

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY, 9TH JUNE 2008 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

3rd June 2008

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

BBp Plumbing:	Repairs to Outside Toilet		64.67
Connaught Gasforce Ltd:	Repairs to Oven	114.53	
		Vat <u>20.04</u>	134.57
Peter Dorrell & Company:	Scrubbing & Re-Sealing Oaken Hall	2235.00	
		Vat <u>391.13</u>	2626.13
Edwardes Bros Dulwich:	12" Fluorescent Tubes	42.20	
		Vat <u>7.38</u>	49.58
Inside Out:	Supply & Fit New Basin Gents OH Toilets	157.25	
		Vat <u>27.52</u>	184.77
Kent County Council:	Cleaning Materials & Replacement Urn	234.67	
		Vat <u>41.07</u>	275.74
Initial Washrooms Solutions:	June Towel Rental	58.50	
		Vat <u>10.24</u>	68.74
South East Water:	Community Centre Metered Water Supply		581.15

Southern Water:	Metered Waste Water to 7/4/08		849.55
Veolia Environmental Svs:	April Refuse Disposal	179.12	
		Vat <u>31.35</u>	210.47
Warner Pianos:	New Cover for Piano	207.00	
		Vat <u>36.22</u>	243.22

Oaken Hall

Don Carman Hall

16.05.08	50.00	17.05.08	100.00
18.05.08	105.00	31.05.08	50.00
07.06.08 *	100.00		

* Subject to inspection

[b] Bar Accounts for Payment

Aircool Systems Ltd:	Repairs & Parts to Ice Maker OH	140.00	
		Vat <u>24.50</u>	164.50
Custom Card Ltd:	Printing Membership Cards & Pouches	99.00	
		Vat <u>17.33</u>	116.33
Emprise:	Alarm Monitoring – May 2008	20.83	
		Vat <u>3.65</u>	24.48
Gamestec:	Security Cabinet – Gaming Machine	21.67	
		Vat <u>3.79</u>	25.46
Joe Lee:	Annual Service and Repair to Carman Hall Till		300.00
Adrian Mecklenburgh:	Post Mix Syrup	200.80	
		Vat <u>35.14</u>	235.94
Parker Merchanting:	Safety Boots – Bar Manager	33.95	
		Vat <u>5.94</u>	39.89
Poyntell Limited:	Change of Exit Bar Door Keys Plus 15 Extra Keys	212.50	
		Vat <u>37.19</u>	249.69
Silver Spring Mineral Water Co:	Soft Drinks	77.78	
		Vat <u>13.61</u>	91.39

[c] Financial Analysis – If Available

(d) Stocktake Report for the 20th May 2008

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

[a] Additional Parking Bays – Updated Quotations [Page 19, Item 30[a]]

[b] 5 Year Plan – Re-Tiling Gents Toilets & Removal of Urinal [Page 19, Item [30b] – Updated Quotations if available

[c] Lighting in Corridors [Page 19, Item 30[c] – Report from David Stephens – if available

6. **BAR**

- [a] Kilnbarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Members Suggestions
- [d] Gaming Machine – Notes from Meeting Held 20th May 2008

7. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – Report if available

8. **SPECIAL WORKS GRANT – Kitchen Refurbishment** - Updated Information

9. **YELLOW PAGES**

- [a] Annual Advertisement in Maidstone Yellow pages

10. **BOOKINGS**

- [a] Cancelled Booking 13th June 2008
- [b] Damage to Cistern & Seat – Outside Toilet

11. **CORRESPONDENCE**

- [a] Ditton Heritage Centre Limited: Letter of Thanks
- [b] Ditton Short Mat Bowls: Suggested Design of Trophy Cabinet

12. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm, to permit members of the public to raise any items for the Council's attention.