

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY, 11<sup>TH</sup> JUNE 2007 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

5<sup>th</sup> June 2007

## A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] Community Centre Accounts for Payment

John Black:	Window Cleaning May 2007		70.00
Capital Cleaning (Kent) Ltd:	Repairs to Scrubber Dryer	77.30	
		Vat <u>13.53</u>	90.83
Peter Dorrell & Company:	Cleaning Materials	86.00	
		Vat <u>15.05</u>	101.05
Kent County Council:	Cleaning Materials	167.39	
	Stationery	<u>4.90</u>	
		172.29	
		Vat <u>30.15</u>	202.44
Mid-Kent Water:	Meter Reading 25 <sup>th</sup> April 2007		396.12
Sage (UK) Limited:	Pay envelopes	39.00	
		Vat <u>6.83</u>	45.83
Travis Perkins	Silicone Spray	5.77	
		Vat <u>1.01</u>	6.78

Veolia ES Cleanaway (UK) Ltd:	Refuse Collection 01/04/07 to 30/04/07	179.00 Vat <u>31.32</u>	210.32
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Deposit Refunds

**Oaken Hall**

17.03.07	95.00
15.05.07	50.00
18.05.07	100.00
02.06.07	150.00
08.06.07*	100.00
09.06.07*	100.00

**Don Carman Hall**

26.05.07	50.00
03.06.07	50.00
09.06.07*	50.00

\* Subject to inspection

[b] Bar Accounts for Payment

DCC Bar Imprest A/C:	Petty Cash	90.18	
	Casual Bar Wages	100.78	
	Voucher Charge	<u>3.25</u>	
			194.21
Aircool Systems UK:	Pump for Glass Washer	139.99	
		Vat <u>24.50</u>	164.49
BBp Plumbing and Heating:	Repairs to Gents W.C. Kilnbarn Club		49.50
Charus Automatic Ltd:	Gaming Machine Rental May 2007	173.34 Vat <u>30.33</u>	203.67
Kent County Council:	Cleaning Materials	29.90	
	Stainless Steel Urn	<u>80.89</u>	
		110.79	
		Vat <u>19.39</u>	130.18
J Lee:	Repairs to Oaken Hall Bar Till		55.00
Adrian Mecklenburgh:	Post Mix Syrup and Wine	452.94	
		Vat <u>79.27</u>	532.21
Nivek Catering Supplies:	7 Part Metric signs	18.00	
	Coffee Filters and Cream Pots	34.10	
	Straws and Napkins	16.90	
	Dart Boards	<u>50.80</u>	
		119.80	
		Vat <u>15.00</u>	134.80
Silver Springs:	Soft Drinks	141.63	
		Vat <u>24.79</u>	166.42
SSG Emprise:	Monthly Keyholding and Alarm Response	30.00 Vat <u>5.25</u>	35.25

- [c] Financial Analysis – If Available
- (d) Bar Stocktake
  - i) Report from Cllr Stone.
  - ii) Stocktake Report 5<sup>th</sup> June 2007

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

- [a] Bar Counter (Page 22, Item 32(b)) – Further Quotation
- [b] Replacement Oven in Oaken Hall Kitchen [Page 24, Item 36]
- (c) Additional Cigarette Disposal Units (Page 24, Item 37)
- (d) Foyer Carpet (Page 22, Item 32) - Update

6. **BAR**

- [a] Kilnbarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Members Suggestions Forms – Copies herewith
- (d) Gaming Machine – Information as requested by Cllr. Porter
- (e) Information from Crime Reduction Officer
- (f) Kilnbarn Club Bar Summer Opening Times

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection

8. **COMMUNITY DAY – 21<sup>st</sup> July 2007**

9. **KCC GRANTS FOR MEMBERS AND LOCAL BOARD**

10. **CORRESPONDENCE**

DITTON SHORT MAT BOWLS:	<u>Block Hirers Cancellations</u>
LEONARD CHESHIRE HOMES:	<u>Letter of Thanks</u>
DITTON PETANQUE CLUB:	<u>Letter of Thanks</u>

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm, to permit members of the public to raise any items for the Council's attention.