

# DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 4<sup>th</sup> DECEMBER 2006 AT 7.30PM

Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR

Sue Kavanagh  
Clerk of the Council

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28th November 2006

## **A G E N D A**

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETINGS HELD 6<sup>th</sup> NOVEMBER 2006**
5. **MATTERS ARISING**
  - (a) **Kentcarshare** (Page 179, Item 323(b)) - Further information, copy herewith
  - (b) **Maidstone & Tunbridge Wells NHS Trust “ A New Direction for Surgical and Orthopaedic Care” Consultation** [Page 179, Item 323(b)]
    - (i) RESPONSE TO REQUEST FOR A PRESENTATION AT DITTON, if received
    - (ii) REQUEST FROM KCC FOR COPY OF THIS COUNCIL’S RESPONSE
    - (iii) COPY OF COMMUNICATION FROM THE TRUST TO MR GORDON - copy herewith
  - (c) **Litter in New Road** (Page 179 (Adjournment) – Response from TMBC’s Street Cleansing Officer, copy herewith



6. **MINUTES OF MEETINGS HELD DURING NOVEMBER 2006**

(a) **For Confirmation**

- (i) COMMUNITY CENTRE COMMITTEE, 13<sup>TH</sup> NOVEMBER 2006 – Circulated

***RECOMMENDATION:***

1. *Signing in of non-members – Change to Kilnbarn Rules*

- (ii) PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE, 20<sup>TH</sup> NOVEMBER 2006 - circulated

- (iii) OPEN SPACES & AMENITIES COMMITTEE, 20<sup>TH</sup> NOVEMBER 2006 –  
circulated

- (iv) FINANCE AND ADMINISTRATION COMMITTEE, 27<sup>TH</sup> NOVEMBER 2006 –  
herewith

***RECOMMENDATIONS:***

1. *Associate Member of KENTARA*  
2. *Doorman*

(b) **For Noting**

- (i) DITTON TWINNING ASSOCIATION, 21<sup>ST</sup> NOVEMBER 2006  
(ii) DITTON FAMILY DAY COMMITTEE, 21<sup>ST</sup> NOVEMBER 2006

7. **CORRESPONDENCE**

(a) **For Noting**

Clerks & Councils:	<u>Local Council 'Update' Issue 85, November 2006</u> <u>'Direct' No 48, November 2006</u>
Ton & Malling Borough council:	<u>Notice of Retirement from present Post of Peter Wright, Director of Leisure</u>
Action with Communities in Rural Kent:	<u>'Rural News No. 78, November 2006</u>
CPRE:	<u>'Voice' Autumn 2006 + enclosures</u>
Maidstone & T. Wells NHS Trust:	<u>Fundraising News November 2006</u>
NALC:	<u>'Local Council Review', November 2006</u>

KAPC:	<u>Notice of Area Meeting 7<sup>th</sup> December 2006</u> <u>Local Government White Paper</u>
SLCC:	<u>'The Clerk', Vol. 36 No. 6 – November 2006</u>
Mr & Mrs Martin:	<u>Letter of Thanks</u>
Tonbridge & Malling Crime Prevention Panel:	<u>Minutes of Meetings held 18<sup>th</sup> September and 20<sup>th</sup> November 2006</u>
Ditton Twinning Association:	<u>Letter of thanks</u>
(b) <b><u>For Decision</u></b>	
Kent Police Authority:	<u>Policing Kent 2007/2008 Survey</u>
Rural Kent:	<u>Affordable Rural Housing</u> - copy herewith
West Kent NHS Primary Care Trust:	<u>Creating an NHS Fit for the Future: Discussion Document</u> - copy herewith

## 8. **FINANCE**

### (a) **Accounts Received**

Allotment Holders:	Rents	149.50
Bucket Collection:	Firework Night 04.11.06	1295.13
Ditton Vets FC:	Food Prep	10.00
Donation to School Clock:	Ditton Resident	400.00
Sale of Glow Products :	Income from 04.11.06	850.50
Maidstone United FC:	Pitch Fees	60.00
Multi Sports:	Income	528.50
Millenium Book:	Purchase	2.00
Pasquales:	Gazette Advertisement	28.00
SR Interiors:	Gazette Advertisement	35.00

### (b) **Accounts for Payment**

Salaries:	Gross Pay: 17684.94	Net Pay:	12830.62
DPC Imprest A/C:	Reimbursement of Expenses		6282.46

KCC:	Superannuation Payment November		3321.97
Age Concern:	Donation		125.00
Pop In Club:	Donation		250.00
AquAid:	Water for Cooler	18.75	
		Vat <u>3.28</u>	22.03
Cooks Garden Machinery:	Protective Clothing for Chain Saw Course	149.04	
		Vat <u>21.28</u>	170.32
M. Davis:	Cost of Eye Test and Contribution for Comfort Trans VF		93.00
Mr G Cooper	Rabbit Control – Ditton Court Quarry		120.00
Ditton Electrical:	Replace Vandalised Lantern outside Scout HQ	217.50	
		Vat <u>38.06</u>	255.56
Fuelcare:	Red Diesel for Tractor & Mowers	308.00	
		Vat <u>15.40</u>	323.40
G Haffenden Skip Hire:	Skips for Allotment & Bonfire	190.00	
		Vat <u>33.25</u>	223.25
Kent County Council:	Internal Audit 2 <sup>nd</sup> of 6 <sup>th</sup> Visit	250.00	
		Vat <u>43.75</u>	293.75
Kent County Council:	Stationery, Brooms & Line Marker	112.34	
		Vat <u>19.66</u>	132.00
M.B. Tree Care:	Reduction to Conifers & Smaller Trees		1220.00
Mid Kent Water:	Water Bowls Club	386.62	
	Toilet Block New Road	12.30	
	Kilbarn Road Recreation Ground	<u>25.80</u>	424.72
National Association of Local Councils:	Shaping Communities Conference	220.00	
		Vat <u>38.50</u>	258.50
Parkfoot Garages Limited:	Vehicle Fuel	34.89	
		Vat <u>6.11</u>	41.00
Popi:	Printing Newsletter	490.00	
	Encapsulating	<u>22.00</u>	
		512.00	
		Vat <u>3.85</u>	515.85
Mr D Pullinger:	Keyholder		25.00
J Riddle:	Training – Chainsaw		170.00

Society Of Local Clerks:	Membership Renewal for 2007		170.00
Clive Stanley Associates:	Webmaster Services 30/8/06 to 24/11/06		363.00
David Stephens:	Electrical Services for 4 <sup>th</sup> November		
	2006 Annual Bonfire Night	590.00	
	Audio Services Remembrance Day	<u>175.00</u>	765.00
Tom Stewart:	Preparation and Delivery of Access Course		600.00
Three Towns Office	Sasco Wall Planners	37.70	
Equipment:		Vat <u>6.59</u>	44.29
Travis Perkins:	Hire of Angle Grinder, Lighting Tower		
	& Turf Cutter 4/11/06	158.58	
	Oil, Discs etc. for Workshop	17.23	
		Vat <u>30.76</u>	206.57
United Balloon:	Balloons for Hallowe'en Decorations	29.00	
		Vat <u>5.08</u>	34.08

(c) **Accounts Paid Between Meetings**

There were no accounts paid between Meetings

[d] **Ditton Parish Council Promotions Account**

Todd Miller & Joe Loss	Friday 22 <sup>nd</sup> December 2006	1900.00	
Orchestra:		Vat <u>332.50</u>	2232.50
Todd Miller & Joe Loss	Saturday 23 <sup>rd</sup> December 2006	2408.75	
Orchestra:		Vat <u>358.75</u>	2408.75
DPC Imprest A/C:	Peter Elligate New Years Eve		1400.00

**DITTON PARISH COUNCIL IMPREST ACCOUNT** - Expenditure November 2006

Carried Forward 1 <sup>st</sup> November 2006	248.33
Add: PC reimbursement	<u>5751.67</u>
	6000.00
Emergency Transfer from Capital Reserve	<u>500.00</u>
	6500.00
Deduct: November Expenses	
Voucher Charge	3.25
Inland Revenue	4899.41
Postage Stamps	55.00
Community Centre Expenses	235.00
Purchase of Raffle Prizes	429.91
RBL Poppy Appeal Wreaths	31.50
Mrs DeSave - Flower Purchase	54.03

Purchase of Leaf Blower	370.12
OSA Expenses	46.96
Gazette Deliveries	106.86
Petty Cash	<u>50.42</u>
	6282.46

Sum to be drawn on 4 <sup>th</sup> December 2006	<b><u>6282.46*</u></b>
	217.54
BALANCE	6500.00

\*Sum required to restore balance to £6500

(e) **Accounts for Payment – Community Centre**

Edwardes Bros (Dulwich) Ltd:	Light Bulbs	3.00	
		Vat <u>0.52</u>	3.52
GasForce Ltd:	Replacement Thermocouple on Oaken Hall Oven	100.98	
		Vat <u>17.68</u>	118.66
Initial Washroom Solutions:	December Towel Rental	58.50	
		Vat <u>10.24</u>	68.74
Kent County Council:	Cleaning materials	175.35	
	Stationery	<u>17.75</u>	
		193.10	
		Vat <u>33.80</u>	226.90
Mid Kent Water:	Estimated Reading 31/10/06		922.18
Peter Dorrell & Company	1 x 5lLtr Sportsclean	16.13	
		Vat <u>2.82</u>	18.95
Top 2 Bottom:	Emergency repairs	120.00	
	Repairs to office roof	1295.00	
	Repairs to corridor roof	<u>540.00</u>	
		1955.00	
		Vat <u>342.12</u>	2297.12

Deposit Refunds

**Oaken Hall**

16.11.06	50.00
18.11.06	115.00
19.11.06	50.00
25.11.06	50.00
02.12.06*	50.00

**The Don Carman Hall**

02.12.06*	50.00
03.12.06*	50.00

(f) **Accounts for Payment Bar Account**

Adrian Mecklenburgh:	Post Mix	369.16	
		Vat <u>64.61</u>	433.77

Nivek Catering Supplies:	Coffee, creams, napkins	28.29	
	Dart mat, coffee, creamers, sugar	79.08	
		Vat <u>11.11</u>	118.48
Kent County Council:	Filing Cabinet, envelopes	85.58	
		Vat <u>14.98</u>	100.56
SSG Emprise:	Annual Keyholding & alarm response	360.00	
		Vat <u>63.00</u>	423.00

(g) **Direct Debits - Paid During October 2006**

[i] DITTON PARISH COUNCIL GENERAL ACCOUNT

03.10.2006	O2	17.06
02.10.2006	WPA Health	418.18
04.10.2006	Mentor	284.34
09.10.2006	Nildram	42.82
20.10.2006	Pace Petroleum	26.87
23.10.2006	EBS Direct Debits	49.75
27.10.2006	Euphony	9.58
30.10.2006	Siemens Financial Services	564.00
30.10.2006	Nat. West Business Account (Advert)	97.88

[ii] COMMUNITY CENTRE BAR ACCOUNT

03.10.2006	Sky Business	276.13
09.10.2006	Post Office Limited	58.52
23.10.2006	Waverleys	701.94
23.10.2006	AMLD- Gaming Machine	156.00
25.10.2006	BOC Manchester	229.13
30.10.2006	Walkers Snacks Ltd	269.19
31.10.2006	Nat West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

10.10.2006	BG CGABS	1205.20
20.10.2006	T & M B C – Business Rate	1266.00
25.10.2006	EDF Energy	700.00
31.10.2004	Nat West Account Charges	55.00

(h) **Security – Purchase of Camera & Quotation for Window Film**

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/06/03735/FL Proposed ground floor extension to form  
Ground floor cloak room

26 Primrose Drive

TM/06/02288/FL Alternative scheme of residential development comprising of 9no 2 bedroom flats, 20no 2 bedroom houses, 66no, 3 bedroom houses and 1no four bedroom house (96 dwellings in total) together with the re-alignment of the public right of way (alternative dwelling mix to that approved under planning permission  
TM/05/01013/FL New Road Bus. Est  
New Road

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

None Notified.

(c) **'B' Lists**

06/45 - 13.11.2006

(d) **Tonbridge & Malling Borough Council Local Development Framework: Core Strategy, Development Land Allocations & Tonbridge Central Area Action Plan (the Documents): Regulation 32 Site Allocation Representations** - Consultation

(e) **Joint Transportation Board – Agenda and Reports**

11. **DITTON COURT QUARRY**

(a) **Confirmation from Tarmac re Erection of Building at Bowls Club**

(b) **Ragstone Court Boundaries** - Further information, if available.

12. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

13. **CLOSURE**

**N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council’s attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.**