

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5TH JANUARY 2009 AT 7.30PM

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6AH

(Mrs) Sue Kavanagh  
Clerk of the Council

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29<sup>th</sup> December 2008

### **AGENDA**

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 1st DECEMBER 2008**
5. **MATTERS ARISING**
  - 2009 Y2 Crew Summer Scheme [Page 194, Item 391(b)]
6. **CONFIRMATION & SIGNING OF MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING HELD 8<sup>TH</sup> DECEMBER 2008**
7. **MATTERS ARISING**
8. **MINUTES OF MEETINGS HELD DURING DECEMBER 2008**
  - (a) Finance and Administration Committee, 8<sup>th</sup> December 2008
  - (b) Extraordinary Community Centre Committee 18<sup>th</sup> December 2008

9. **CORRESPONDENCE**

(a) For Noting

Tonbridge & Malling Borough Cncl: Minutes of Parish Partnership Panel Meeting held 13.11.2008  
Local Strategic Partnership  
Kent Waste Partnership – Community Waste Action Fund

Kent Police: 'Working with you in Kent and Medway', December 2008

Gullands: 'News', Issue 14

Local Councils: 'Update', December 2008, Issue 110

Ditton Infants School: Letter of Thanks

KALC: 'Parish News', Issue 336, 10<sup>th</sup> December 2008

NALC: Local Council Review, Volume 60, no 5 – January 2009

English Rural: 'The Bulletin', Winter 2008

Kent Wildlife Trust: Wild Events in Kent February – May 2009  
'Wild Kent', Winter 2008  
'Natural World, Winter 2008  
'Wild Bird Food, Autumn 2008

Highways Agency: Planned Roadworks December 2008 – February 2009

Kent County Council: Trading Standards Alert Messages

(b) For Decision - Copies herewith

Tonbridge & Malling Borough Cncl: Request for Agenda Items for Parish Partnership Panel Meeting 26.2.2009 & Presentation Papers  
Try Angle Awards Funding 2009  
Community Governance Review – Consultation

NALC: Invitation to 'Stepping Stones' York Event 21/2/2009

NHS West Kent: Invitation to Events 2009

Kent Downs Valley of Visions: Medway Memories

Communities & Local Government: Consultation – Code of Recommended Practice on Local Authority Publicity

10. **FINANCE**

(a) Accounts Received

Allianz Cornhill:	Insurance Claim – Vandalised Safety Surface		577.00
Allotment Rents & Keys:	Annual Rents & New Holders		36.75
Ditton Infants School:	Grounds Maintenance		230.18
Ditton Junior School:	Grounds Maintenance		351.05
Ditton Minors FC:	Reimbursement Water Charges NRRG	29.47	
	NRRG Lease fee – 1999 to 2019	20.00	
	Marking Up – NRRG	<u>51.70</u>	101.17
EDF Energy:	Wayleave – Bowls Club		3.45
Gazette Advertisements:	Christmas Edition		183.00
Multi Sports:	Hire Fees to 18/12/08		894.50

Accounts For Payment

Salaries:	Gross: 14771.24	Net	10878.24
DPC Imprest A/C:	Reimbursement of December Expenses		1717.94*
Kent County Council:	Superannuation - December 2008		TBA
Agwood Limited:	Tractor Parts	81.10	
		Vat <u>14.20</u>	95.30
Aquaid [Kent]:	Still Water	13.50	
		Vat <u>2.36</u>	15.86
Astra Security Systems:	Sheds & Main Compound Keys	57.90	
	Bowls Club Keys	171.00	
	Padlocks for Open Spaces	<u>42.00</u>	
		270.90	
		Vat <u>40.64</u>	311.54
Chubb Electronic Security:	Fault on Telephone Line	109.40	
		Vat <u>19.15</u>	128.55
EDF Energy	Cedar Room, Multi Sport & Guide HQ	337.64	
		Vat <u>57.62</u>	395.26
Floodlighting Ltd	8 x Multi-Sport Floodlight Lamps	800.00	
	Post & Packing	20.00	
		Vat <u>123.00</u>	943.00
Gala Lights Ltd:	Christmas Bulbs for Village Green	22.50	
		Vat <u>3.38</u>	25.88

Kent County Council:	Refuse Sacks, Stationery & Line Marking	138.55	
		Vat <u>21.52</u>	160.07
Parkfoot Garage Limited:	Diesel	51.45	
		Vat <u>9.00</u>	60.45
T Parker & Sons:	Pitch Dressing	324.00	
		Vat <u>48.60</u>	372.60
Popi Design & Print:	Printing Ditton Gazette – Christmas 2008 Edition		1100.00
Dean Pullinger:	Locking Play Area – December 2008		25.00
SSG Emprise:	Key Holder – Outbuildings – December 2008	20.83	
		Vat <u>3.65</u>	24.48
Screwfix Direct:	Assorted Tools	267.79	
		Vat <u>34.92</u>	302.71
John Shaw:	Parts for Ride on Mower	81.51	
		Vat <u>12.23</u>	93.74
South East Water:	Water Supply Bowls Club, Allotments & OSA		263.25
Southern Water:	Wastewater NRRG		29.47
Tonbridge & Malling BC:	Kilnbarn Club Annual Premises Licence		360.00
Travis Perkins:	Materials for Soil Bay & Sundries & Materials New ramp build NRRG	268.56	
		Vat <u>44.66</u>	313.22
<u>Promotions Account</u>			
Ditton Community Centre:	Hire of Oaken Hall 14 <sup>th</sup> February 2009		283.50
<u>Imprest Account – Breakdown of Expenditure during December 2008</u>			
Carried Forward 1 <sup>st</sup> December 2008		1908.36	
Add: PC Reimbursement		591.64	
Peter Eligate Showband		<u>1400.00</u>	
		3900.00	
Deduct: December Expenses			
Voucher Charge	3.25		
Postage Stamps	63.00		
Postage Stamps – Promotions	81.00		
Bar Expenses – Callouts	50.00		
Community Centre - Callout/Signs	73.00		
Petty Cash	140.29		
Cllr & Staff Get Together	232.53		
County Stocktaker – Replacement Chq	211.50		
OSA Expenses	27.45		
Control in Quarry	120.00		
SLCC – Subs 2009	187.00		
Royal British Legion- Poppy Wreath	16.50		
David Stephens – Remembrance Day	200.00		

Richard Cooper Suit/Chemical Disposal	127.00	
Adjustment	72.38	
Cash - Peter Eligate – Act NYE	1400.00	
Kentec Hire – Scaffold Tower	113.04	<u>3117.94</u>
		782.06
Sum to be drawn on 5 <sup>th</sup> January 2009 to restore balance to £2500.00		<u>1717.94</u> *
		<u>2500.00</u>

(c) Direct Debits - Paid During November ~~200~~2008

[i] DITTON PARISH COUNCIL ACCOUNT

03.11.2008	WPA Health	573.48
03.11.2008	02	24.49
03.11.2008	Sky Business	411.25
05.11.2008	RBS Mentor	365.17
07.11.2008	Nildram	42.82
10.11.2008	Post Office Ltd	70.27
20.11.2008	S & N UK Ltd	7193.58
20.11.2008	Tonbridge & Malling BC	1143.00
20.11.2008	Red Fuelcards	20.68
20.11.2008	Tonbridge & Malling BC	101.00
21.11.2008	Euphony Comms	16.59
21.11.2008	Waverleys	1015.61
24.11.2008	EBS Direct Debit	20.00
25.11.2008	BOC Manchester	264.38
28.11.2008	NW Business MC	738.04

- (d) Financial Arrangements With Parish Councils 2009/2010 - copy herewith
- (e) Tonbridge & Malling Borough Council - Special Works Project Grants, copy herewith
- (f) Christmas Dances - Balance Sheet - available at meeting
- (g) Investment - Communication from Rickard Lazenby - copy herewith
- (h) Internal Audit – 3<sup>rd</sup> visit for 2008/2009 – copy herewith

11. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

12. REPORT FROM NEIGHBOURHOOD POLICING TEAM/COMMUNITY WARDEN

13. PLANNING, HIGHWAYS & TRANSPORTATION MATTERS

(a) Plans dealt with by Planning Committee Chairman & Clerk during December Recess

TM/07/03208/RD      Details of contamination validation report for plots 130 to 143 inclusive submitted pursuant to condition 5 of planning permission TM/03/03415/FL: (Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings).  
Submission of amended validation certificates      Former Frantschach Site

**RESOLVED NO COMMENT**

TM/07/03183/RD Details of contamination validation report for plots 100 to 108 and 144 to 150 inclusive submitted pursuant to condition 5 of planning permission TM/03/03415/FL: (Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings).  
Submission of amended validation certificates Former Frantschach Site  
**RESOLVED NO COMMENT**

TM/07/01132/RD Details of contamination validation report for plots 192 to 204 and 233 to 243 inclusive submitted pursuant to condition 5 of planning permission TM/03/03415/FL: (Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings).  
Submission of amended validation certificates Former Frantschach Site  
**RESOLVED NO COMMENT**

TM/07/03334/RD Details of contamination validation report for plots 125 to 129 and 212 to 219 inclusive submitted pursuant to condition 5 of planning permission TM/03/03415/FL: (Erection of 370 dwellings, including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings).  
Submission of amended validation certificates Former Frantschach Site  
**RESOLVED NO COMMENT**

**(b) Plans Received for Comment**

TM/08/TEMP/0064 Demolition of conservatory and construction of single storey extension and sun canopy  
Ditton Infant School

TM/08/03609/RD Details of external materials, landscaping And boundary and contamination report Submitted pursuant to condition 3, 5 and 6 of Planning permission TM/03/03610/FL (Erection of replacement dwelling) (AMENDED SCHEME)  
Kiln Barn Farm

TM/08/03625/FL Telephone engineering centre with separate Motor Transport Workshop (MOT Testing Centre) and associated storage and parking areas.  
Former Caradon Doors & Windows College Road

~~**(c) Plans Dealt with by Tonbridge & Malling Area Sub-C'ttee No. 3**~~

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TM/08/02112/FL Retrospective application for dormer window in garage  
69 Primrose Drive  
**GRANTED WITH CONDITIONS**

TM/08/03017/FL	Two storey side extension and single storey rear extension	5 Wilton Drive <u>GRANTED WITH CONDITIONS</u>
TM/08/01293/FL	Erection of marquee as a temporary storage facility	431 London Road <u>GRANTED WITH CONDITIONS</u>
TM/07/01860/FL	Demolition of existing single storey building and construction of detached two vehicle garage	429 London Road <u>GRANTED WITH CONDITIONS</u>
TM/08/02759/TPOC	Remove branches of sweet chestnut that overhang roof of no. 40 Birch Crescent (TPO ref. 12-02-46)	83 Primrose Drive <u>GRANTED WITH CONDITIONS</u>
TM/08/00675/FL	Extended porch	431 London Road <u>GRANTED WITH CONDITIONS</u>
TM/07/03737/RD	Details of soakaways surface water, slab levels, refuse storage and collection, demolition completion, surface water gullies, piling, drainage access road gradients and traffic calming measures submitted pursuant conditions 5, 6, 7, 8, 9, 10, 11, 15, 17 and 20 of planning permission TM/06/02288/FL: alternative scheme of residential Development comprising 9 no. 2 bedroom flats, 20 no. 2 bedroom houses, 66 no.3 bedroom houses and 1 no. 4 bedroom house (96 dwellings in total) together with the re-alignment of the public right of way (alternative dwelling mix to that approved under planning permission TM/05/01013/FL)	New Road Bus. Est. <u>APPROVED</u>
TM/08/02560/FL	Two storey side extension	24 Acorn Grove <u>GRANTED WITH CONDITIONS</u>
TM/08/03088/FL	Retention of mezzanine floor: addition of vents to front and rear elevations. Flue penetration in roof.	Unit 14 420 Hythe Bus. Park <u>GRANTED</u>
TM/08/03282/FL	Erection of a rear UPVC Conservatory	25 Primrose Drive <u>GRANTED WITH CONDITIONS</u>

(c) 'B' Lists

08/47 - 24.11.2008; 08/48 - 01.12.2008; 08/50 - 15.12.2008

(d) Agenda, Minutes, Notes etc. of Area 3 Planning Committee

- (e) Planning Enforcement Investigation at Unit 14 Access, 420 New Hythe Business Park, Bellingham Way, Larkfield, Aylesford, Kent ME20 7HP – regarding breach of condition (6) of TM/05/01040/FL
- (f) Consultation: Proposed Prohibition of Waiting, Ditton – Drawing No. DD/435/1

14. **REVIEW OF THE SYSTEM OF INTERNAL AUDIT**

15. **DITTON MAY DAY FETE** (Community Day) - Notes of meeting held 3/12/2008, copy herewith

~~(d) **'B' Lists**~~

16. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

17. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.