRANSPORTATION & HIGHWAY MATTERS**

Cllr. Stone requested it be **NOTED** that his comments and decisions on planning applications at this meeting are a preliminary view and, in accordance with the Code of Conduct, he will look at all applications afresh at Borough Council level and consider them solely on the basis of evidence placed before him at that meeting.

(a) **Plans Received for Comment**

TM/07/03375/FL Conversion from club to public house
- external and internal alterations 42 New Road
RESOLVED TO RECOMMEND REFUSAL ON THE GROUNDS THAT IT IS
INAPPROPRIATE IN A RESIDENTIAL AREA AND WOULD
CAUSE SERIOUS PROBLEMS FOR RESIDENTS. ALSO THE
APPLICATION PLAN PROVIDED DOES NOT INCLUDE A
CUBICLE IN THE GENTS TOILETS.

TM/07/03434/TNCA Sycamore tree to front garden - to remove
smaller stem close to house , lift crown
and reduce by 20% 47 The Stream
RESOLVED NO OBJECTION, SUBJECT TO THE TREE OFFICERS ADVICE

TM/07/00249/FL Change from office to residential
Submission of acoustic appraisal,
Amended site plan and revised floor
Plans 18 New Road
RESOLVED NO OBJECTION

- TM/07/00727/FL First floor rear extension and conservatory to side.
Amended details submitted indicating revised site plan and deletion of garage conversion to annex
23 Ditton Place
RESOLVED NO OBJECTION
- TM/07/03334/RD Details of contamination validation reports for plots 125 to 129 and 212 to 219 inclusive submitted pursuant to condition 5 of the planning permission. TM/03/03415/FL [Erection of 370 dwellings, including 30% affordable housing]
Former Frantscach Site
RESOLVED NO OBJECTION
- TM/07/03473/FL Proposed two storey side extension to create garage and first floor bathroom
67 Primrose Drive
RESOLVED NO OBJECTION

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3.**

The following decisions were **READ** and **NOTED**:-

- TM/07/02951/ORM Minor amendment to planning permission TM/03/03415/FL (Erection of 380 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings) involving relocation of apartment block N2
Former Frantscach Site
APPROVED AMENDMENTS
- TM07/01865/TPOC Trim and reshape 1 no. Horse Chestnut By 25% covered by Tree Preservation Order Ditton No. 2 1981 (ref. 12-06-11)
23 Ditton Place
GRANTED CONSENT

(c) **'B' Lists**

The following 'B' Lists were **CIRCULATED, READ** and **NOTED**:-

07/36 - 10.9.2007; 07/37 - 17.09.2007;

(d) **Minutes, Notes, Agenda for Area 3 Planning Committee**

The above documents were not available.

(e) **Correspondence from TMBC re 429-431 London Road**

- (i) **Replacement Store at 431 London Road, Ditton (TM/07/01579/FL)**

The Borough Council's response to this Council's concerns at the height of the replacement store was **CIRCULATED, READ** and **NOTED**.

- (ii) Notice of appeal in respect of outline application for the erection of 2 no. detached ¾ bedroom houses (TM/07/01375/OA)

Notice of the appeal, which had previously been circulated, was **READ** and it was **NOTED** that all representations made at the application stage will be forwarded to the Inspectorate.

- (f) Tonbridge & Malling Draft Climate Change Strategy

Cllr. Mulcuck offered to read this document and report back any items of interest.

- (g) Cycling Strategy

Cllr. Mulcuck reported on the cycling strategy and expressed his concern at the proposals to include a cycle lane along Bradbourne Lane to the Research Centre in Kilnbarn Road.

RESOLVED to request more details regarding this and advise that this Council would strongly object on the grounds that Bradbourne Lane is extremely narrow and could not possibly accommodate a cycle lane.

297. BONFIRE & FIREWORKS EVENING

Cllr. Mulcuck reported that arrangements are progressing well. Bryant homes have agreed to sponsor the event.

The Schools poster competition will be judged this Friday and the prizes presented to the children at school on Thursday 11th October. Cllr. Stone agreed to present the prizes.

Helpers will be needed to help build the bonfire, help on the night and also assist with the clearing up the next day.

298. REMEMBRANCE DAY

Cllr. Mulcuck reported that all arrangements are in hand.

299. DITTON COURT QUARRY BOUNDARY

The Clerk reported that the residents have now consented to the surveyor going onto their land to take the necessary measurements and a copy of his report was supplied to them.

The solicitor has now advised that the residents dispute the measurements taken by the surveyor and has therefore forwarded a copy of their correspondence to the surveyor for his comments.

300. **CORRESPONDENCE FOR NOTING**

As no response has been received from Arriva to this Council's communication, an item be placed on the agenda for the next meeting of the Public Transport Panel meeting.

301. **CLOSURE**

The meeting closed at 9.25pm.

Chairman
4th October 2007