

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 7th July 2008 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749

1st July 2008

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2ND JUNE 2008**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING JUNE 2008**
 - (a) **For Confirmation**
 - (i) COMMUNITY CENTRE COMMITTEE, 9TH JUNE 2008 – Circulated
 - (ii) PLANNING COMMITTEE, 16TH JUNE 2008 - herewith
 - (iii) OPEN SPACES & AMENITIES COMMITTEE - 16th JUNE 2008 - herewith
 - (iv) PERSONNEL COMMITTEE, 30TH JUNE 2008 - herewith
 - (b) **For Noting**
 - (i) TWINNING COMMITTEE 5TH JUNE 2008



7. **CORRESPONDENCE**

(a) **For Noting**

T&M Parish Partnership Panel:	<u>Minutes of meeting held 29th May 2008</u>
T&M Crime Prevention Panel:	<u>Agenda for meeting to be held 7th July 2008</u> <u>Minutes of meeting held 21st April 2008</u>
T&M Standards Committee:	<u>Agenda for meeting to be held 2nd July 2008</u> <u>Minutes of meeting held 27th May 2008</u>
Ditton Twinning Assoc:	<u>Letter of thanks re donation</u>
Liz Short:	<u>Letter of thanks</u>
The Rev'd Priscilla Payne:	<u>Letter of Thanks</u>
Action with Communities in Rural: Kent	<u>Rural News No:87 May 08</u>
Dept for Business Enterprise &: Regulatory Reform	<u>Low Carbon Buildings Programme</u>
Kent Assoc of Local Councils:	<u>Parish News, Issue no 332 - 24th May 2008</u> <u>Agenda for meeting to be held Thursday 19th June 2008</u>
Computers 4 Africa:	<u>Request for donations of unused computer equipment</u>
CommuniCorp:	<u>Local Councils Update, Issue 104</u>
KCC:	<u>Library Service Aylesford & Mobile Library Service</u>
Press Publishing:	<u>'Clerks & Council's Direct – July 2008, issue 58</u>
NALC:	<u>LCR News – Volume 60 No, 2, July 2008</u>

(b) **For Decision** (copies herewith)

Local Works:	<u>Guide to the Sustainable Communities Act</u>
T&MBC:	<u>Leisure & Arts Strategy 2008 – 2013</u>
KALC:	<u>Chairmanship Training Day – 17th July 2008</u> <u>Councillors Information Day – 26th July 2008</u>
Cherry Orchard Neighbourhood: Watch	<u>Request for photocopying of correspondence for members of the scheme</u>
Lolc Flory:	<u>Kent Downs AONB Management Plan – your views</u>

8. **FINANCE**

(a) **Accounts Received**

Allotment Holder:	Replacement Track & Allotment Key		14.00
Ditton Bowls Club:	Water Charges	37.38	
	Annual Lease Fee	<u>71.51</u>	108.89
Diton Infants School:	Grounds Maintenance		455.46
Ditton Minors FC:	Water Charges NRRG	14.50	
	Pitch Marking NRRG	<u>63.00</u>	77.50
Ditton Petanque Club:	Piste Fee & Food Prep		104.96
Holtwood Rangers FC:	Football Pitch Fees 2008/09		319.00
Multi Sports:	Income		552.50
CEF:	Reimbursement (Invoice Paid Twice)		46.00

(b) **Accounts For Payment**

Salaries:	Gross: 152415.40	Net:	11005.06
DPC Imprest A/C:	June Reimbursement		704.71*
Kent County Council:	Superannuation Subscriptions – June 2008		TBA
Aquaid [Kent]:	Environmental Charges & Water	37.05	
		Vat <u>6.48</u>	43.53
Astra Security Systems:	3 x keys for top track gate	26.55	
		Vat <u>4.65</u>	31.20
Cobra Insurance Brokers:	Additional Items to Policy OSA	187.26	
	Addition of Trailer	<u>30.74</u>	218.00
Ernest Doe:	Ransome Jacobson Gang Mowers	10259.00	
	Less Discount	<u>1559.00</u>	
		8700.00	
	Less Sale of old Gang Mowers	<u>-940.00</u>	
		7760.00	
		Vat <u>1522.50</u>	9282.50
Farmura Limited:	Filter for Sprayer	20.00	
		Vat <u>3.51</u>	23.51
G Haffenden:	Allotment Skip (April 3yd)	130.00	

	“ “ (June 2yd)	100.00	
		Vat <u>40.25</u>	270.25
Kent County Council:	Ground Marking, Fencing Pins & Gloves	153.49	
	Stationery	<u>27.10</u>	
		180.59	
		Vat <u>31.60</u>	212.19
MAB Groundscare:	Repairs to Toro & Ransome Superbowl	143.05	
		Vat <u>25.04</u>	168.09
Maidstone & Tunbridge Wells NHS Trust:	Provide Medical Report		50.00
Mower Plant Services:	Spares for UN21 & UM356 Mowers	62.22	
		Vat <u>10.89</u>	73.11
Moreprint:	Polo Shirt & Logo – OSA	100.20	
		Vat <u>17.54</u>	117.74
Open Spaces Society:	Annual Subscriptions		30.00
Parker Merchanting:	Safety Boots and Safety Glasses	27.93	
	Helmets for Scaffold Course	34.00	
	Waterproof Clothing – Bernard Brunger	11.24	
	WD40, Grafisol, Spray Grease	<u>16.53</u>	
		89.70	
		Vat <u>15.70</u>	105.40
Parkfoot Garages Limited:	Vehicle Diesel	51.10	
		Vat <u>8.94</u>	60.04
Dean Pullinger:	Locking Playarea – June 2008		25.00
Sage:	Payroll Support to 5.7.2008	275.00	
		Vat <u>48.13</u>	323.13
N Saunders	Plants for War Memorial & Roundels		70.00
John Shaw [Machinery]	Toro Blade	52.90	
		Vat <u>9.26</u>	62.16
SSG Emprise:	Key Holder Service for Alarms	20.83	
		Vat <u>3.65</u>	24.48
Stream Nurseries:	Refilling 18 Hanging Baskets		180.00
Southern Water:	Waste Water		24.31
South East Water:	Ditton Bowls Club		42.12
Three Towns Office Equipment Limited:	White Envelopes	38.94	
		Vat <u>6.81</u>	45.75

Travis Perkins:	Hire of Heavy Stump Grinder	105.00	
	Macadam repair, sadolin, sandpaper	111.14	
	Vat	<u>37.83</u>	253.97
Watling Tyres:	350/+375/+400/-6 Tubline TU (Toro)	12.00	
	Vat	<u>2.10</u>	14.10

Breakdown of Expenditure from Imprest Account during June 2008

Carried Forward 1 st June 2008		1942.83
Add: PC Reimbursement		<u>557.17</u>
		2500.00
Deduct: June Expenses		
Voucher Charge	3.25	
Postage Stamps	63.00	
Community Centre Expenses	188.99	
Bar Wages	15.40	
Flowers	20.00	
Gen. Petty Cash Reimbursements	122.89	
Bar Petty Cash Reimbursement	106.18	
Amusements for 28/6/08	<u>185.00</u>	<u>704.71*</u>
Balance		1795.29

*Sum to be drawn on 7th July 2008 to restore balance to £2500.00

(c) **Direct Debits - Paid During May 2008**

01.05.08	WPA Health	573.48
01.05.08	02	29.13
01.05.08	Sky Business	306.68
06.05.08	RBOS PLC Mentor	365.17
08.05.08	Nildram	42.82
13.05.08	Post Office	70.27
20.05.08	S & N UK Ltd	5335.02
20.05.08	Tonbridge & Malling Borough Cncl	1143.00
20.05.08	Red Fuelcards	26.94
21.05.08	Euphony Communications	50.00
21.05.08	Waverley TBS	959.39
23.05.08	EBS Direct Debits	20.00
27.05.08	BOC Manchester Acc	235.00
28.05.08	Walkers Snacks	221.82
28.05.08	NW Business Card	122.66

(d) **Investment**

- (i) STRATEGY 2008 – for approval, copy herewith
- (ii) INCOME AND CAPTIAL ACCOUNTS TO 15.6.2008

(e) **Notice of increase to photocopy charges**

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM COMMUNITY POLICE/PARISH WARDEN**

11. **PLANNING MATTERS**

(a) **Plans Received for Comment**

TM/08/01669/FL	Demolition of existing conservatory and construction of replacement conservatory	36 Station Road
TM/08/01772/RD	Details of contamination investigations submitted Pursuant to condition 5 of planning permission TM/08/00237/FL: change of use of ground floor (No.18) and two storey extension to rear to form 4 self-contained flats (RE-SUBMISSION)	16-18 New Road
TM/08/01766/FL	Two storey rear extension.	65 Pear Tree Ave
TM/08/01777/FL	New entrance gate, new fencing, extensions to form storage, new roof opening, new openings to front elevations and new door, Motor Vehicle Workshop is to be VOSA compliant for MOT testing	Unit 6 Larkfield Mill Bellingham Way

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/08/01389/TPOC	Removal of two sweet chestnut stumps covered by Tree Preservation Order Ditton No.2 1992 (ref.12-06.26)	8 Cedar Close <u>GRANTED WITH CONDITIONS</u>
TM/08/01203/FL	Amend condition 6 of planning consent TM/07/03375 for sale of alcohol – terminal hour 23.30. Closure of premises – terminal hour 00.00	42 New Road <u>GRANTED WITH CONDITIONS</u>
TM/08/01450/TPOC	Sweet chestnut (multi-stemmed) lift crown, reduce selected branches and balance	55 Primrose Drive <u>GRANTED WITH CONDITIONS</u>
TM/08/01539/FL	Two storey side extension	573 London Road <u>GRANTED WITH CONDITIONS</u>
TM/08/01374/FL	Ground floor extension to rear and garage to side	81 Priory Grove <u>GRANTED WITH CONDITONS</u>
TM/08/01384/FL	New chimney stack on north-east elevation	19 Scott Close <u>GRANTED WITH CONDITIONS</u>

(c) **'B' Lists**

08/23 - 09.06.2008; 08/24 - 16.06.2008; 08/25 - 23.06.08

(d) **Agenda, Notes & Minutes from TMBC Area 3 Planning Committee**

12. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”** [Item 7(a)]

13. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.