

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY, 14TH SEPTEMBER 2009 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

8th September 2009

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Astra Security Systems Ltd.	Keys to Main Bar from bar foyer	16.85 Vat <u>2.53</u>	19.38
Chubb Electronic Security Ltd	Service Call	39.56 Vat <u>5.93</u>	45.49
Peter Dorrell & Co	Cleaning solutions (Pinegel)	58.00 Vat <u>8.70</u>	66.70
Initial Washroom Solutions	September Towel Rental	62.54 Vat <u>9.38</u>	71.92
Kent County Supplies	Stationery and Cleaning materials	266.45 Vat <u>39.97</u>	306.42
Phonographic Performance Ltd	07.09.09 to 06.09.10	714.07 Vat <u>107.11</u>	821.18
Uniserve Security Ltd	Security 22.08.09	67.50 Vat <u>10.13</u>	77.63

Veolia Environmental Services	Refuse Collections July	154.00	
		Vat <u>23.10</u>	177.10

Deposit Refunds

Oaken Hall

22.08.09	75.00
05.09.09	80.00

Don Carman Hall

30.08.09	50.00
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[b] Bar Accounts for Payment

Aircool Systems UK	Service Call to Bottle Cooler	31.00	
	Repairs to KB Bottle Cooler	<u>215.12</u>	
		246.12	
		Vat <u>36.92</u>	283.04
Astra Security Systems Ltd	Locks and Keys re: Franchise	91.10	
		Vat <u>13.67</u>	104.77
Central Source Ltd	Bicycle stand	176.00	
		Vat <u>26.40</u>	202.40
Chubb Electronic Security:	New Intruder Alarm System – Oaken Hall	510.75	
	Bar	Vat <u>76.61</u>	587.36
County Stocktakers	Stocktake 30.06.09	240.00	
	Stocktake 28.08.09	<u>180.00</u>	
		420.00	
		Vat <u>63.00</u>	483.00
Edwardes Bros (Dulwich) Ltd	Light Bulbs	19.60	
		Vat <u>2.94</u>	22.54
Emprise Services PLC	August Key Holder Fee	20.83	
		Vat <u>3.13</u>	23.96
Grogans Electrical Services	Double sockets for bar area	35.00	
	Labour	<u>50.00</u>	
		85.00	
		Vat <u>12.75</u>	97.75
Kent County Supplies	Safety Boots for Tina Miller	39.00	
		Vat <u>5.85</u>	44.85
Silver Springs:	Soft Drinks	29.43	
		Vat <u>4.40</u>	33.83

[c] Financial Analysis – To follow

[d] Bar Stocktake – 27th August 2009 - Herewith

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

[a] Cash Machines/Cash Back Service – [Page 83, Item 179]

[b] Record Automatic Doors Service Contract – [Page 85, Item 182]

6. **BAR**

- [a] Kilbarn Club Takings - Copy herewith
- [b] Bar Matters
- [c] Gaming Machine
- [d] Letter from Mr W L Fuller re Kilbarn Club Social Committee – Copy Letter herewith

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection
- [c] Additional Cover

8. **REPLACEMENT WASHING MACHINE - QUOTATIONS**

9. **OAKEN HALL FLOOR REFURBISHMENT - QUOTATION** - Herewith

10. **BOOKINGS**

- [a] Kent Police Band - Request for Complimentary Changing Rooms
- [b] David Rose - Request to pay for Saturday Evenings in arrears
- [c] Chris Housley -Request for a Reduced Rate
- [d] Margaret Preedy - Complaint - Oaken Hall Floor- 4th July 2009

11. **CORRESPONDENCE**

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| Action with Communities in Kent: | <u>Kent Community Halls Conference 17.10.2009</u> |
| Tonbridge & Malling Borough Council: | <u>Deferral of Business Rates & Small Business Rate Relief</u> |

12. **NEW EU DIRECTIVE ON INCANDESCENT LIGHTS**

13. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, to permit members of the public to raise any items for the Council's attention.