

## **DITTON PARISH COUNCIL**

NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE, TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE, ON MONDAY 10<sup>TH</sup> DECEMBER 2007 at 7.30PM.

Ditton Community Centre  
Kilnbarn Road,  
Ditton  
AYLESFORD  
Kent ME20 6QR

(Mrs) Sue Kavanagh  
Clerk of the Council

Tel: 01732 844749

4<sup>th</sup> December 2007

### **A G E N D A**

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATIONS OF INTEREST**
4. **ESTIMATES FOR FINANCIAL YEAR 2008/2009**

Enclosures (copies herewith):

1. Draft Estimates (1) as recommended by Committees
2. Suggested Reductions
3. Draft Estimates (2) incorporating capital items and Recommendations

5. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.