

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 1ST SEPTEMBER 2008 AT 7.30PM

Ditton Parish Council  
Ditton Community Centre  
Kilbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6AH

(Mrs) Sue Kavanagh  
Clerk of the Council

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26<sup>th</sup> August 2008

**A PRESENTATION OF AWARDS TO THE WINNERS OF THE 2008 BEST KEPT GARDEN COMPETITION, WILL BE HELD IN THE KILNBARN CLUB ON MONDAY 1st SEPTEMBER 2008 COMMENCING AT 7.00PM, IMMEDIATELY PRIOR TO THIS MEETING**

### AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 4<sup>th</sup> AUGUST 2008**
5. **MATTERS ARISING**
6. **CORRESPONDENCE**
  - (a) **For Noting**

Ditton Twinning Association:	<u>Minutes of Meeting held 24/7/2008</u>
Trafford Hall:	<u>Training Courses for Tenants &amp; Community Volunteers</u>
Rural Kent:	<u>85<sup>th</sup> Annual Meeting 4/9/2008</u>
	<u>'Oast to Coast', Summer 2008</u>

ROSPA:	<u>'Staying Alive', August 2008</u>
Local Councils:	<u>'Update' - August 2008, Issue 106</u>
KALC:	<u>'Parish News' – July 2008, Issue 333</u>
Kenward Trust:	<u>'New Life' – 40<sup>th</sup> Anniversary Issue</u>
Wildlife Trust:	<u>'Natural World', Summer 2008</u>
	<u>Wildlife Events in Kent Oct 2008 – Jan 2009</u>
	<u>Minutes of 49<sup>th</sup> AGM, 15/9/2007</u>
	<u>50<sup>th</sup> AGM &amp; Members Open Day, 13/9/2008</u>
	<u>Annual Review 2007</u>
	<u>'WildKent, Summer 2008</u>
Tonbridge & Malling Crime Prevention Panel	<u>Agenda for Meeting 15/9/2008 and Minutes of Meeting held 7/7/2008</u>
(b) <b><u>For Decision</u></b> (Copies Herewith)	
Kent Highway Services:	<u>Parish &amp; Town Council Seminar, 14<sup>th</sup> October 2008</u>
Mayor's Assistant:	<u>Invitation to Jazz Supper at Poult Wood, 3/10/2008</u>
Kent County Council:	<u>KCC Annual Plan</u>
Mrs Norma Webb:	<u>Horticulture Show</u>
NALC:	<u>The Balance of Power: Central and Local Government – Roundtable Discussion Events</u>

## 7. **FINANCE**

### (a) **Accounts Received**

Ditton Open Show:	Reimbursement of unused funds	192.30
Barfield Farm:	Gazette Advert	35.00
D & F Carpenters:	Gazette Advert	28.00
Body & Sole:	Gazette Advert	35.00
Jim's Mowing:	Gazette Advert	70.00
Aylesford Pterodactyles:	Cricket Fees	372.00
Drive Right:	Gazette Advert	28.00
Maidstone Kia:	Gazette Advert	60.00

Castle Colts FC:	Pitch Fees 08/09	165.00
Ditton Guides:	Energy charge Reimbursement	9.55
Multi-Sport:	Hire Fees	196.00

(b) **Accounts for Payment**

Salaries:	Gross: £15152.73	Net:	11062.86
DPC Imprest A/C:	Reimbursement		385.94*
Kent County Council:	Superannuation – August 2008	Available at Meeting	
AquAid:	4 x Still Water	27.00	
		Vat <u>4.72</u>	31.72
B & S Chains:	Eyebolts & Links (Swings)	73.55	
		Vat <u>12.87</u>	86.42
Clive Stanley:	Webmaster Services May – Aug		363.00
Cobra Insurance Ltd:	Amendments to Policy	152.68	
	Insurance Premium Tax	<u>7.63</u>	160.31
Ditton Comm. Centre:	Hire of Hall – Hallowe'en Dance		270.00
EDF Energy:	Changing Rooms NRRG	32.71	
		Vat <u>1.64</u>	34.35
Emprise:	Keyholding & Alarm Response	20.83	
		Vat <u>3.65</u>	24.48
Kent Co. Council:	Internal Audit Fees – 5 <sup>th</sup> & 6 <sup>th</sup> Visit	520.00	
		Vat <u>91.00</u>	611.00
Kent Co. Council:	Tennis net, stationery, Line marker	349.13	
		Vat <u>61.10</u>	410.23
MAB Groundscare:	Parts for machinery	120.16	
		Vat <u>21.03</u>	141.19
Merryweather:	Repairs to Bench		30.00
Mower Plant:	Machinery Spare Parts	64.84	
		Vat <u>11.35</u>	76.19
Parkfoot Garage Ltd:	Vehicle Diesel	57.34	
		Vat <u>10.03</u>	67.37
Parker Merchanting:	Permanent Line Marker, nails, gloves		
	Jacket	40.59	
		Vat <u>7.10</u>	47.69
Mr Pullinger:	Playground Locking		25.00

RBS Software:	Planning Software Maintenance	75.00	
		Vat <u>13.12</u>	88.12
R& D Club Supplies:	BKG Trophies & Engraving	76.28	
		Vat <u>13.35</u>	89.63
Record Press Ltd:	Repairs to safety surface	702.00	
		Vat <u>122.85</u>	824.85
Tonbridge & Malling BC:	Contribution towards Y2 Crew		500.00
Top 2 Bottom Ltd:	Emergency Repair to Outbuilding roof	150.00	
		Vat <u>26.25</u>	176.25
Travis Perkins:	Posts, Plywood, Brushes etc.	201.11	
		Vat <u>35.21</u>	236.32
Vaughtons:	Restraining Chain	17.65	
	Carriage	4.00	
		Vat <u>3.79</u>	25.44

**Ditton Parish Council Imprest Account - Breakdown of Expenditure during August 2008**

Carried Forward 1 <sup>st</sup> August 2008		1226.24
Add: PC Reimbursement		1273.76
Adjustment in Exchange Rate		<u>00.08</u> **
		2500.08
Deduct: August Expenses		
Voucher Charge	3.25	
Postage Stamps	63.00	
Community Centre Expenses	76.07	
OSA Expenses	25.00	
Bar Wages	96.99	
Bar Petty Cash Reimbursement	71.92	
Family Day Exp – Euros for flowers	33.86 **	
Bank Charges – Imprest - to be refunded	<u>15.93</u>	<u>386.02</u>
		2114.06
Balance		<u>385.94</u> *
		2500.00

\*Sum to be drawn on 1<sup>st</sup> September 2008 to restore balance to £2500.00

(d) **Direct Debits Paid During July 2008**

[i] **DITTON PARISH COUNCIL ACCOUNT**

01.07.2008	WPA Health	573.48
02.07.2008	02	31.69
02.07.2008	Sky Business	306.68
03.07.2008	RBOS PLC Mentor	365.17
09.07.2008	Nildram	42.82
14.07.2008	Public Works Loan Board	2,720.74
14.07.2008	Post Office Ltd	52.70
21.07.2008	BT Direct Debits	69.01

21.07.2008	Euphony	13.36
21.07.2008	S & N UK	8,219.34
21.07.2008	Tonbridge & Malling Borough Cncl	1,143.00
21.07.2008	Waverleys	1,303.13
21.07.2008	Red Fuelcards	58.99
22.07.2008	EBS Direct Debits	20.00
22.07.2008	EDF Energy	68.57
22.07.2008	Brit Gas Business	1,758.78
23.07.2008	Siemens Financial	564.00
25.07.2008	BOC Manchester	235.00
28.07.2008	EDF Energy 1 Ltd	4.06
28.07.2008	NW Business MC	1,400.47
30.07.2008	GBP Walkers Snacks	480.77

(e) **Financial Arrangements with Parish Councils**

(i) 2009/2010 ARRANGEMENTS – Communication previously circulated.

(ii) GRANT APPLICATIONS

(f) **Ditton Horticulture Show, Balance Sheet** – copy herewith

8. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

9. **REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE**

10. **PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS**

(a) **Plan Dealt with By Chairman & Clerk During Recess**

TM/08/01863/FL Second storey extension (bathroom addition). SUBMISSION OF REVISED ELEVATION PLANS 8 Bell Lane

**RESOLVED APPROVED REVISED DETAILS SHOWING PITCHED ROOF**

(b) **Plans Received for Comment**

TM/08/02112/FL Retrospective planning application for Dormer window in garage 69 Primrose Drive

TM/08/02318/FL Construction of mezzanine floor Unit 9 420 New Hythe Bus. Park

(c) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/08/01722/RD Details of contamination investigations submitted pursuant to condition 5 of TM/08/00237/FL: change of use of ground floor (No18) and two storey extension to rear to form 4 self contained flats (re-submission) 16-18 New Road  
**APPROVED**

TM/08/01766/FL	Part single, part two storey rear extension	65 Pear Tree Ave <u>GRANTED WITH CONDITIONS</u>
TM/08/01056/FL	Single storey rear extension	61 Bell Lane <u>GRANTED WITH CONDITIONS</u>
TM/08/01776/AT	2 no illuminated fascia signs & 1 no totem sign	Unit 6 Larkfield Mill <u>GRANTED WITH CONDITIONS</u>
TM/08/0863/FL	Second storey extension (bathroom addition)	8 Bell Lane <u>GRANTED WITH CONDITIONS</u>
TM/07/03648/RD	Details of contamination validation reports for plots 1 – 16 and 154 – 165 submitted pursuant to condition 5 of planning permission TM/03/03415/FL: erection of 370 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site <u>APPROVED</u>
TM/07/04354/RD	Details of contamination validation reports for plots 151 – 153 submitted pursuant to condition 5 of planning permission TM/03/03415/FL: erection of 370 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site <u>APPROVED</u>
TM/08/00173/RD	Details of contamination validation reports for plots 301 – 310 submitted pursuant to condition 5 of planning permission TM/03/03415/FL: erection of 370 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site <u>APPROVED</u>
TM/07/04430/RD	Details of contamination validation reports for plots 120 – 124 submitted pursuant to condition 5 of planning permission TM/03/03415/FL: erection of 370 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings	Former Frantschach Site <u>APPROVED</u>

TM/08/00091/RD Details of contamination validation reports for plots 118 – 119 submitted pursuant to condition 5 of planning permission TM/03/03415/FL: erection of 370 dwellings including 30% affordable housing, with associated parking, landscaping and highways, following the demolition of the existing buildings

Former Frantschach Site  
APPROVED

(d) **'B' Lists**

08/30 - 28.07.2008; 08/31 - 04.08.2008; 08/32 - 11.08.2008; 08/33 - 18.8.2008

(e) **Notes, Agenda, Minutes Etc. of Area 3 Planning Sub-Committee**

(f) **Kent County Council Draft Permit Scheme** – Copy herewith

(g) **Tonbridge & Malling Borough Council Planning Enforcement Investigations**

- (i) 24 St Peter's Road
- (ii) St Peter's Church, New Road

(h) **A20 London Road, Coldharbour – Priority Bus Lane**

(i) **Secretary of State's proposed changes to draft Regional Spatial Strategy for the South East of England**

(j) **Kent Community Rail Partnership – Passenger Survey Results** (for noting)

11. **DRAFT MEETINGS TIMETABLE FOR 2009** – Copy herewith

12. **REMEMBRANCE DAY**

13. **DISPOSAL OF OLD PAYROLL RECORDS** (In accordance with DPA and Statutes)

14. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.