

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 10TH MARCH 2008 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH

[Mrs] Sue Kavanagh

Clerk of the Council
4th March 2008

clerk@dittonparishcouncil.gov.uk

Telephone: 01732 844749

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] Community Centre Accounts for Payment

Easyprint:	Receipt & Invoice Books	135.55	
		Vat <u>23.73</u>	159.28
Initial Washrooms:	01.03.08 to 31.03.08	58.50	
	Towel Rental	Vat <u>10.24</u>	68.74
Kent County Council:	Cleaning Materials & Stationery	285.90	
		Vat <u>50.03</u>	335.93
Travis Perkins:	Materials for Barrier Repairs	118.40	
		Vat <u>20.73</u>	139.13
Veolia Environmental Services:	01.01.08 to 31.01.08 – Trade Refuse	150.80	
		Vat <u>26.39</u>	177.19

Deposit Refunds

Oaken Hall		Don Carman Hall	
20.02.08	50.00	16.02.08	50.00
24.02.08	84.50	08.03.08*	50.00
01.03.08	100.00	09.03.08*	50.00
05.03.08*	50.00		
08.03.08*	87.50		

* Subject to inspection

[b] Bar Accounts for Payment

Aircool Systems UK:	Service to Glass Washers	31.00	
		Vat <u>5.43</u>	36.43
County Stocktakers:	Stocktaking 22.01.2008	180.00	
		Vat <u>31.50</u>	211.50
Kent Frozen Food:	Frozen Bar Meals		64.73
Adrian Mecklenburgh:	Postmix Syrup	116.63	
		Vat <u>20.42</u>	137.05
Nivek Catering Supplies:	Nordor Dart Board	26.16	
	Coffee, Cream & Sugar	<u>45.72</u>	
		71.88	
		Vat <u>4.58</u>	76.46
Poyntell Limited:	Repairs to Lock - OH Bar door	98.16	
		Vat <u>17.18</u>	115.34
SSG Emprise Ltd:	February 2008 – Key Holder Service	30.00	
		Vat <u>5.25</u>	35.25
Silver Springs Mineral Water Company Ltd:	Cans & Bottled Water	56.37	
		Vat <u>9.86</u>	66.23
West Kent College:	Food Safety Course		150.00

[c] Financial Analysis – herewith

[d] Slip forward balance of furniture & fittings fund from 2007/08 to 2008/09

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

- [a] Additional Parking Bays – Quotation & Information – [Page 289, Item 502 (a)]
- [b] 5 Year Plan – Re-tiling Gents Toilets and Removal of Urinal – [Page 292, Item 508]-Quotation if available
- [c] Remarking White Lines in Carpark – [Page 292, Item 510] – Quotation Grid-herewith

6. **BAR**

- [a] Kilnbarn Club Takings – Copies herewith

- [b] Bar Matters
- [c] Replacement Glass Washer – Price grid herewith
- [d] Report of Meeting with Gaming Machine Supplier – Held 29th February 2008

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – if available
- [c] Quotation to replace cracked basin in Shower Room – Further quotation if available

8. **GRANTS TO PARISH COUNCIL 2008/09**

- [a] Decision from Tonbridge & Malling BC
- [b] Quotations for a Replacement Oven
- [c] Updated Quotation for Fume Extraction System

9. **BOOKINGS**

- [a] 06.09.2008 – Cancellation of 18th Birthday Party

10. **BRITISH GAS PRICES FROM JUNE 2008**

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.