

DITTON PARISH COUNCIL

MINTUES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2nd MARCH 2009

PRESENT: CLLRS. M J PORTER [Chairman], J A BEADLE [Vice-Chair], R ANGEL, RGW BAKER, MRS A R BEADLE, M D BRINE, B CORDWELL, A R MULCUCK, D H NUNN, MRS A THROSSELL & MRS J F THWAITES
MRS S J KAVANAGH [Clerk of the Council] & MRS N GREENAWAY [ADMIN. ASST.]

526. OPENING OF MEETING

The Chairman opened the meeting at 7.30pm.

527. APOLOGIES

Apologies were RECEIVED from Cllr. Lander. The previously notified reason for absence was **ACCEPTED** and **APPROVED** and is recorded in the Absence Book Ref. 019.

528. DECLARATION OF INTERESTS

Cllr. Cordwell declared a prejudicial interest in item 541. Cllrs. Mulcuck and Nunn declared a personal interest in item 534(e). Cllr. Porter declared a prejudicial interest in item 532(a)(iii).

The Chairman MOVED that the policing report be taken next to enable the officer to return to his duties.

529. REPORT FROM NEIGHBOURHOOD POLICING UNIT/COMMUNITY WARDEN

PC Roddick reported that there was a total of 5 crimes committed over the past month; 1 criminal damage, 1 vehicle crime, 1 theft from a vehicle and 2 burglaries. Last month the total crime was 17 and for the same period last year it was 16. Overall the total crime in Ditton is down 13.4% over the last year.

PC Roddick also reported that the youth banned from the Community Centre and surrounding area last year has completely changed their ways. As a result of their continued good behaviour the anti-social behaviour officer is lifting their ban as a gesture of goodwill and would like the Council to consider reviewing their ban.

530. CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 9th FEBRUARY 2009

The minutes of the meeting held on 9th February 2009, were **CONFIRMED** and **SIGNED**.

531. MATTERS ARISING

There were no matters arising not included elsewhere on the agenda.



532. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2009**(a) For Confirmation & Signing(i) PLANNING COMMITTEE, 16TH FEBRUARY 2009

The above minutes were presented by Cllr. Mrs Throssell and **CONFIRMED** and **SIGNED** as a correct record.

(ii) OPEN SPACES & AMENITIES COMMITTEE, 16TH FEBRUARY 2009

The above minutes were presented by Cllr. Mr Baker and, subject to one amendment, were **CONFIRMED** and **SIGNED** as a correct record.

(iii) COMMUNITY CENTRE COMMITTEE, 17TH FEBRUARY 2009

The above minutes were presented by Cllr. Mr Beadle and, subject to amendment, were **CONFIRMED** and **SIGNED** as a correct record.

The recommendation on the charging of a fee to guests to the Kilbarn Club was **READ** and discussion took place regarding guests of opposing teams.

RESOLVED not to ratify the recommendation and refer the matter back to the Community Centre Committee for further consideration.

(iv) PERSONNEL COMMITTEE, 23RD FEBRUARY 2009 - Herewith

The above minutes were presented by Cllr. Mrs Beadle and **CONFIRMED** and **SIGNED** as a correct record.

RECOMMENDATIONS

1. Local Government Pension Scheme [Page 259, item 522]

RESOLVED to **RATIFY** the recommendation to close the Local Government Scheme to new employees.

2. Review Sub-Committee [Page 260, item 524]

RESOLVED to **RATIFY** the recommendation that the Clerk be made a member of the review sub-committee.

(b) For Noting(i) DITTON TWINNING ASSOCIATION, 12TH FEBRUARY 2009

The above minutes were **READ** and **NOTED**.

533. **CORRESPONDENCE**(a) For Noting

The following correspondence was CIRCULATED, **READ** and **NOTED**:-

Tonbridge & Malling Community
Safety Partnership:

'Newsletter', Spring Edition 2009

Tonbridge & Malling Crime Prevention Panel:	<u>Minutes of Meeting held 15th September 2008</u>
Kent & Medway NHS:	<u>'Getting Help for Mental Health Problems'</u>
KAPC:	<u>Invitation to Planning Seminar, 28th March 2009</u>
“	<u>'Parish News, Issue no. 337, January 2009</u>
Kent County Council:	<u>Report & Accounts 2008 Superannuation Fund</u>
“	<u>Kent Health Watch</u>
Kent Wildlife Trust:	<u>Supporter Day Invite</u>
Communicorp:	<u>'Local Council's Update – Jan/Feb 2009, Issue 111/112</u>
SLCC:	<u>Larger Councils Conference 2009</u>
	<u>'Newsletter', February 2009</u>
(b) <u>For Decision</u>	
Tonbridge & Malling Borough Council:	<u>Heritage Open Days 2009</u> NOTED the Heritage Centre will be taking part in the open days.
Kent County Council:	<u>Emergency Planning</u> A request to arrange a meeting with this Council regarding an emergency and disaster management plan was READ and NOTED .

RESOLVED to arrange a meeting during an afternoon and advise Members accordingly.

534. **FINANCE**

(a) Accounts Received

The following accounts received were **READ** and **NOTED**:-

Hirers:	Multi Sport Use		799.25
Local Organisations:	Photocopying		2.70
Ditton Guides:	Guide H Q Rental		27.85
Ditton Minors FC:	Electricity Reimbursement	25.21	
	Pitch Marking NRRG	<u>25.30</u>	50.51
Ditton Infants School:	Maintenance Contract		112.64
Mrs Tamsett:	Gazette Advert		28.00
Driveright:	Gazette Advert		28.00

(b) Accounts For Payment**RESOLVED** the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Salaries:	Gross	15517.38	Net	11568.68
DPC Imprest Account:	Reimbursement of Expenses			677.64*
Kent County Council:	Superannuation Payment February 2009			3756.38
AMS Management [GB]:	Removal & disposal of Asbestos	450.00		
		Vat	<u>67.50</u>	517.50
Aquaid [Kent]:	Water	27.00		
		Vat	<u>4.06</u>	31.06
Aylesford Tyre & Auto Centre:	Tyre for Trailer	36.60		
		Vat	<u>5.49</u>	42.09
Action with Communities In Rural Kent:	Annual Membership - 2010			35.00
Clive Stanley:	Webmaster Services 19/11/08 – 24/2/2009			522.50
Coblans Nurseries Ltd:	Tree Planting	103.02		
		Vat	<u>15.45</u>	118.47
Cobra Insurance Brokers:	Vat Claimable from H M Customs & Excise Unpaid on Engineering Policy			58.48
Ernest Doe & Sons Ltd:	Chain Saw Parts	75.39		
		Vat	<u>11.58</u>	86.67
Emprise Services Limited:	Keyholder Service – February 2009	20.83		
		Vat	<u>3.13</u>	23.96
Glasdons UK Limited:	Litter Bin	108.77		
		Vat	<u>16.31</u>	125.08
IGS Vehicle Accessories:	Repair to Bluetooth – Mitsubishi	40.00		
		Vat	<u>6.00</u>	46.00
Kent County Council:	Sacks & Rock Salt	102.30		
		Vat	<u>15.35</u>	117.65
Naturescape:	6 kg Cornfield Annuals Seeds	190.98		
		Vat	<u>28.65</u>	219.63
Netbox 5:	Storage & Cleaning Tapes	75.56		
		Vat	<u>11.33</u>	86.89
Nico Office Limited:	Toner Kit – Laser Printer	467.79		
		Vat	<u>70.17</u>	537.96

Parker Merchating:	Ear Protectors, eye protectors, Safety Boots & Power Gas Torch	54.40	
		Vat <u>8.17</u>	62.57
Parkfoot Garage Limited:	Diesel	46.73	
		Vat <u>7.01</u>	53.74
Peeks of Bournemouth:	Valentines Decorations	67.78	
		Vat <u>10.17</u>	77.95
Playdale Playgrounds Ltd:	Adventure Trail – 106 Agreement	9991.00	
		Vat <u>1498.65</u>	11489.65
Mr D Pullinger:	Locking Playarea – February		25.00
RBS Software:	Annual Software Maintenance	350.00	
		Vat <u>52.50</u>	402.50
St Peters Parochial Church Council:	Upkeep of Churchyard 2008/09	200.00	
	Floodlighting Contribution 2008/09	<u>200.00</u>	400.00
Travis Perkins Trading:	Rock Salt & Nuts & Bolts	146.10	
		Vat <u>21.92</u>	168.02
United Balloon & Gas Co:	Valentines Balloons	6.50	
		Vat <u>0.98</u>	7.48

IMPREST ACCOUNT – Reimbursement of February Expenses

Carried Forward 1 st February 2009		2020.93
Add: PC Reimbursement		479.07
Raffle Reimbursement		<u>101.90</u>
		2601.90
Deduct: February Expenses		
Voucher Charge	3.25	
OSA Expenses	100.00	
PC Petty Cash	90.43	
Postage Stamps	63.00	
Bar Petty Cash	142.95	
CC Expenses	55.00	
Catering Equipment & Tables	233.00	
Raffle Prizes	<u>91.91</u>	
		<u>677.64</u>
		1822.36
		<u>677.64*</u>
		<u>2500.00</u>

*Sum to be drawn on 2nd March 2009 to restore balance to £2500.00

(c) Direct Debits - Paid During January 2009

The following direct debits were **READ** and **APPROVED**:-

[i] DITTON PARISH COUNCIL ACCOUNT

02.01.2009	WPS Health	573.48
02.01.2009	02	32.68
02.01.2009	Sky Business	402.50

06.01.2009	RBOS Mentor	365.17
07.01.2009	Nildram	41.91
12.01.2009	Public Works Loan Board	2656.51
12.01.2009	Post Office Ltd	72.40
20.01.2009	BT Direct Debits	75.04
20.01.2009	S&N UK Ltd	7199.53
20.01.2009	Tonbridge & Malling BC	1143.00
20.01.2009	Tonbridge & Malling BC	101.00
21.01.2009	Euphony Comms	10.78
21.01.2009	Waverley	1166.19
23.01.2009	EBS Direct Debits	23.25
23.01.2009	EDF Energy	69.11
23.01.2009	Siemens Fin. Services	552.00
26.01.2009	BOC Manchester	258.75
26.01.2009	EDF Energy	1092.26
29.01.2009	Walkers Snacks	376.14
28.01.2009	NW Business MC	34.63

(d) Valentine Dance 2009 - Balance Sheet

It was **NOTED** that only 151 tickets were sold for the Valentine dance, however, it was a very good evening and a profit of £533.09 was made from ticket sales. The raffle held at the dance made a profit of £105.10 which will be used to make donations to local worthy causes.

Cllr. Cordwell advised that it was a very enjoyable evening and asked that a vote of thanks be recorded to the staff who organised the dance.

(e) Donations

A list of applications, which had previously been circulated, was **READ** and **NOTED**.

RESOLVED to make the following donations from the Charities Account under the Local Government Act 1972 Sec. 142:

Malling Area Volunteer Bureau	£200
Victim Support	100
Malling Citizens Advice Bureau	100

RESOLVED to make the following donation from the Charities Account under the Local Government Act 1972 Sec. 144:

Ditton Heritage Centre	£600
------------------------	------

RESOLVED to make the following donations from the Charities Account under the Local Government Act 1972 Sec. 137:

Heart of Kent Hospice	£100
Ditton Scouts	300
Kent Air Ambulance	250
Children with Leukaemia	100

535. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

There were no County or Borough Councillors present.

536. **REPORT FROM NEIGHBOURHOOD POLICING UNIT/COMMUNITY WARDEN**

This item was dealt with earlier in the meeting under item 529.

537. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/08/03487/FL Garage conversion and single storey side/rear extension 57 Primrose Drive
RESOLVED NO OBJECTION BUT COMMENT THAT THERE IS NO OUTSIDE ACCESS TO THE REAR OF THE PROPERTY.

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

NOTED no decisions had been notified during the past fourteen days.

(c) **'B' Lists**

The following 'B' List was CIRCULATED, **READ** and **NOTED**:-

09/06 - 10.02.2009

(d) **Agenda, Minutes, Notes of Area 3 Planning Committee**

Cllr. Mrs Throssell drew Members attention to the planning officer's recommendation to grant permission, with conditions, to an application for the provision of four garages in Pear Tree Avenue.

* * * * *

Mrs & Mrs Williams attended the meeting regarding a request to move the dog bin which is sited on the grass verge at the rear of Scott Close.

They were advised that this request will be referred to the Open Spaces and Amenities Committee for consideration.

* * * * *

538. **PARISH SEAL** – Signing and Sealing of Ditton Minors Football Club Licence

RESOLVED to affix the seal to the Licence renewal between Ditton Parish Council and Ditton Minors Football Club, which relates to New Road Recreation Ground, and this be signed by the Chairman and Clerk.

RESOLVED to bring forward item 541.

539. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

Cllr. Mulcuck referred Members to an article in the KALC Parish News regarding the changes to annual holiday allocation.

Cllr. Baker referred to an item in the Community Safety Partnership Newsletter regarding dog fouling.

The Chairman **MOVED** that in view of the special nature of the following items, the press and public be excluded from the remainder of the meeting in accordance with Standing Orders 27 and 50.

540. **BAN UNDER SECTION 32 OF THE COUNTY OF KENT ACT 1981**

A report from the Anti-Social Behaviour Officer regarding the completely changed behaviour of the youth banned from the Community Centre and surrounding area on the 30th October 2008 was **READ**. It was **NOTED** that as a gesture of goodwill for her continued good behaviour the Officer has reviewed her case and lifted their ban. The officer asks if this Council would consider reviewing its ban as a further gesture of goodwill, instead of waiting until the review date at the end of April. Discussion took place.

RESOLVED to lift the ban with immediate effect.

541. **ANTI-SOCIAL BEHAVIOUR IN THE KILNBARN CLUB**

A written complaint from a member of the Club regarding anti-social and abusive behaviour towards a fellow member in the Kilnbarn Club by a group of young members was **READ** together with the bar managers report.

Discussion took place.

RESOLVED the youths concerned be sent a warning letter advising this type of behaviour will not be tolerated and any further anti-social behaviour will result in them being banned from entering the Club and their membership being revoked.

542. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

Dealt with earlier in the meeting under item 539.

543. **CLOSURE**

The meeting Closed at 9.03pm.

Chairman
6th April 2009