

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2<sup>nd</sup> MARCH 2009 AT 7.30PM

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6QR  
Tel: 01732 844749

(Mrs) Sue Kavanagh  
Clerk of the Council

Email: [clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)  
Website: [www.dittonparishcouncil.gov.uk](http://www.dittonparishcouncil.gov.uk)

24<sup>th</sup> February 2009

## **AGENDA**

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 9<sup>th</sup> FEBRUARY 2009**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2009**
  - (a) For Confirmation & Signing
    - (i) PLANNING COMMITTEE, 16<sup>TH</sup> FEBRUARY 2009 - Circulated
    - (ii) OPEN SPACES & AMENITIES COMMITTEE, 16<sup>TH</sup> FEBRUARY 2009 - Herewith
    - (iii) COMMUNITY CENTRE COMMITTEE, 17<sup>TH</sup> FEBRUARY 2009 - Herewith
    - (iv) PERSONNEL COMMITTEE, 23<sup>RD</sup> FEBRUARY 2009 - Herewith
  - (b) For Noting
    - (i) DITTON TWINNING ASSOCIATION, 12<sup>th</sup> FEBRUARY 2009



## 7. CORRESPONDENCE

### (a) For Noting

Tonbridge & Malling Community Safety Partnership:	<u>'Newsletter', Spring Edition 2009</u>
Tonbridge & Malling Crime Prevention Panel:	<u>Minutes of Meeting held 15<sup>th</sup> September 2008</u>
Kent & Medway NHS:	<u>'Getting Help for Mental Health Problems'</u>
KAPC:	<u>Invitation to Planning Seminar, 28<sup>th</sup> March 2009</u>
“	<u>'Parish News, Issue no. 337, January 2009</u>
Kent County Council:	<u>Report &amp; Accounts 2008 Superannuation Fund</u>
“	<u>Kent Health Watch</u>
Kent Wildlife Trust:	<u>Supporter Day Invite</u>
Communicorp:	<u>'Local Council's Update – Jan/Feb 2009, Issue 111/112</u>
SLCC:	<u>Larger Councils Conference 2009</u>
	<u>'Newsletter', February 2009</u>

### (b) For Decision - copies herewith

Tonbridge & Malling Borough Cncl:	<u>Heritage Open Days 2009</u>
Kent County Council:	<u>Emergency Planning</u>

## 8. FINANCE

### (a) Accounts Received

Hirers:	Multi Sport Use		799.25
Local Organisations:	Photocopying		2.70
Ditton Guides:	Guide H Q Rental		27.85
Ditton Minors FC:	Electricity Reimbursement	25.21	
	Pitch Marking NRRG	<u>25.30</u>	50.51
Ditton Infants School:	Maintenance Contract		112.64
Mrs Tamsett:	Gazette Advert		28.00
Driveright:	Gazette Advert		28.00

(b) Accounts For Payment

Salaries:	Gross	15517.38	Net	11568.68
DPC Imprest Account:	Reimbursement of Expenses			677.64*
Kent County Council:	Superannuation Payment February 2009			3756.38
AMS Management [GB]:	Removal & disposal of Asbestos	450.00		
		Vat	<u>67.50</u>	517.50
Aquaid [Kent]:	Water	27.00		
		Vat	<u>4.06</u>	31.06
Aylesford Tyre & Auto Centre:	Tyre for Trailer	36.60		
		Vat	<u>5.49</u>	42.09
Action with Communities In Rural Kent:	Annual Membership - 2010			35.00
Coblends Nurseries Ltd:	Tree Planting	103.02		
		Vat	<u>15.45</u>	118.47
Cobra Insurance Brokers:	Vat Claimable from H M Customs & Excise Unpaid on Engineering Policy			58.48
Ernest Doe & Sons Ltd:	Chain Saw Parts	75.39		
		Vat	<u>11.58</u>	86.67
Emprise Services Limited:	Keyholder Service – February 2009	20.83		
		Vat	<u>3.13</u>	23.96
Glasdons UK Limited:	Litter Bin	108.77		
		Vat	<u>16.31</u>	125.08
IGS Vehicle Accessories:	Repair to Bluetooth – Mitsubishi	40.00		
		Vat	<u>6.00</u>	46.00
Kent County Council:	Sacks & Rock Salt	102.30		
		Vat	<u>15.35</u>	117.65
Naturescape:	6 kg Cornfield Annuals Seeds	190.98		
		Vat	<u>28.65</u>	219.63
Netbox 5:	Storage & Cleaning Tapes	75.56		
		Vat	<u>11.33</u>	86.89
Nico Office Limited:	Toner Kit – Laser Printer	467.79		
		Vat	<u>70.17</u>	537.96
Parker Merchanting:	Ear Protectors, eye protectors, Safety Boots & Power Gas Torch	54.40		
		Vat	<u>8.17</u>	62.57

Parkfoot Garage Limited:	Diesel	46.73	
		Vat <u>7.01</u>	53.74
Peeks of Bournemouth:	Valentines Decorations	67.78	
		Vat <u>10.17</u>	77.95
Playdale Playgrounds Ltd:	Adventure Trail – 106 Agreement	9991.00	
		Vat <u>1498.65</u>	11489.65
Mr D Pullinger:	Locking Playarea – February		25.00
RBS Software:	Annual Software Maintenance	350.00	
		Vat <u>52.50</u>	402.50
St Peters Parochial Church Council:	Upkeep of Churchyard 2008/09	200.00	
	Floodlighting Contribution 2008/09	<u>200.00</u>	400.00
Travis Perkins Trading:	Rock Salt & Nuts & Bolts	146.10	
		Vat <u>21.92</u>	168.02
United Balloon & Gas Co:	Valentines Balloons	6.50	
		Vat <u>0.98</u>	7.48

**IMPREST ACCOUNT – Reimbursement of February Expenses**

Carried Forward 1 <sup>st</sup> February 2009		2020.93
Add: PC Reimbursement		479.07
Raffle Reimbursement		<u>101.90</u>
		2601.90
Deduct: February Expenses		
Voucher Charge	3.25	
OSA Expenses	100.00	
PC Petty Cash	90.43	
Postage Stamps	63.00	
Bar Petty Cash	142.95	
CC Expenses	55.00	
Catering Equipment & Tables	233.00	
Raffle Prizes	<u>91.91</u>	
		<u>677.64</u>
		1822.36
		<u>677.64*</u>
		<u>2500.00</u>

\*Sum to be drawn on 2<sup>nd</sup> March 2009 to restore balance to £2500.00

(c) Direct Debits - Paid During January 2009

[i] DITTON PARISH COUNCIL ACCOUNT

02.01.2009	WPS Health	573.48
02.01.2009	02	32.68
02.01.2009	Sky Business	402.50
06.01.2009	RBOS Mentor	365.17
07.01.2009	Nildram	41.91
12.01.2009	Public Works Loan Board	2656.51
12.01.2009	Post Office Ltd	72.40

20.01.2009	BT Direct Debits	75.04
20.01.2009	S&N UK Ltd	7199.53
20.01.2009	Tonbridge & Malling BC	1143.00
20.01.2009	Tonbridge & Malling BC	101.00
21.01.2009	Euphony Comms	10.78
21.01.2009	Waverley	1166.19
23.01.2009	EBS Direct Debits	23.25
23.01.2009	EDF Energy	69.11
23.01.2009	Siemens Fin. Services	552.00
26.01.2009	BOC Manchester	258.75
26.01.2009	EDF Energy	1092.26
29.01.2009	Walkers Snacks	376.14
28.01.2009	NW Business MC	34.63

(d) Valentine Dance 2009 - Balance Sheet - copy herewith

(e) Donations - List of applications herewith

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM NEIGHBOURHOOD POLICING UNIT/COMMUNITY WARDEN**

11. **PLANNING MATTERS**

(a) Plans Received for Comment

TM/08/03487/FL	Garage conversion and single storey side/rear extension	57 Primrose Drive
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(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3

No decisions were notified during the past 14 days.

(c) 'B' Lists

09/06 - 10.02.2009

(d) Agenda, Minutes, Notes of Area 3 Planning Committee – if available.

12. **PARISH SEAL** – Signing and Sealing of Ditton Minors Football Club Lease

13. **BAN UNDER SECTION 32 OF THE COUNTY OF KENT ACT 1981**

- Request from Anti-Social Behaviour Officer

14. **ANTI-SOCIAL BEHAVIOUR IN THE KILNBARN CLUB**

15. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

16. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm, to permit members of the public to raise any items for the Council's attention.