

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF **A MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 9TH JANUARY 2012 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent ME20 6AH

[Mrs] Nicola Greenaway
Clerk of the Council

clerk@dittonparishcouncil.gov.uk

Telephone: 01732 844749

3rd January 2012

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Chubb Fire:	12 Months Monitoring Fire Alarms	438.62	
		Vat <u>87.72</u>	526.34
L W Burt:	Repairs to Office Radiator	145.08	
	Testing and Repairing where possible	<u>295.59</u>	
	Oaken Hall Fan Heaters	440.67	
		Vat <u>88.14</u>	528.81
Ditton Electrical Contracts:	Repairs to Oaken Hall High Lights	251.80	
		Vat <u>50.36</u>	302.16
Edwardes Bros:	Sone Lamps for Oaken Hall Lights	50.76	
		Vat <u>10.15</u>	60.91
Emprise Services plc:	Customer Error - Fire Alarm Activation	25.00	
		Vat <u>5.00</u>	30.00
Gala Lights:	Repairs to Snowflake	240.00	
		Vat <u>48.00</u>	288.00



Grogans Electrical:	Repairs to Corridor Lights	50.00	
	Labour	60.00	
	Repairs to Mess Room Lights	<u>80.00</u>	
		190.00	
		Vat <u>38.00</u>	228.00
Kent County Council:	Cleaning Materials	217.58	
		Vat <u>43.51</u>	261.09
Lyreco UK Limited:	4 x 5lts Bleach	22.64	
		Vat <u>4.53</u>	27.17
Travis Perkins Trading:	Guttering Repairs	37.60	
	Hire of Scaffold -Christmas Decor	<u>79.58</u>	
		117.18	
		Vat <u>23.45</u>	140.63

Deposit Refunds

Oaken Hall

09.12.11	100.00
11.12.11	100.00
10.12.11	50.00
11.12.11	50.00
12.12.11	50.00
15.12.11	50.00
28.12.11	75.00

Don Carman Hall

10.12.11	50.00
18.12.11	50.00

[b] Bar Accounts for Payment

Bickmore Lock & Glass:	Repairs to Kilnbarn Bar Door	115.39	
		Vat <u>23.07</u>	138.46
Emprise plc:	Key Holder Service December	20.83	
		Vat <u>3.65</u>	24.48
Westways Vending:	Tea and Coffee Singles		159.69
Kent County Council:	Disposable lids for Teas	9.19	
		Vat <u>1.84</u>	11.03
Lansdell Soft Drink Ltd:	Soft Drinks	136.05	
		Vat <u>21.54</u>	157.59

[c] Financial Analysis – Month 9 – if available

[d] Stock Take Report – 20.12.2011 – if available

5. ITEMS BROUGHT FORWARD FROM LAST MEETING

There were no items to bring forward

6. BARS

[a] Kilnbarn Takings – Copy herewith

- [b] Bar Matters
- [c] Kilbarn Social Committee – Balance Sheet – copy herewith
- [d] Letter from Sky – Use of Copyrighted Material – copy herewith

7. CLEANING & CARETAKING

- [a] Current situation
- [b] Cleaning Inspection – if available

8 BOOKINGS

- [a] Ditton Twinning Association - Hire Charges – Referred from Parish Council 5.12.2011
- [b] Malling Short Mat Bowls - Review of Concessionary Hire Rate

9. CORRESPONDENCE

- | | |
|----------------|--|
| Rebecca Smith: | <u>Letter of Thanks</u> |
| Moat Housing: | <u>Request to Park Housing Information Caravan
In Car Park</u> |

10. CLOSURE

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.