

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5<sup>th</sup> MARCH 2007 AT 7.30PM

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

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27<sup>th</sup> February 2007

### **AGENDA**

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 5<sup>TH</sup> FEBRUARY 2007**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2007**
  - (a) **Community Centre Committee, 12<sup>th</sup> February 2007** - Circulated
  - (c) **Planning Committee, 19<sup>th</sup> February 2007** - Herewith
  - (d) **Open Spaces & Amenities Committee, 19<sup>th</sup> February 2007** - Herewith

Recommendations:

- (i) REQUEST TO SLIP FORWARD FUNDS [Page 296, Item 514(c)]
  - (ii) CHURCH FLOODLIGHTING AND UP-KEEP OF CHURCHYARD [Page 296, Item 514(d)]
  - (iii) UNPAID MULTI-SPORTS ACCOUNT [Page 296, Item 514(e)]
  - (iv) DOG LOO [Page 297, item 514(d)]
  - (v) PROVISION FOR YOUTH [Page 297, Item 516]
- (e) **Notes of meetings Re: Cedar Room Grant Application** Copies herewith

(f) **Ditton Twinning Association, 7<sup>th</sup> February 2007**

7. **CORRESPONDENCE**

(a) **For Noting**

Tonbridge & Malling Borough Cncl: 'Here and Now', Feb/March 2007 – Issue 1  
Minutes of Tonbridge & Malling Crime Prevention Panel  
The Mayor's Sponsored Bike Ride

CPRE: Active CPRE Membership

Rural Kent: 'Rural News', Jan/Feb 07 – Issue 80 + encs.

Mrs Sutherland: Letter of Thanks

Victim Support: Letter of Thanks

Malling Citizens Advice Bureau: Letter of Thanks

Kent4Community: 'Inside Track', Issue 92 -12<sup>th</sup> February 2007

Plus Publishing: 'Local Council's Update', Jan/Feb 07, Issue 87/88

Local Works: Campaign for the Sustainable Communities Bill

Age Concern: Trek Peru

KAPC: Agenda for T & M Area Committee, 22<sup>nd</sup> March 2007

(b) **For Decision** - copies herewith

Clive Stanley Associates: Webmaster Services

Ton. & Malling Borough Cncl: Heritage Open Days

Communities and Local Government: A Revised Model Code of Conduct for Local Authority Members – Consultation (previously circulated)

8. **FINANCE**

(a) **Accounts Received**

Ditton Infant School:	Grounds Maintenance	109.56
Ditton Junior School:	Grounds Maintenance	310.03

Ditton Minors FC:	Line Marking –NRRG		33.00
Ditton Vets FC:	Food Prep		30.00
Multi Sports:	Income		780.00
Warmlake Bathrooms:	Gazette Advertisement		60.00

[b] **Accounts For Payment**

Salaries:	Gross 14320.09	Net:	10731.67
DPC Imprest Account:	Reimbursement of Expenses		4643.48
Kent County Council:	February Superannuation Payment		2555.89
St Peters Parochial Church Council:	Upkeep of Churchyard 2005/06	200.00	
	Floodlighting Contribution 05/06	200.00	
	Upkeep of Churchyard 2006/07	200.00	
	Floodlighting Contribution 06/07	<u>200.00</u>	800.00
AquAid [Kent]:	January 2007 - Water Supply	18.75	
		Vat <u>3.28</u>	22.03
Gillett & Johnson [Croydon] Limited:	Replacement Village Clock	1840.00	
		Vat <u>322.00</u>	2162.00
G Haffenden:	Allotment Skip	100.00	
		Vat <u>17.50</u>	117.50
Kent County Council:	Quarry Working Party Equipment, Refuse Sack & Stationery	51.47	
		Vat <u>9.02</u>	60.49
Redd Factors Limited:	Landtechnics – Gear Oil	14.08	
		Vat <u>2.46</u>	16.54
National Playing Fields:	Subscriptions		25.00
Parkfoot Garage:	Parish Vehicle Diesel	76.60	
		Vat <u>13.40</u>	90.00
Dean Pullinger:	Locking KBRG Play Area - February		25.00
RBS Software:	Omega Software Annual Maintenance	300.00	
		Vat <u>52.50</u>	352.50
ROSPA:	Water & leisure Management Membership	75.00	
		Vat <u>13.13</u>	88.13
SSG Emprise:	Keyholder Service – OSA – January	20.83	
		Vat <u>3.65</u>	24.48
Clive Stanley Associates:	Webmaster Services 25.11.06 to 23.02.07		275.00

Three Towns Office	Stationery	9.53	
Equipment Limited:		Vat <u>1.66</u>	11.19

**PARISH COUNCIL IMPREST ACCOUNT** – Reimbursement of Expenditure during February 2007

Carried Forward 1 <sup>st</sup> February 2007		468.27
Add: PC reimbursement		6031.73
Add: Raffle Reimbursement		<u>24.22</u>
		6524.22
Deduct: February Expenses		
Voucher Charge	3.25	
Inland Revenue	4769.28	
Postage Stamps	23.00	
Petty Cash	66.77	
Surveyors Fees – Ragstone Crt	176.25	
OSA Expenses	14.25	
Com Centre Expenses	<u>114.90</u>	
		<u>5167.70</u>
		1356.52
Sum to be drawn on 5 <sup>th</sup> March 2007		<u>4643.48</u>
	BALANCE	6000.00

\*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During January 2007**

[i] DITTON PARISH COUNCIL ACCOUNT

04.01.07	O2 – Mobile Phone	26.83
02.01.07	WPA Health	418.18
04.01.07	RBS Mentor	350.13
08.01.07	Nildram	42.82
10.01.07	Euphony	18.74
12.01.07	Public Works Loan Board	2,912.40
22.01.07	Pace Petroleum	11.32
23.01.06	Nat West Business Card	49.75
29.01.07	Euphony	7.95
29.01.07	Siemens Financial Services - Copier	564.00
29.01.07	Nat West Business Card	88.81
31.01.07	O2 – Mobile Phone	24.48

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

04.01.07	Sky Business	276.13
09.01.07	Post Office Ltd	58.52
22.01.07	Scottish Courage – Stock	9,284.30
22.01.07	AMLD - Gaming Machine	156.00
03.01.07	Waverleys	735.35
25.01.07	BOC Manchester – Beer Gas	222.08
31.01.07	Nat West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

10.01.07	BG CGABS	2,235.29
22.01.07	Ton & Malling BC – Business Rate	1266.00
25.01.07	EDF Energy	700.00
31.01.07	Nat West Account Charge	55.00

(d) **Investment**

- (i) REPORT OF MEETING WITH FINANCIAL ADVISOR & INVESTMENT MANAGER
- (ii) TRANSFER OF INTEREST
- (iii) GENERAL RESERVE RESTORATION

(e) **Architect & Quantity Surveyor Fees** – Grant Applications re. Cedar Room Replacement Building

(f) **Appointment of External Auditor for 2006/2007 Audit**

(g) **Internal Audit Report on 4<sup>th</sup> Visit for 2006/2007**

(h) **Valentine Dance 2007 - Balance Sheet** - copy herewith

(i) **Bonfire Night 2007 - Balance Sheet** - copy herewith

(j) **Purchase of Portable CCTV Unit**

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM PARISH CONSTABLE/COMMUNITY WARDEN**

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/07/00477/FL	Two Storey Side Extension	19 Wilton Drive
TM/07/00578/FL	Revised details of cycleway along Bellingham Way submitted pursuant to condition 20 of TM/03/03415/FL: Erection of 370 dwellings etc.	Former Frantschach Site New Hythe Lane
TM/07/00478/FL	Installation of mezzanine floor and new windows	Unit 6 New Hythe Bus Park
TM/07/00498/FL	Single and first floor extension	38 Orchard Grove

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/06/04139/AT Proposal A: Illuminated fascia sign on west elevation (sign 2) illuminated fascia sign on south elevation (sign 3) and new illuminated free standing double sided directional sign (sign 7)

Proposal B: Illuminated fascia sign on north elevation (sign 1) illuminated fascia on building facing highway (sign 4) illuminated free standing pylon sign (sign 5) non-illuminated double sided welcome sign (sign 6) and new illuminated single sided directional sign (sign 9)

Ditton Service Station  
Proposal A - **REFUSED**  
Proposal B - **GRANTED**

TM/06/02288/FL Alternative scheme of residential development comprising 9 no 2 bedroom flats, 20 no 2 bedroom houses, 66 no 3 bedroom houses and 1 no four bedroom house (96 dwellings in total) together with the re-alignment of the public right of way (alternative dwelling mix to that approved under planning permission (TM/05/01013/FL)

New Rd Bus. Est.  
**GRANTED WITH CONDITIONS**

TM/07/00026/FL Demolish existing conservatory and construct a single storey rear extension

24 Wilton Drive  
**GRANTED**

(c) **'B' Lists**

07/05 - 05.02.2007; 07/06 - 12.02.2007; 07/07 - 19.02.2007

(d) **Agenda, Minutes, Notes of Joint Transportation Board**

(e) **Conservation Area Appraisals**

(f) **Regional Housing Strategy Review 2007** - Consultation

12. **REVIEW OF THE QUALITY COUNCIL SCHEME** - Information from NALC

13. **RAGSTONE COURT/DITTON QUARRY BOUNDARIES**

14. **DITTON ALLOTMENTS** - Information from NALC, if available.

15. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

16. **DITTON GAZETTE, SPRING EDITION** - for approval, draft if available

*Chairman to move that in view of the confidential nature of the following agenda items, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27.& 50.*

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17. **PERSONNEL MATTERS**

(a) **Maternity Leave Cover**

(b) **New Member of Staff**

18. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council’s attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.