

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5TH OCTOBER 2009 AT 7.30PM

Parish Council Office
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent ME20 6AH
Tel: 01732 844749
Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council
29th September 2009

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 7th SEPTEMBER 2009**
5. **MATTERS ARISING**
 - (a) Casual Vacancy (Page 103, Item 218) - Current Situation
6. **MEETINGS HELD DURING SEPTEMBER 2009**
 - (a) For Confirmation & Signing
 - (i) COMMUNITY CENTRE COMMITTEE, 14TH SEPTEMBER 2009 - Herewith
 - (ii) PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE, 21ST SEPTEMBER 2009 - herewith
 - (iii) OPEN SPACES AND AMENITIES COMMITTEE, 21ST SEPTEMBER 2009 - herewith
 - (iv) FINANCE & ADMINISTRATION COMMITTEE (EXTRAORDINARY MEETING), 22ND SEPTEMBER 2009 - herewith

The Committee recommendation regarding the Review Committee Report will be dealt with in closed session at the end of the meeting [Page 129, item 279]
 - (b) For Noting
 - (i) TWINNING ASSOCIATION, 24TH SEPTEMBER 2009 - if available.

7. **CORRESPONDENCE**

(a) For Noting

Kent County Council:	<u>Community Safety Newsletter, June 2009</u>
Local Works:	<u>Sustainable Communities Act</u>
KALC:	<u>'Parish News' – Issue 342, September 2009</u>
Mail Publications:	<u>'Downs Mail' – No. 150, October 2009</u>
CIPFA:	<u>'Commissioning Public Services – Partnership Working and Delivery with the third sector</u>
Clerks and Councils:	<u>'Direct' – September 2009, Issue 65</u>
Communicorp:	<u>'Local Councils Update' – Sept 2009, Issue 119</u>
SLCC:	<u>'The Clerk' – September 2009, Vo. 1 No. 5</u>
T & M Community Safety Partnership:	<u>Monthly e-Bulletin</u> <u>'Newsletter, Autumn 2009</u>

(b) For Decision

Rural Kent:	<u>Parish Plans</u>
Ton. & Malling Borough Council:	<u>Parish Partnership Panel – Request for Agenda Items for Meeting to be held on 5th November 2009</u>

8. **FINANCE**

(a) Accounts Received

Invicta Double Glazing:	Gazette Advertisement	60.00
Ditton Junior School:	Grounds Maintenance	806.15
Ditton Infants School:	Grounds Maintenance	232.30
Ditton Short Mat:	Photocopies	7.44
Multi-Sport:	Hire Fees	136.00

(b) Accounts for Payment

Salaries:	September	Gross: 14625.11	Net 10978.28
DPC Imprest A/C:	Reimbursement of Expenses		943.97
Kent County Council:	Superannuation - September		3748.48

AquaAid:	Still Water	27.00	
		Vat <u>4.06</u>	31.06
Chubb Electronic Sec. Ltd:	Alarm Contract –Monitoring and Maintenance	605.82	
		Vat <u>90.87</u>	696.69
Ditton Community Centre:	Hire of Hall 18/12; 19/12; 31/12		950.00
EDF Energy:	Changing Rooms NRRG	160.57	
		Vat <u>8.04</u>	168.61
EDF Energy:	Cedar Rooms	155.75	
		Vat <u>7.79</u>	163.54
Emprise:	Keyholding and Alarm Response	20.83	
		Vat <u>3.13</u>	23.96
Ernest Doe & Sons Ltd:	Mower Repairs & Parts	94.85	
		Vat <u>14.20</u>	109.05
Mrs Greenaway:	Reimbursement for Eye Test		10.00
Grogans Electrical Svs:	Repairs to Angle Grinder	30.00	
		Vat <u>4.50</u>	34.50
KAS Welding Supplies:	Welding Mask & Electrodes Messer		95.00
Kent County Council:	Rigger Gloves, Crossbar hooks & Stationery	31.96	
		Vat <u>4.79</u>	36.75
Kent Wildlife Trust:	Annual Subscription		41.00
T Parker & Sons:	Surrey Loam, Grass Seed & Mini-grain	469.56	
		Vat <u>57.96</u>	527.52
R & D Club Supplies:	BKG Trophies & Engraving	53.96	
		Vat <u>8.09</u>	62.05
Sisis Equipment Ltd:	Conveyor Sleeve	60.00	
	Carriage	<u>11.99</u>	
		71.99	
		Vat <u>10.79</u>	82.78
Three Towns Office Equipment:	Ink Rollers for adding Machine	16.05	
		Vat <u>2.40</u>	18.45
Tonbridge & Malling BC:	Contribution towards the Y2 Crewe Summer Scheme		500.00
<u>PROMOTIONS ACCOUNT</u>			
DPC Imprest Account:	Peter Eligate Showband for Hallowe'en Dance		625.00

IMPREST ACCOUNT - Expenditure during September 2009

Brought forward 1 st September 2009		1348.25
Add: PC Reimbursement		<u>1151.75</u>
		2500.00
Deduct September Expenses:		
Voucher Charge	3.25	
Councillor Training	40.00	
Bar Petty Cash	103.74	
PC Petty Cash	71.14	
T & MBC Licence Fee	23.00	
Postage Stamps	69.00	
Travel Expenses	66.39	
Twinning Expenses	114.95	
Trailer Training Course Fee	402.50	
Hep B Injection – Drain Cleaning	<u>50.00</u>	
		943.97
	Balance	<u>1556.03</u>
		2500.00

* Sum to be drawn on 5th October 2009 to return the balance to £2500.00

(c) Direct Debits Paid During August 2009

(i) DITTON PARISH COUNCIL GENERAL ACCOUNT

03.08.2009	WPA	608.51
03.08.2009	02	22.63
03.08.2009	Sky Business	402.50
05.08.2009	RBOS Mentor	365.17
07.08.2009	Nildram	41.91
10.08.2009	Post Office Ltd	72.40
14.08.2009	EDF Energy	14.40
20.08.2009	S & N UK	7713.59
20.08.2009	Tonbridge & Malling BC	1200.00
20.08.2009	Red Fuel Cards	111.69
20.08.2009	Tonbridge & Malling BC	74.00
21.08.2009	Waverleys	342.72
24.08.2009	EBS Direct Debits	20.00
24.08.2009	Euphony Comms	9.46
25.08.2009	BOC Manchester	264.50
27.08.2009	EDF Energy	356.89
28.08.2009	NW Business MC	257.30
28.08.2009	Walkers Snacks	209.89

(d) Internal Audit Report, copy herewith

(e) Investment Report - copy of investment analysis herewith

9. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

10. REPORT FROM COMMUNITY POLICE OFFICER

11. **PLANNING, TRANSPORTATION & HIGHWAY MATTERS**

(a) Plans Received for Comment

None received to date.

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3.

- | | | |
|----------------|---|---|
| TM/09/01762/FL | Variation of condition 6 of planning permission TM/07/03375/FL (conversion from club to Public House – external and internal alterations) to amend opening hours to 10.00am to 00.30am Sunday to Thursday and 10.00am to 1.30am Friday and Saturdays | Kentish Quarryman
<u>REFUSED</u> |
| TM/09/01499/RD | Details of land contamination submitted pursuant to parts A & B of Condition 7 of planning permission TM/08/03625/FL: Telephone engineering centre with separate Motor Transport Workshop (MOT Testing Centre) and associated storage and parking areas | College Road, Aylesford |
| TM/09/01930/AT | Advertisement Application: Roundabout sponsorship (A) Roundabouts at junctions of A228 and Malling Road Snodland; Melbourne Way, New Hythe Lane and Bellingham Way, Larkfield; and A20 and Cold Harbour Lane, Aylesford | Various Roundabouts in Aylesford & Larkfield
<u>REFUSED</u> |
| TM/09/1930/AT | Advertisement Application: Roundabout Sponsorship (B) roundabouts junctions of New Hythe Lane and Papyrus Way, Larkfield; southern end of Bellingham Way, Ditton; and Mills Road and the South Aylesford Retail Park, Aylesford | Various Roundabouts in Aylesford & Larkfield
<u>GRANTED EXPRESS CONSENT WITH CONDITIONS</u> |

(c) 'B' Lists

09/36 - 7.9.2009

(d) Minutes, Notes, Agenda for Area 3 Planning Committee – if available

(e) Kent International Gateway – letter of thanks from Aylesford Parish Council

(f) Details of Proposed Road Works in Station Road – copy herewith

(g) Applications likely to be reported to Area 3 Planning Committee

(i) TM/09/01733/AT – 4 X FREESTANDING, NON-ILLUMINATED ADVERTISEMENTS AT 429-431 LONDON ROAD

(ii) TM/09/00452/FL – ERECTION OF 6M LIGHT COLUMN WITH LUMINAIRE AT 429-431 LONDON ROAD

(h) Kent International Gateway – Details of Dates and Venues for Public Enquiry

12. **REMEMBRANCE DAY**

13. **MATTERS ARISING FROM CORRESPONDENCE FOR NOTING**

14. **INCIDENT IN THE KILNBARN CLUB**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

15. **RECOMMENDATION: Review Committee Report** [(F & A Minutes), Page 129, item 279]

16. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items on the Agenda parts of this meeting will exclude the Press and Public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.