

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **WEDNESDAY** **15TH APRIL 2009 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council
7TH April 2009

Telephone: 01732 844749

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Connaught Compliance Gas: Careplan 2009/10 - Heating/Hot Water	2096.88	
	Vat <u>314.54</u>	2411.42
Danmar Kitchens Ltd: Made to Measure Worktop for Hatch	1300.00	
	Vat <u>195.00</u>	1495.00
Initial Washroom Solutions: April Towel Rental	62.54	
	Vat <u>9.38</u>	71.92
Capital Cleaning [Kent]: V-Abilla 17" Driveboard for Scrubber Drier	97.41	
	Vat <u>14.61</u>	112.02
Kent Catering Services: Degreaser	11.50	
	Vat <u>1.73</u>	13.23
Kent County Council: Cigarette Stubber & Cleaning Materials etc.	536.19	
	Vat <u>80.43</u>	616.62

Poyntell Limited:	Panic Bar – Don Carman Hall Fire Door	67.50	
		Vat <u>10.13</u>	77.63
S & S Painting & Decorating Contractors Limited:	Fill & 2 Coats of Paint Oaken Hall Kitchen	360.00	
		Vat <u>54.00</u>	414.00
Secure Engineering Limited:	UPS Back Up Power Pack for CCTV	122.00	
		Vat <u>18.30</u>	140.30
Travis Perkins:	Toilet Seat Fittings	6.60	
		Vat <u>0.99</u>	7.59
United Flooring:	Uplift & Existing & Replace Flooring in Oaken Hall Kitchen	744.80	
		Vat <u>111.72</u>	856.52
Veolia Environmental:	February - Refuse Collection	204.98	
		Vat <u>30.75</u>	235.73

Deposit Refunds

Oaken Hall		Don Carman Hall	
19.03.09	78.75	14.03.09	50.00
20.03.09	22.40	21.03.09	50.00
26.03.09	29.00		
28.03.09	60.00		
01.04.09	50.00		
07.04.09	50.00		
08.04.09	50.00		
11.04.09	500.00*		

* Subject to inspection

[b] Bar Accounts for Payment

Aircool System:	Installation of New Ceiling Fan – KB Club	489.45	
		Vat <u>73.42</u>	562.87
Chubb Electronic Security:	Work to Bar Security System	39.56	
		Vat <u>5.93</u>	45.49
Edwardes Bros [Dulwich]:	4 x Reflector Lights	12.20	
		Vat <u>1.83</u>	14.03
Emprise Services PLC:	March Keyholder Fee	20.83	
		Vat <u>3.13</u>	23.96
Adrian Mecklenburgh:	Postmix Lemonade	171.80	
		Vat <u>25.77</u>	197.57
Screwfix Direct:	Swivel Wheels for Bar Barrow	16.25	
		Vat <u>2.43</u>	18.68

[c] Financial Analysis – if available

[d] Stocktake Report 31st March 2009 – if available

i. 3 Monthly Stocktakes

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

There were no items to bring forward.

6. **BAR**

- [a] Kilnbarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Kilnbarn Club Membership
- [d] Kilnbarn Club – Ditton Minors FC - Football Tournament
- [e] Gaming Machine

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – if available

8. **COMMUNITY CENTRE & CEDAR ROOM BUSINESS RATES 2009/10** – For Noting

9. **BANKING ANALYSIS 2008/09**

10. **CHANGES TO HATCH AREA – OAKEN HALL KITCHEN**

11. **CORRESPONDENCE**

Kent County Council:	<u>PAT Testing</u>
Veolia:	<u>Notification of Price Increase</u>
DAMARA:	<u>Letter of Thanks & Praise for Gina Annett - Tom Wimsett Accident 11th March 2009</u>

12. **REQUEST FROM OSA COMMITTEE** – Use of Outside Toilets for Allotment Holders

13. **WINDOW CLEANER** - Quotation

14. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.