

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF **A MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 14th FEBRUARY 2011 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

8th February 2011

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Appliance Services:	Replacement Gasket to Washing Machine	96.83	
		Vat <u>19.37</u>	116.20
Ditton Minors FC:	Hire Fee Refund 14.1.11 –Trans to Don Carman		235.00
Peter Dorrell & Co:	Floor Cleaning Products	106.00	
		Vat <u>21.20</u>	127.20
Easy Print:	Printing Receipts & Invoices	187.50	
		Vat <u>37.50</u>	225.00
Grogans Electrical:	Repairs to Corridor Lighting	87.50	
		Vat <u>15.31</u>	102.81
R J Hunt:	Repairs to Blocked Gully in Car Park	75.00	
		Vat <u>15.00</u>	90.00
Initial Washrooms:	January & February Towel Rental	132.46	
		Vat <u>24.84</u>	157.30



Mark Shutlar:	Hire Fee Refund 26.2.11 – Change of Hours		81.00
Kent County Council:	Cleaning Material, Stationery & Rock Salt	461.71	
		Vat <u>92.34</u>	554.05
Kentec Tool Hire Ltd:	Tower Hire 01.12.2010 and 06.01.2011	148.00	
		Vat <u>27.53</u>	175.53
Performing Rights Soc:	Licence Fees 06.01.2011 to 05.01.2012	724.06	
		Vat <u>144.81</u>	868.87
Parker Merchanting:	Hazard & Gaffer Duct Tape	14.41	
		Vat <u>2.88</u>	17.29
Poyntell Limited:	Additional Centre Keys	36.00	
		Vat <u>6.30</u>	42.30

Deposit Refunds

Oaken Hall		Don Carman Hall	
22.01.11	50.00	14.01.11	100.00
22.01.11	75.00	15.01.11	50.00
29.01.11	90.00	29.01.11	50.00
12.02.11*	120.00		

[b] Bar Accounts for Payment

Aircool Systems UK:	Callout to Ice Machine – Not Repairable	46.50	
		Vat <u>9.30</u>	55.80
County Stocktakers:	Stocktake 18.01.2011	185.00	
		Vat <u>37.00</u>	222.00
Emprise Services plc:	December Escort Duties	40.00	
		Vat <u>7.00</u>	47.00
Emprise Services plc:	Key Holder Service January 2011	20.83	
		Vat <u>3.65</u>	24.48
Grogan Electrical:	Repairs to Light in the Kilnbarn Ladies	50.00	
		Vat <u>10.00</u>	60.00
Joe Lee:	Repairs to Kilnbarn Cash Register		75.00

[c] Financial Analysis - copy herewith

[d] Stocktake Report – copy herewith

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

[a] The Kilnbarn 25 year Anniversary – Page 203, Item 429[a]

6. **KILNBARN**

[a] Kilnbarn Matters

[b] Kilnbarn Takings

- [c] Bar Matters
- [d] Annual Barrelage Figures – copy herewith
- [e] Pricing Structure

8. **CLEANING & CARETAKING**

- [a] Current situation
- [b] Cleaning Inspection – if available

9. **ELECTRICITY CONTRACT** – Quotations for renewal of contract 1st April 2011

10. **BOOKINGS**

- [a] Footlights on Stage & Large Screen for Race Nights and Large Meetings - Request from Cllr Mulcuck
- [b] Installation of Illuminated signage outside Centre - Suggestion from Cllr Mulcuck
- [c] Cancelled Wedding – Don Carman Hall 1st July 2011
- [d] Cancelled Wedding – Don Carman Hall 16th July 2011
- [e] Cancelled Wedding – Oaken Hall 27th August 2011
- [f] Cancelled Wedding – Don Carman Hall 21st May 2011

11. **ANNUAL CONCESSIONS FOR 2011**

12. **GAS APPLIANCES & BOILER MAINTENANCE COVER 2011/12** - Quotations

13. **ANNUAL SERVICE CONTRACT FOR SCRUBBER /DRIER**

14. **CORRESPONDENCE**

Mr G Smith: Letter re Autumn Booking

15. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.

