

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 3RD OCTOBER 2011 AT 7.30PM

Parish Council Office
Ditton Community Centre
Kilbarn Road
Ditton
Aylesford
Kent ME20 6AH

[Mrs] Nicola Greenaway
Clerk of the Council

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27th September 2011

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 5TH SEPTEMBER 2011**
5. **MATTERS ARISING**
6. **MEETINGS HELD DURING SEPTEMBER 2011**
 - (a) **For Confirmation & Signing**
 - (i) COMMUNITY CENTRE COMMITTEE, 12TH SEPTEMBER 2011 - herewith
 - (ii) PERSONNEL COMMITTEE, 14TH SEPTEMBER 2011 - herewith
 - (iii) PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE, 19TH SEPTEMBER 2011 - herewith
 - (iv) OPEN SPACES AND AMENITIES COMMITTEE, 19TH SEPTEMBER 2011 - herewith



7. **CORRESPONDENCE**

(a) For Noting

CPRE:	<u>How to respond to planning applications 8 step guide</u>
SLCC:	<u>'The Clerk', September 2011, Vol. 43 No. 5 Notice of AGM – 15.10.2011</u>
UBS:	<u>Unauthorised trading incident</u>
TMBC:	<u>Summary of Accounts and Review of the Year 2010/11</u> <u>The Queens Diamond Jubilee Beacons</u> <u>Universal Credit presentation given at Parish Partnership Panel</u>
Children with Cancer UK:	<u>Letter of thanks re personal donation from members</u>
Local Councils:	<u>Update, September 2011, Issue 143</u>
Ditton Tandoori:	<u>Thank you and notice of transfer of Ownership</u>

(b) For Decision (information herewith, where available)

TMBC:	<u>Sexual Entertainment Venues – Consultation</u> <u>Parish Partnership Panel – Minutes of Meeting held On 8th September 2011 and request for items for Next meeting to be held on Thursday 1st December</u>
Student:	<u>Request for temporary work placement from Horticultural Student at Hadlow College</u>
North Larkfield Group for the Protection of the Environment:	<u>Offer to attend meeting to speak to members Constitution</u>
KCC:	<u>Kent Connects – request for ideas to improve Public services</u>
Boundary Commission:	<u>2013 Review of Parliamentary constituencies in England</u>

8. **FINANCE**

(a) Accounts Received

Ditton Infants School:	Grounds Maintenance	259.20
Ditton Junior School:	Grounds Maintenance	394.80
Multi Sports:	Hire Fees and Key Deposit	5.00
Pitch Fees:	2011/12 Season	440.00

(b) Accounts for Payment

Salaries:	Salaries Gross: 13227.86	Net	10296.14
DPC Imprest A/C:	Reimbursement of Expenses		1484.59
Astra Security:	Padlocks and Keys	75.34	
		Vat <u>15.06</u>	90.40
DCK Beavers Limited:	Vat Partial Exemption	185.00	
		Vat <u>37.00</u>	222.00
Emprise Services:	September Key Holder	20.83	
		Vat <u>3.65</u>	24.48
Nicola Greenaway:	Eye Test & Contribution to Glasses		60.00
Grogans Electrical Services:	Repairs to Lights Outside Guide HQ & Youth Centre	178.00	
		Vat <u>35.60</u>	213.60
Kent Wildlife Trust:	Membership Renewal		41.00
T Parker & Sons:	Surrey Loam & Grass Seed	350.10	
		Vat <u>51.00</u>	401.10
Kent County Council:	Removing Ragwort from Quarry	200.00	
		Vat <u>40.00</u>	240.00
Kent County Council:	Vehicle Lease 8.9.11 to 7.10.11	326.00	
	Ladder and Line Marking Materials	<u>118.42</u>	
		444.42	
		Vat <u>88.89</u>	533.31
Lyreco UK Limited:	Permanent Marker & Domestos	29.54	
		Vat <u>5.91</u>	35.45
Parker Merchanting:	Black Trainers – Graham Sedgwick	17.03	
		Vat <u>3.41</u>	20.44
Mr D Pullinger:	Locking Play Area – September 2011		25.00
Clive Stanley:	Webmaster Services to 25 th September 2011		258.50
Tarmac Limited:	License Fee Land at Ditton Quarry		10.00
Top2Bottom Limited:	Replace Defective Manhole Cover Outside Compound	312.00	
		Vat <u>62.40</u>	374.40

Ditton Parish Council Imprest Account

Brought forward August 2011	1600.01
Reimbursement	<u>899.99</u>
	2500.00
Refund Tesco Discount on Wine Invoice	<u>1.95</u>
	2501.95

September Expenses

Voucher Charge	3.25	
OSA Expenses	146.88	
Best Kept Garden Expenses	119.84	
Community Centre Expenses	472.74	
Bastille Day Expenses	61.93	
Annual Parish Photograph	53.00	
Petty Cash – PC	65.26	
Petty Cash – Bar	<u>92.51</u>	<u>1015.41</u>
		1486.54
	Sum Required	<u>1484.59*</u>
		2500.00

*Sum to be drawn on 3rd October 2011 to restore balance to £2500.00

(c) Direct Debits Paid During August 2011

(i) DITTON PARISH COUNCIL GENERAL ACCOUNT

01.08.2011	O2	30.00
01.08.2011	Scottish Power	892.00
03.08.2011	RBOS Mentor	365.17
03.08.2011	Sky Business	517.20
05.08.2011	EDF Energy	791.27
08.03.2011	TalkTalk	12.00
12.08.2011	Matthew Clark	314.43
15.08.2011	Kent Frozen Food	54.56
22.08.2011	CNG Limited	379.84
22.08.2011	Hive Telecom	9.85
22.08.2011	Heineken UK	3626.83
22.08.2011	Tonbridge & Malling BC	1111.00
22.08.2011	The Fuel Card	101.62
22.08.2011	Tonbridge & Malling BC	70.00
30.08.2011	Rentokil Limited	83.36
30.08.2011	Veolia ES UK	194.40
31.08.2011	NCS Group	93.60

(d) BACS Paid During August 2011

10.08.2011	KCC – Superannuation	2936.06
15.08.2011	Inland Revenue	3440.63

(e) Internal Audit Report, if available(f) Completion of Audit 2010/11(g) Mentor Services (notice of price freeze)9. REPORTS FROM BOROUGH & COUNTY COUNCILLORS10. REPORT FROM NEIGHBOURHOOD POLICING TEAM11. PLANNING, TRANSPORTATION & HIGHWAY MATTERS

(a) Plans Received for Comment

TM/11/02311/TPOC	Fell Sweet Chestnut and replace with more suitable specimen	50 Acorn Grove
TM/11/02141/FL	Two storey side extension projecting beyond the front elevation	5 Linkway
TM/11/02389/FL	Erection of second floor extension above garage. Extension of existing rear extension and moving garage forward.	15 Cedar Close
TM/11/02470/FL	Change of use from A1 to A5 (retail to takeaway)	1 Woodlands Pd
KCC/TM/0403/2011	Development of metals recycling facility	New Hythe Lane Aylesford
TM/11/02604/TNCA	Tree pruning works to rear of property T1 1 no. large mid-mature willow tree adjacent to right of garage and flanking edge of stream – prune to reduce all large overhanging scaffold branches towards client's house back to source to minimise possible risk of future failure due to extreme proximity to client's property.	42 St Peters Road
KCC/TM/0371/2011	Section 73 Application to vary conditions (1) And (3) of planning permission TM/08/2706 to allow retention of the former concrete batching plant for use as a secondary or back up plant in the location identified until completion of quarrying at the site.	Hermitage Quarry

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3.

TM/11/00957/OA	Outline application for a 3 bedroomed house as an extension to the existing terrace with all matters reserved.	6 Pear Tree Ave
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GRANTED SUBJECT TO CONDITIONS

TM/11/01957/TPOC	Pollard two Ash trees	24 Acorn Grove
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GRANTED SUBJECT TO CONDITIONS

(c) 'B' Lists

11/36 - 12.09.2011; 11/37 - 19.09.2011;

(d) Maidstone Borough Council Core Strategy informal consultation

(e) Planning Enforcement Investigation at Kentish Quarryman regarding Unauthorised sea food stall

12. **REMEMBRANCE DAY**

13. **COUNCILLOR AND STAFF CHRISTMAS SOCIAL EVENING**
14. **DRAFT MEETINGS TIMETABLE FOR 2012**
15. **MATTERS ARISING FROM CORRESPONDENCE FOR NOTING**
16. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items on the Agenda parts of this meeting will exclude the Press and Public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.