

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3rd APRIL 2006

PRESENT: CLLRS. M J PORTER [Vice-Chair], R G W BAKER, MRS A BEADLE, J BEADLE, MRS J E DESAVE, J E DESAVE, A R MULCUCK, P A THORPE, MRS A THROSSELL & MRS J F THWAITES. PC M RODDICK, COMMUNITY WARDEN T HAWKWOOD & COMMUNITY WARDEN SUPERVISOR, S GODDARD. MRS S J KAVANAGH [Clerk of the Council] & MRS N GREENAWAY [Administrative Assistant]

630. **OPENING OF MEETING**

In the absence of the Chairman, the Vice-Chairman opened the meeting at 7.30pm.

631. **APOLOGIES FOR ABSENCE**

Apologies, previously notified, were **RECEIVED** and **ACCEPTED** from Cllrs. J D Day, Mrs M Mulcuck, Mrs J A Thorpe and County Councillor G Rowe.

632. **DECLARATIONS OF MEMBERS' INTERESTS & EXPENSES**

Cllr. Thorpe declared an interest in item 640, Planning Application TM/008952/FL as he is a neighbour of the applicant.

The Vice-Chairman requested permission to adjourn the meeting to allow the Officers present to give their reports, answer any questions and to return to their duties as quickly as possible.

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ADJOURNMENT

Mr Johnson, 34 The Stream, Ditton attended to advise the Council and Police Officer of the problems with youths in The Stream area. Apparently youths have catapulted a wheel nut through a conservatory, catapulted stones through fences, street lights and greenhouses, threw a traffic cone through a window and verbally abused residents and threw stones at one female resident.

Mr Gunner, 32 The Stream, attended in connection with the above and also to ask for more police presence in Ditton.

PC Roddick advised them that they must report all incidents to the Police, no matter how trivial they feel they are. He explained that additional police cover is apportioned on the number of incidents reported in an area and there have been only 4 reported

incidents of vandalism/criminal damage in The Stream in the last six months, therefore it would have been given a low priority rating.

P C Roddick reported that the crime figures for Ditton for the month of March 2006 totalled 37 and it was **NOTED** that this is an increase on the figure for February 2006 which was 24 and for March 2005 which was 25.

Community Warden Tom Hawkwood introduced himself to Members and advised them of the progress of the Malling Detached Youth Project and his involvement with the `Extreme` project which had its official launch at Aylesford Rugby Club recently and was attended by several young people from Ditton.

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The Meeting was reconvened and Members agreed to work with PC Roddick to make residents aware that they must report all crime.

633. **CONFIRMATION AND SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 6th MARCH 2006**

The minutes of the meeting held on 6th March, as circulated, were **CONFIRMED** and **SIGNED**.

634. **MATTERS ARISING**

(a) **Works at Coldharbour Roundabout** [Page 415, Item 579(g)]

Details of the above works, requested at the last meeting, and which had been previously circulated were **READ** and **NOTED**.

635. **MINUTES OF MEETINGS HELD DURING MARCH 2006**

(a) **Community Centre Committee - 13th March 2006**

The above minutes were presented by Cllr. DeSave and **CONFIRMED** as a correct record.

RECOMMENDATIONS:

(i) **FINANCIAL ANALYSIS - SLIPPAGES** [Page 429, Item 589(c)]

RESOLVED to **RATIFY** the recommendation.

(ii) **NO SMOKING IN OAKEN HALL & CORRIDOR** [Page 429, Item 590]

RESOLVED to **RATIFY** the recommendation.

(iii) KILNBARN CLUB [Page 419, Item 591(a)]

RESOLVED to **RATIFY** the recommendation.

(iv) REPAIRS TO FLAPPER BARRIER {Page 421, Item 597]

RESOLVED the cost of the repairs be funded solely by the Community Centre Committee

(v) CCTV [Page 422, item 599]

RESOLVED this be deferred until the next financial year, in accordance with the Finance and Administration Committee's recommendation.

(b) **Planning, Highways & Transportation Committee - 20th March 2006,**

The above minutes were presented by Cllr. Mulcuck and **CONFIRMED** as a true record.

(c) **Open Spaces & Amenities Committee - 20th March 2006,** herewith

The above minutes were presented by Cllr. Baker and **CONFIRMED** as a true record.

RECOMMENDATIONS:

(i) REQUEST TO SLIP FORWARD FUNDS [Page 427/8, Item 613(b)]

RESOLVED to **RATIFY** the requests to slip forward funds for repainting the play equipment at New Road Recreation ground and overseeding the football pitches.

The request to slip forward the quarry development fund was declined as these funds had been absorbed into central funds during 2005.

Cllr. Mulcuck advised Members that he had attended a recent meeting of the Working Party for Local Nature Reserve status for the quarry and that the group wish to plant a wild flower trial area. The cost of purchase the plant plugs would be in the region of £300 and he asked Members if they would fund the cost from the Quarry budget.

RESOLVED to accede to this request.

(ii) VILLAGE GREEN [Page 429, Item 614(c)(i)] - request for slippage

RESOLVED to **RATIFY** to this recommendation.

(iii) HANGING BASKETS [Page 430, Item 616]

RESOLVED to **RATIFY** to this recommendation.

(iv) BEST KEPT GARDEN COMPETITION [Page 430, Item 617]

RESOLVED that the competition goes ahead this year but residents be asked to bear the water shortage in mind when planning planting and to use plants which thrive in drier conditions.

MATTERS ARISING:

(i) PUBLIC RIGHTS OF WAY - FOOTPATH TO ST PETER'S CHURCH [Page 431, Item 619]

A copy of a communication from the Borough Council's Planning Officer to the County Council's Public Rights of Way Officer, was **READ** and **NOTED**.

Cllr. Porter advised Members that Borough Councillor Thornewell and County Councillor Rowe have offered to investigate the matter in an endeavour to end the dispute over responsibility.

(d) **Finance & Administration Committee - 27th March 2006**, to follow

RECOMMENDATIONS:

(i) INVESTMENT [Page 434, Item 625(d)]

Discussion took place and the notes of the investment working party and finance and administration committee, which had been previously circulated, were **READ** and the recommendation to invest with UBS for the reasons stated were **NOTED**.

RESOLVED to **RATIFY** the recommendation, subject to the Auditor's approval.

(ii) UNBUDGETED EXPENDITURE [Page 434, Item 625(f)]

A report from the Chairman regarding unbudgeted expenditure, which was circulated at the meeting, was **READ** and **NOTED**. Discussion took place and it was pointed out that some of the figures quoted in the report are incorrect.

RESOLVED to **RATIFY** the recommendation to defer the purchase of CCTV.

RESOLVED to **RATIFY** the recommendation that no unbudgeted expenditure be permitted, unless it is in the current year of the five year plan or considered to be an emergency.

(iii) SMOKE DETECTORS [Page 435, Item 625 (g)]

RESOLVED to **RATIFY** the recommendation.

(iv) RISK ASSESSMENTS

RESOLVED to **RATIFY** the recommendation.

(e) **Ditton Family Day Committee - 23rd February 2006**

The above minutes which had been previously circulated, were **READ** and **NOTED**.

(f) **Ditton Twinning Association - 23rd February 2006**

The above minutes which had been previously circulated, were **READ** and **NOTED**.

Members were advised that an invitation has been extended for them to attend the Bastille Celebrations in Rang-du-Fliers on 13th and 14th July 2006. Anyone wishing to attend and/or stay overnight should notify the Clerk as soon as possible.

636. **CORRESPONDENCE**(a) **For Noting**

The following correspondence was **CIRCULATED**, **READ** and **NOTED**:-

Tonbridge & Malling Boro' Cncl:	<u>Standards Committee Annual report for 2004</u> <u>Licensing Act 2003</u> <u>Performance & Finance 2005-07</u> <u>Minutes of meetings held 13.12.05 - 24.02.06</u> <u>Minutes of Parish Partnership Panel meeting held 9/3/2006</u> ,
Kent Police:	<u>Single Strategic Police Force - Decision</u> <u>Kent Police Area Restructuring</u> <u>Circular letter to residents from PC Matt Roddick</u>
KAPC:	<u>Membership Information for 2006/2007+ Encls.</u> <u>Clerks' Information Day 16/5/2006</u> <u>Parish News 315, 21st March 2006 + encls</u>
Plus Publishing Ltd:	<u>Local Councils Update, Issues 75/76 & 77</u> <u>Clerk & Councils Direct, March 2006- Issue 44</u>
CPRE:	<u>'Houses & Gardens 2006</u> <u>'Countryside Voice', Spring 2006 + Encls.</u>
Action with Communities in Rural Kent:	<u>'Rural News' No. 72 & 73</u> <u>'Oast to Coast', Spring 2006</u>
NALC:	<u>What Does you Council do for Your</u>
<u>Community?</u>	
Yellow Partnership:	<u>Action for Street Kids (ASK)</u>

DEFRA:	<u>Warm Front Grant</u>
Maidstone & Tunbridge Wells NHS Trust:	<u>'Trust News', February 2006</u>
Kent Fire & Rescue Service:	<u>Integrated Risk Management Plan</u>
Rang-Du-Fliers:	<u>Village Magazine, September 2005</u>

For Decision

ROSPA: Membership Account for 2006/2007
 A communication from ROSPA regarding the current membership was **READ** and it was **NOTED** that currently the membership is held as an individual membership in the Clerk's name, however, the account and certificate are in the Council's name. This means that the Council is only paying an individual membership fee of £65 per annum instead of the £170 company membership fee.

FURTHER NOTED that this Council has now been given the option to change the membership to a company one or change the details on the account and certificate to the Clerk.

RESOLVED not to renew membership.

Ton. & Malling Borough Council: Vacancy on Standards Sub-Committee
 Members were advised of a vacancy on the Standards Sub-Committee and an invitation to nominate a serving parish councillor.

NOTED that no member was able to take on this extra responsibility at this time.

Mr Graeme Sedgewick: Application to Join Local Government Pension Scheme

RESOLVED that Graeme Sedgewick be permitted into the Local Government Pension Scheme from the 1st April 2006.

637. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

The Clerk read a report from Cllr. Rowe as follows:-

- **Extreme Project:** Several young people from Ditton attended the official launch at Aylesford Rugby Club recently. The ongoing involvement of Ditton's Community Warden with this project will determine its success as far as Ditton is concerned.
- **KCC Local Members Grants:** Applications for grants should be made as soon as possible.

It was suggested that a grant application be made for equipment for the Community Centre.

638. **REPORTS FROM COMMUNITY POLICE OFFICERS**

Dealt with earlier in the meeting.

639. **FINANCE**

(a) **Accounts Received**

The following accounts received were **READ** and **NOTED**:-

Allotment :	Rents	35.00
Castle Colts FC:	Food Prep	5.00
Ditton C E Junior School:	Grounds Maintenance	518.96
Ditton Vets Fc:	Food Prep	5.00
Multi Sports:	Income	699.50
Rural Action Kent:	Donation for delivering Leaflets	100.00

(b) **Accounts for Payment**

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross: 13734.91	Net: 10290.96
DPC Imprest A/C:	Reimbursement	5118.50*
Kent County Council:	Superannuation Month 12	2329.47
AquAid (Kent):	Water	12.50
	Vat <u>2.18</u>	14.68
British Telecom:	Ex Directory, Admin & Fax Lines	191.63

		Vat <u>33.52</u>	225.15
CPRE:	Annual Membership		26.00
Initial Fire & Security:	Materials Used at Annual Visit	32.55	
	In Outbuildings	Vat <u>5.70</u>	38.25
K.A.P.C.	Annual Subscriptions	844.04	
	Local Council Review	<u>14.00</u>	
		858.04	
		Vat <u>147.71</u>	1005.75
Kent County Council:	Stationery & Whistles	123.51	
		Vat <u>21.61</u>	145.12
Kent Men of Trees:	Annual Membership		25.00
M B Tree Care:	Work to 2 lime trees on Village Green		950.00
Mower Plant Services:	Parts for Honda Mower	119.58	
		Vat <u>20.93</u>	140.51
T Parker & Sons (Turf Management 2003) Ltd:	Treatment for Cricket Square	173.83	
		Vat <u>30.43</u>	204.26
Parker Merchanting:	General Tools & Survey Spray	96.88	
		Vat <u>16.95</u>	113.83
Mr D Pullinger:	Locking Playarea - March 2006		25.00
Parkfoot Garage Ltd:	Diesel	76.57	
		Vat <u>13.40</u>	89.97
Peeks (Bournemouth):	Bulk Buy Raffle Tickets	64.22	
		Vat <u>11.24</u>	75.46
David Stevens:	Electrical Work to Mess Room & Mower Store	213.50	
	Replacing Church Floodlight	160.00	
	DAMARA Batteries/Charger	<u>36.80</u>	410.30
Travis Perkins Co Ltd:	General Building Materials	585.37	
		Vat <u>102.45</u>	687.82
Donations made under sections 137, 142 & 144 of the Local Government Act 1972:			
Under Section 137:	Ditton Infant School	250.00	
	1st Ditton Scout Group	300.00	
Under Section 142	Malling Area Volunteer Bureau	200.00	
	Malling Citizens Advice Bureau		100.00

	Victim Support	100.00	
	Kenward Trust	100.00	
Under Section 144	Ditton Heritage Centre	<u>100.00</u>	1150.00

PARISH COUNCIL IMPREST ACCOUNT - Expenditure up to 27th March 2006
(Expenditure from 28th - 31st March will be included in the next Agenda & Minutes, due to end of year requirements)

Carried Forward 1 st March 2006		452.78
Add: PC reimbursement		<u>5547.22</u>
		6000.00
Deduct: March Expenses		
Voucher Charge	3.25	
Inland Revenue	4838.25	
Postage Stamps	51.00	
OSA Expenses	117.44	
Com Centre Expenses	<u>108.56</u>	
	5118.50	<u>5118.50</u>
		881.50
Sum to be drawn on 3 rd April 2006		<u>5118.50</u>
BALANCE		6000.00

*Sum required to restore balance to £6000

(c) **Direct Debits - Paid During February 2006**

The following Direct Debits paid during February 2006 were **READ** and **NOTED**:-

[i] DITTON PARISH COUNCIL ACCOUNT

02.02.06	02	20.17
03.02.06	WPA Health Care	380.15
03.02.06	RBS Mentor	284.35
07.02.06	Nildram Ltd	42.82
22.02.06	Nat West Bankline	40.00
27.02.06	Euphony	15.69
28.02.06	Nat West Debit Card	115.25

[ii] DITTON COMMUNITY CENTRE BAR ACCOUNT

01.02.06	Sky Business	246.75
06.02.06	Post Office Ltd	58.52
20.02.06	Scottish Courage - Stock	3031.63
21.02.06	The Beer Seller	56.74
22.02.06	AMLD - Gaming Machine	124.00
24.02.06	BOC Manchester - Beer Gas	229.13
28.02.06	Walkers Snacks Ltd	252.47
25.02.06	Nat. West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE

25.02.06	Nat. West Account Charge	55.00
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(d) **Family Day End of Year Balance Sheet**, copy herewith

The end of year Balance sheet for the Family Day Committee was **READ** and **NOTED** as follows:-

INCOME		EXPENDITURE	
Cash in Hand 01.04.2005	332.30	Horticulture Show	
	225.44		
Drawn from allowance	220.00	Purchase of Glow Items	387.54
(Balance Returned)	<u>-126.93</u> 93.07	Tins sweets for Helpers	15.40
Horticulture Entry fees	42.20	Tins of sweets for schools	
Balance from Horticulture	126.93	(Poster Competition)	
	20.00		
Sale of Glow Items	782.68	Vouchers for Poster Competition	
	72.00		
Donation from Bowls Club	10.00	Vouchers for Guy Competition	
	19.94		
		And Poster Competition + mini	
		Chocs	
		Supply of refreshments to	
		Bonfire Builders	10.00
		CASH IN HAND	636.86
	<u>1387.18</u>		<u>1387.18</u>

640. **PLANNING MATTERS**

(a) **Plans Received for Comment**

Cllr. Porter requested it be **NOTED** that his comments and decisions on planning applications at this meeting are a preliminary view and, in accordance with the Code of Conduct, he will look at all applications afresh at Borough Council level and consider them solely on the basis of evidence placed before him at that meeting.

TM/06/00832/FL Single Storey Side Extension 12 Fernleigh Rise
RESOLVED NO OBJECTION

TM/05/03247/RD Details of site investigation and proposed
remediation works submitted pursuant to
condition 5A & 5B of planning permission
TM/03/03415/FL erection of 370
dwellings including 30% of affordable
housing with associated parking, landscaping
and highways, following the demolition of
the existing buildings: SUBMISSION OF

SOIL ANALYSIS BENEATH SLAB
LEVELS

Former Frantschach Site
New Hythe Lane

**RESOLVED THIS COUNCIL IS NOT QUALIFIED TO COMMENT ON
TECHNICAL MATTERS BUT, SUBJECT TO PROFESSIONAL
SCRUTINY, HAS NO OBJECTION**

TM/06/008952/FL Erection of white PVCU conservatory
to rear of property 6 St Peter's Close
RESOLVED NO OBJECTION

TM/06/00714/TNCA Reduce height by one third of 2 rows
Chamaecyparis Lawsoniana
CHANGE OF PROPOSAL The Rectory
DESCRIPTION 2 The Stream
RESOLVED NO OBJECTION

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No 3

The following Decisions were **READ** and **NOTED**:-

TM/06/00032/FL Demolition of existing garage & erect
two storey side extension 14 Cedar Close
GRANTED WITH CONDITIONS

TM/06/00291/FL Single Storey lounge/kitchen/
garage extension 43 Acorn Grove
GRANTED

TM/06/00284/FL Single Storey rear extension:
amendments to TM/04/00116/FL
to increase width by 1.3m 464 London Road
GRANTED

(c) 'B' Lists

06/10 - 13.3.2006

(d) South East Roadworks & Journey Planner Leaflet (March to May 2006)

Information **READ** and **NOTED**.

The Vice-Chairman asked members to accept an additional urgent item which has only today come to the Council's notice relating to the Texaco garage.

(e) Texaco Garage - Licence applications

Members were advised that the owners of the site are applying for a late night refreshment licence to enable them to sell hot food and hot drinks between 11pm and 5am and an extension to the Budgens 'off' licence to allow the sale of alcohol up to midnight every night.

Discussion took place and Members were concerned of the impact this would have on residents in this residential area due to the increased number of late night visits this facility would generate, especially by lorries and at public house closing times, the food smells which would be emitted late at night/early morning and also the potential of youths gathering there late into the night and causing a disturbance to residents.

641. **DITTON GAZETTE - Summer Edition**

Members were requested to forward any items for inclusion in the Summer Edition which is now being put together.

It was suggested that a deadline date for copy for the next edition be put in each Gazette.

642. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

There were no matters arising.

643. **ANNUAL PARISH MEETING**

Cllr. Beadle agreed to chair the meeting if Cllr. Day is not well enough to attend. It was **NOTED** that everything else is in hand.

644. **CLOSURE**

The meeting closed at 9.10pm.

Chairman
3rd May 2006