

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 13<sup>TH</sup> OCTOBER 2008

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council  
7<sup>th</sup> October 2008

Telephone: 01732 844749

### AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Capital Cleaning:	Driveboard for Scrubber Drier	97.41	
		Vat <u>17.05</u>	114.46
Chubb Security Ltd:	Work to Security System	109.40	
		Vat <u>19.15</u>	128.55
EDF Energy:	Energy Account to 15 <sup>th</sup> September 2008	2331.77	
		Vat <u>408.06</u>	2739.83
Edwardes Bros:	Flood Lights & Lamps	88.38	
		Vat <u>15.45</u>	103.83
Initial Washrooms Solutions:	October Towel Rental	58.50	
		Vat <u>10.24</u>	68.74
Kent County Council:	Cleaning Materials, Stationery & Fire Extinguisher Testing	318.00	
		Vat <u>55.66</u>	373.66
Travis Perkins:	Repairs to Acorn Room Sink	12.58	
		Vat <u>2.20</u>	14.78
Veolia Environmental Services:	Refuse Collection – August	179.52	
		Vat <u>31.42</u>	210.94

Uniserve Security:	Security – 28 <sup>th</sup> September 2008	57.37	
		Vat <u>10.04</u>	67.41
United Flooring Limited:	Uplift & Replace Flooring in Acorn Room	1722.72	
		Vat <u>301.48</u>	2024.20

Deposit Refunds

<b>Oaken Hall</b>		<b>Don Carman Hall</b>	
13.09.08	£50.00	13.09.08	£110.00
21.09.08	£100.00	26.09.08	£50.00
27.09.08	£50.00	04.10.08	£50.00
27.09.08	£500.00		
28.09.08	£50.00		
11.10.08	£87.50		

\* Subject to inspection

(b) Bar Accounts for Payment

Aircool Systems UK:	Service & Repairs to Glass Washers	145.99	
		Vat <u>25.55</u>	171.54
Emprise Services PLC:	Alarm Key Holder - September	20.83	
		Vat <u>3.65</u>	24.48
Kent Frozen Foods:	Bar Hot Food		63.62
Kent County Council:	Salt, Refuse Sacks, Toilet Rolls & Centre Pulls	106.40	
		Vat <u>18.62</u>	125.02
Adrian Mecklenburgh:	Post Mix Soft Drinks	296.60	
		Vat <u>51.91</u>	348.51
Nivek Catering Supplies:	Straws, Coffee & Cream	54.67	
		Vat <u>3.28</u>	57.95
Parker Merchanting:	Hazard Tape	10.96	
		Vat <u>1.92</u>	12.88
Silver Springs:	Soft Drinks	19.95	
		Vat <u>3.49</u>	23.44

[c] Financial Analysis – if available

[d] Stocktake Report – if available

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

- [a] Special Works Grant 2008/09 – Kitchen Refurbishment - Page 115, Item 224
- [b] Response from Gametec – Page 116, Item 225[a]
- [c] Scaffold Tower – Report from Groundsman –Page 115, Item 224[b]

6. **BAR**

[a] Kilbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Deuchars IPA - Selling Price

7. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection – if available

[d] Replacement Scrubber Drier - Quotation

8. **BOOKINGS**

[a] Mrs J Olliver – Cancelled Booking 29<sup>th</sup> May 2009

[b] Ditton C of E Junior School 4<sup>th</sup> December 2009 – Request for Reduced Rate

[c] Ditton Infants School 18<sup>th</sup> December 2008 - Request for Reduced Rate

9. **CORRESPONDENCE**

Veolia Environmental Services: Increase in Lift Price

Wastnot Reuse & Recycle Ltd: Request to Install Clothing Bank in Car park

10. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.