

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY, 8<sup>TH</sup> SEPTEMBER 2008 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

Telephone: 01732 844749

2<sup>nd</sup> September 2008

### A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Blu – 3 (UK) Ltd:	Drop kerbs in car park to allow two additional disabled bays & access route	1226.00 Vat <u>214.55</u>	1440.55
Hi Way Services Ltd:	Re lining of car park to incorporate new disabled bays & hatched areas	1806.95 Vat <u>316.22</u>	2123.17
Initial Washroom Solutions:	September Towel Rental	58.50 Vat <u>10.24</u>	68.74
Kent Catering Services:	Call out and repair to Oaken Hall Urn	144.60 Vat <u>25.31</u>	169.91
Kent County Council:	Cleaning materials Hose assembly for V9E Hoover	136.35 <u>22.94</u> 159.29 Vat <u>27.87</u>	187.16
Poyntell Limited:	Repairs to Oaken Hall Fire door and new locks to Don Carman toilets	367.42 Vat <u>64.30</u>	431.72

Start Engineering (Southern) Limited:	Test Scrubber Dryer battery Supply and fit new motor	80.00 <u>241.00</u> 321.00	
		Vat <u>56.18</u>	377.18
Three Towns:	Stationery	36.00	
		Vat <u>6.30</u>	42.30
Travis Perkins:	Repairs to Don Carman Radiator covers	16.11	
		Vat <u>2.82</u>	18.93
Veolia Environmental Services:	July Refuse Collection	179.52	
		Vat <u>31.42</u>	210.94

Deposit Refunds

**Oaken Hall**

09.08.08	500.00
12.08.08	50.00
05.09.08*	175.00
06.09.08*	70.00
07.09.08*	74.25

**Don Carman Hall**

09.08.08	50.00
16.08.08	50.00
30.08.08	50.00

\* Subject to inspection

[b] Bar Accounts for Payment

County Stocktakers:	Stocktake 22.07.08	180.00	
		Vat <u>31.50</u>	211.50
Edwardes Bros (Dulwich) Limited:	Light bulbs for Kiln Barn Club	4.56	
		Vat <u>0.79</u>	5.35
Emprise Services:	Monthly Keyholding and Alarm Response	20.83	
		Vat <u>3.65</u>	24.48
KAS Welding Supplies:	Slitting disks		25.00
Kent County Council:	Cleaning materials	20.93	
		Vat <u>3.66</u>	24.59
Adrian Mecklenburgh:	Post Mix Syrup and Wine	314.04	
		Vat <u>54.97</u>	369.01
Nivek Catering:	Coffee & Cream	35.95	
	Hiball 10oz Glasses	<u>37.52</u>	
		73.47	
		Vat <u>6.57</u>	80.04
Silver Springs:	Soft Drinks	66.32	
		Vat <u>11.61</u>	77.93
Travis Perkins:	Materials for adjustment to wall In Kilnbarn Club for new cooler	69.35	
		Vat <u>12.13</u>	81.48

[c] Financial Analysis – Herewith

[d] Bar Stocktake – 22<sup>nd</sup> July 2008 – Already circulated

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

- [a] Special Works Grant 2008/09 – Kitchen Reimbursement – Page 48, Item 91.
- [b] Scaffold Tower – Report from Head Groundsman – Page 74, Item 150(a).
- [c] Withheld Deposit - District 12 Inner Wheel – Page 75, Item 153.
- [d] Request to install Trophy Cabinet in Kilnbarn Club – Page 75, Item 153.
- [e] Positioning of Short Mat Bowls Trophy Cabinet – Page 47, Item 94(b).

6. **BAR**

- [a] Kilnbarn Club Takings – 2007 Comparisons - Copies herewith
- [b] Bar Matters
- [c] Kilnbarn Social Club Balance Sheet – Copy herewith
- [d] Customer history Scottish & Newcastle
- [e] Take-over of Gamestec by Danoptra – For Noting
- [f] Bar Prices - Increase to Minimum Wage
- [g] Maxi-Mix Dispense Systems – Instant Beer Gas

7. **NON-DOMESTIC RATES Cedar Room** – For Noting

8. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection
- [c] Time clock for manual outside lighting – Suggestion by Cllr. Angel

9. **CORRESPONDENCE**

L W Burt & Son:	<u>Planned preventative boiler maintenance</u>
Maria Flin & Steven McCoy:	<u>Request to have a temporary floor for Irish Dancing – Wedding 27<sup>th</sup> September 2008</u>
Action with Communities in Rural Kent:	<u>Community Halls Seminar – 18<sup>th</sup> October 2008</u>

10. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm, to permit members of the public to raise any items for the Council's attention.