

DITTON PARISH COUNCIL

NOTICE is hereby given of a **MEETING** of the **FINANCE AND ADMINISTRATION COMMITTEE**, to be held in the **COUNCIL CHAMBER** at **DITTON COMMUNITY CENTRE** on **MONDAY 31ST MARCH 2008** at **7.30pm**.

Ditton Parish Council
Parish Council Office
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6QR

(Mrs) Sue Kavanagh
Clerk of the Council

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25th March 2008

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **FINANCE**
 - (a) Financial Analysis - copy herewith
 - (b) Budget Management 3rd Quarter + Comparison - copy herewith
 - (c) Investment Update – copies herewith
 - (d) Donation Requests - copy herewith
 - (e) Grants to Local Organisations – Draft application form, herewith
 - (f) KCC Local Boards & Members Grants 2008/2009 - Copy of information herewith
 - (g) Introduction of Mileage Charges – DCK Beavers
5. **FIRE RISK ASSESSMENT REVIEW**
6. **PARISH COUNCIL DANCES**
 - (a) Live Bands/Discos
 - (b) Raffle Prizes
7. **IT SUPPORT CONTRACT**
8. **WEBSITE UPDATING**

9. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.