

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PERSONNEL COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON FRIDAY 5TH NOVEMBER 2010 AT 3.00PM

Ditton Community Centre
Kilbarn Road,
Ditton
AYLESFORD
Kent ME20 6AH

Sue Kavanagh
Clerk of the Council

Tel: 01732 844749

1ST November 2010

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AGENDA

1. **OPENING OF MEETING**

2. **APOLOGIES**

3. **DECLARATIONS OF INTEREST**

4. **FINANCE**

(a) Analysis of income and expenditure to 30th September 2010 copy herewith

(b) National Minimum Wage Increase

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETINGS**

6. **EQUALITY ACT 2010**

7. **PENSION PROVISION FROM 2012**

8. **STAFF AND COUNCILLORS PRE-CHRISTMAS SOCIAL GATHERING**

Confirmation of Date and Venue

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next items the Press and Public be excluded from the meeting.

9. **STAFF MATTERS**

- (a) Re-organisation of Administrative Staff Duties
- (b) Notes of Meetings with Members of Staff
- (c) Regularisation of Grounds Staff Salary Scale
- (d) Confidential Item

10. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to enable members of the public to raise any items for the Council's attention, however, because of the confidential nature of some of the items on this Agenda part of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.