

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 28th NOVEMBER 2011 at 7.30pm.

Ditton Community Centre
Kilnbarn Road,
Ditton
Aylesford
Kent ME20 6AH

Mrs Nicola Greenaway
Clerk of the Council

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22nd November 2011

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **FINANCIAL INFORMATION**
 - (a) Financial Analysis - copy herewith
 - (b) Budget Management 2nd Quarter 2011 - 1st April 2011 – 30th September 2011 & Comparison with Previous Years - copies herewith
 - (c) Investment Update - if available
5. **ESTIMATES FOR FINANCIAL YEAR 2012/2013**
 - (a) 2012/13 Estimates - draft suggestion, copy herewith
 - (b) Future financial planning Five Year Plan/Accrued Funds/Investment
6. **PARISH COUNCIL DANCES 2012/13**
7. **PHOTOCOPY CHARGES**
8. **CLOSURE**



N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.