

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 7TH JANUARY 2008 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

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31st December 2007

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 3rd DECEMBER 2007**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING DECEMBER 2007**
 - (a) Finance and Administration Committee, 10th December 2007
 - (i) ESTIMATES AND EXPENDITURE FOR 2008/2009 –Recommendation
7. **CORRESPONDENCE**
 - (a) **For Noting**

Plus Publishing:	<u>'Local Councils Update', December 2007, Issue 98</u>
Ditton Junior School:	<u>Letters of thanks re Christmas Party</u>
Kent County Council:	<u>Continuity of KCC Community Wardens</u>
	<u>Report & Accounts 2007 Superannuation Fund</u>

Ian Dennison: Football Tournament/Sports Day – Update

Ton. & Malling Crime Prevention Panel: Minutes of Meeting held 26th November 2007

Blast Films Ltd: Documentary series

KAPC: ‘Parish News’, Issue 329, 7th December 2007

Wildllife Trust: ‘Natural World’, Winter 2007 + encls.
‘Wildlife Events in Kent February – May 2008

NALC: ‘Local Council Review – Vol 59, No. 5. January 2008

Kent Highways: Planned Roadworks December 207 – February 2008

(b) **For Decision**

Mr A Dennington: Charlton Athletic Community Scheme Solutions

National Probation Service: Unpaid Work

Office of Her Majesty’s Lord Lieutenant of Kent: Civic Service, 4th March 2008

Mr R Gough: Post Office Closures

CPRE: Climate Change Conference, 1.2.2008

8. **FINANCE**

(a) **Accounts Received**

Hirers:	Multi Sports	391.50
Ditton Infants School:	Grounds Maintenance - October	112.31
Ditton Junior School:	Grounds Maintenance - October	342.57
Ditton Minors FC:	Reimbursement Water Charges NRRG	13.85
Ditton Junior School	Grounds Maintenance – November	342.57
Ditton Infants School:	Grounds Maintenance - November	112.31

(b) **Accounts For Payment**

Salaries:	Gross: 15311.91	Nett	11573.80
DPC Imprest A/C:	Reimbursement of December Expenses		1110.91

Kent County Council:	Superannuation - December 2007		2869.78
AquAid	Still Water	59.96	
		Vat <u>10.49</u>	70.45
Coblands:	Shrubs & Replacement Cherry Tree	127.49	
		Vat <u>2.74</u>	130.23
Kent County Council:	2 nd Internal Audit Visit 2007/2008	260.00	
		Vat <u>45.50</u>	305.50
Kent County Council:	Superwhite Powder, Pitchmarker	104.50	
	Laminating Pouches	18.95	
	Vehicle Lease Fee (3 Months)	<u>1071.00</u>	
		1194.45	
		Vat <u>209.04</u>	1403.49
MAB Landscape:	Filling systems for Chain Oil & Fuel	22.22	
		Vat <u>3.89</u>	26.11
Mad Hatter Band:	Balance of Valentine Dance	1327.00	
	LESS: Deposit Paid	<u>130.00-</u>	1197.00
Monro South:	String for Pitch Marking	6.42	
		Vat <u>1.12</u>	7.54
Parker Merchanting:	Hazard Tape, Latex Gloves, Boots	52.99	
		Vat <u>9.28</u>	62.27
Parkfoot Garage Ltd:	Vehicle Diesel, November 07	50.13	
		Vat <u>8.77</u>	58.90
Peeks Ltd:	Christmas Hall Decs	17.85	
	LESS: Discount 2.00%	<u>0.36-</u>	
		17.49	
		Vat <u>3.06</u>	20.55
Popi:	December Ditton Gazette		1069.00
Mr Pullinger:	Playarea Locking at Weekends Dec.		25.00
Southern Water:	Charges 26/4/07 – 23/10/07		24.78
SSG Emprise:	Keyholding Services December	20.83	
		Vat <u>3.65</u>	24.48
Three Towns Office Equipment Ltd:	Stationery	27.21	
		Vat <u>4.76</u>	31.97
Ton. & Malling B C:	Lottery Renewal Licence		20.00
Travis Perkins Ltd:	Maintenance Sundries	149.35	
		Vat <u>26.14</u>	175.49

Imprest Account – Breakdown of Expenditure during December 2007

Carried Forward 1 st December 2007		1871.43
Peter Eligate – NYE		1400.00
Add: PC Reimbursement		<u>628.57</u>
		3900.00
Deduct: December 2007 Expenses		
Voucher Charge	3.25	
Postage Stamps	34.00	
Petty Cash	136.12	
Petty Cash – Bar	98.62	
Delivering Gazette – Dec	110.52	
OSA Expenses	200.00	
Bar Wages	21.06	
Buffet – 7 th December 2007	70.00	
Community Centre Expenses	212.42	
Society Local Clerk – Subs	182.00	
Peter Eligate – 31.12.07	1400.00	
Mileage– N. Greenaway	<u>42.92</u>	<u>2510.91</u>
Balance		1389.09
Sum to be drawn on 7 th January 2008		<u>1110.91</u>
		2500.00

*Sum required to restore the balance to £2500.00 as the Inland Revenue is now by BACS each month

(c) **Direct Debits - Paid During November 2007**

Deleted: 200

[i] **DITTON PARISH COUNCIL ACCOUNT**

01.11.07	WPA Health	491.80
01.11.07	O2	27.12
01.11.07	Sky Business	306.68
05.11.07	RBOS Mentor	715.54
07.11.07	Nildram	42.82
07.11.07	BT Direct Debits	86.60
20.11.07	Pace Petroleum	19.38
20.11.07	S & N UK Ltd	5,382.61
20.11.07	Tonbridge & Malling B C.	1,118.00
21.11.07	Euphony	20.16
22.11.07	EBS Direct Debits	56.25
22.11.07	AML D	156.00
26.11.07	BOC Manchester	235.00
28.11.07	Nat West Business Card	509.64

[ii] **DITTON COMMUNITY CENTRE BAR ACCOUNT**

05.11.07	Post Office Ltd	70.27
30.11.07	Nat West Account Charge	55.00

[iii] DITTON COMMUNITY CENTRE ACCOUNT

30.11.07 Nat West Account Charge 55.00

(d) Financial Arrangements With Parish Councils 2008/2009 Communication from TMBC

(e) Christmas Dances - Balance Sheet - if available

(f) Investment - Regulation 1781/2006, copy of communication herewith

9. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

10. REPORT FROM PARISH CONSTABLE/COMMUNITY POLICE

11. PLANNING, HIGHWAYS & TRANSPORTATION MATTERS

(a) Plans Received for Comment

TM/0704242/AT 3 No. aluminium fascia signs Unit 5, Bellingham Way

TM/07/04354/RD Details of contamination validation report for plots 151-153 submitted pursuant to condition 5 of planning permission TM/03/03415/FL: Erection of 370 dwellings including 30% affordable housing with associated parking, landscaping & highways following the demolition of the existing buildings Former Frantscach Site New Hythe Lane

TM/07/04211/AT Non illuminated advertisement signs to Front Unit 2, Access 4, 20 Bellingham Way

TM/07/03997/FL Conservatory REVISED DRAWINGS SHOWING ALTERATIONS TO SIDE OF CONSERVATORY 5 Ingram Close

(b) Plans Dealt with by Tonbridge & Malling Area Sub-C'ttee No. 3

TM/07/03739/RD Details of materials submitted pursuant to condition 2 of TM/06/02288/FL New Rd Bus. Estate **APPROVED**

TM/07/03724/TPOC Prune 1 no. sweet chestnut tree, lift crown & thin remaining crown by 20% covered by TPO Aylesford No.1 1964 (ref. 12-02-14) 28 Acorn Grove **GRANTED**

TM/07/03988/AGN Prior Agricultural notification: Equipment and machinery store with Rest room and WC E.Malling Res. Centre **PRIOR APPROVAL NOT REQUIRED**

Deleted: (c) **Plans Dealt with by Tonbridge & Malling Area Sub-C'ttee No. 3**

- TM/07/03811/FL Single storey side extension 38 Pear Tree Ave
REFUSED TO PERMIT
- TM/07/03832/FL Conservatory 518 London Road
GRANTED SUBJECT TO CONDITIONS
- TM/07/03794/LDP Lawful development certificate
Proposed: re-roof and re-clad balesheds
4-8 in materials to match those on
sheds 9-12 (goosewing grey) and install
roller shutter doors Aylesford Newsprint
CERTIFIED OF LAWFUL USE OR DEVELOPMENT GRANTED
- TM/07/03796/LDP Lawful development certificate
to reduce the area of balesheds 4-8 re-clad
and re-roof with materials to match those
of existing sheds 9-12 (goosewing grey) Aylesford Newsprint
CERTIFIED OF LAWFUL USE OR DEVELOPMENT GRANTED
- TM/07/03703/FL 2.4m high palisade fence with sliding gate Unit 6, Bellingham Way
GRANTED PERMISSION

(c) B' Lists

07/47 - 27.11.2007; 07/48 - 03.12.2007; 07/49 - 10.12.2007

(d) Agenda, Minutes, Notes etc. of Area 3 Planning Committee

(e) Parking Outside Ditton Infant School – Requested by Cllr. Stone

12. **DITTON QUARRY/RAGSTONE COURT BOUNDARY**

(a) Reinstatement of Correct Boundary

(b) Rear Accesses onto Quarry Land

13. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Deleted: (d) 'B' Lists

14. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.