

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 4TH APRIL 2011 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Sue Kavanagh
Clerk of the Council

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29th March 2011

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **CONFIRMATION AND SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 7th MARCH 2011**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING MARCH 2011**
 - (a) Community Centre Committee – 14th March 2011
 - (b) Planning, Highways & Transportation Committee – 21st March 2011
 - (c) Open Spaces & Amenities Committee – 21st March 2011
7. **CORRESPONDENCE**
 - (a) For Noting

Heart of Kent Hospice:	<u>Letter of Thanks</u>
Victim Support:	<u>Letter of Thanks</u>

Kent Air Ambulance Trust:	<u>Letter of Thanks</u>
Local Councils:	<u>'Update', March 2011, Issue 137</u>
Rural Kent:	<u>The Future of Village Shops/Post Office and Pubs In Kent – Invitation to event on 11th May 2011</u>
	<u>'Oast to Coast', Spring 2011</u>
Tonbridge & Malling B C:	<u>Minutes of Meeting held 3.3.2011</u>
Ditton Twinning Association:	<u>Notes of Meeting held In Rang-du-Fliers</u>
RBLI:	<u>Promoting, Inspiring, Enabling'</u>
	<u>'Warblings', Spring 2011</u>
(b) <u>For Decision</u>	
Tonbridge & Malling Borough Council:	<u>Parish Partnership Panel – Request for Agenda Items</u>
Tonbridge & Malling Community Safety Partnership:	<u>Action Plan Consultation</u> (previously circulated via email)
Ditton Twinning Association:	<u>Family Day, 26th June 2011, Copy herewith</u>
Mr M Faser, Ditton Harriers:	<u>Report in Down's Mail</u>



8. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

9. **REPORTS FROM NEIGHBOURHOOD POLICING TEAM**

10. **FINANCE**

(a) Accounts Received

Allotments:	Key and Rental	22.75
Ditton Guides:	HQ Rental	57.28
Ditton Infant School:	Grounds Maintenance	124.80
Ditton Junior School:	Grounds Maintenance	760.80
Ditton Vets FC:	Pitch Fee and Changing Rooms	69.00
Phil Grogan:	Advert – Ditton Gazette	35.25
Holtwood Rangers FC:	Pitch Fee	35.00

Multi Sports:	Income		879.30
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(b) Accounts for Payment

Salaries:	Gross: £ 15562.28		Net: 11956.40
DPC Imprest Account:	Reimbursement		481.87*
Kent County Council:	Superannuation – March		3608.09
Astra Security:	Keys for OSA & CC	38.08	
		Vat <u>7.62</u>	45.70
CPRE:	Subs for 2011		29.00
Craigdene Limited:	Annual Inspection Play Areas	140.00	
		Vat <u>28.00</u>	168.00
EDF Energy:	Energy Account	496.16	
		Vat <u>96.81</u>	592.97
Emprise Services plc	Key Holder Charges for March	20.83	
		Vat <u>3.65</u>	24.48
Kent County Council:	Line Marking Powder	40.75	
		Vat <u>8.15</u>	48.90
Mr D Pullinger:	Locking KB Play Area – March		25.00
Clive Stanley:	Webmaster Services to 24 th March 2011		148.50
South East Water:	Changing Rooms NRRG		2.37

PARISH COUNCIL IMPREST ACCOUNT – Expenditure during March 2011

Brought forward 1 st March 2011	517.34
Reimbursement	<u>1982.66</u>
	2500.00

March Expenses

Voucher Charge	3.25	
OSA Expenses	24.48	
Travelling Exps – A R Mulcuck	17.15	
Bar Expenses – Black Shirts	55.75	
Postage Stamps – Promotions	96.00	
Postage Stamps – TV Licence	145.50	
Bar Petty Cash	66.59	
PC Petty Cash	<u>73.15</u>	
		<u>-481.87</u>
		2018.13*

*Sum to be drawn on 4th April 2011 to restore balance to £2500.00

(c) Direct Debits Paid During February 2011

02.02.2011	Sky Business	526.92
03.02.2011	RBOS Mentor	365.17
09.02.2011	Talk Talk Business	42.81
10.02.2011	EDF Energy 1 Ltd	1292.01
11.01.2011	Matthew Clark Wholesale	246.27
15.02.2011	Talk Talk Business	0.26
21.02.2011	Heineken UK Ltd	2543.97
21.02.2011	The Fuelcard Company	120.80
28.02.2011	Walkers Snacks	98.45
28.02.2011	Veolia ES UK	194.40

(d) St Peter's Church and Parish Council Joint Family Day 26th June 2011

– *Request for Parish Council to provide Roundabout and Bouncy Castle as in previous years.*

(e) Internal Audit Report of 4th Visit, copy herewith

(f) Assets Register - for approval and signing, *copy herewith*

11. **PLANNING MATTERS**

(a) Plans Received for Comment

None received to date.

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No 3

TM/11/00317/FL	Demolish existing garage to side and construct two storey side extension and conservatory to rear	54 Station Road <u>GRANTED</u>
TM/11/00240/FL	Conversion of integral garage to habitable accommodation	100 Bell Lane <u>GRANTED WITH CONDITIONS</u>

(c) 'B' Lists

11/9 - 7.3.2011; 11/10 - 15.3.2011

12. **CEDAR ROOM YOUTH CENTRE**

(a) Progress Report, if available

(b) Draft Lease - Youth Centre Committee Response, if available

13. **ANNUAL PARISH MEETING**

(a) Final details

(b) Chairmen's Reports

14. **COMPUTERS**

(a) Completion of Installation of New Equipment

(b) Disposal of old equipment

15. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

16. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention. However parts of the meeting may exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.