

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 5th JULY 2010 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Sue Kavanagh
Clerk of the Council

Tel: 01732 844749
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29th June 2010

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **CASUAL VACANCY** – To be filed by co-option
4. **DECLARATIONS OF INTERESTS**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7th JUNE 2010**
6. **MATTERS ARISING**
7. **CONFIRMATION & SIGNING OF MINUTES OF AN EXTRA ORDINARY PARISH COUNCIL MEETING HELD ON 21ST JUNE 2010**
8. **MATTERS ARISING**
9. **MINUTES OF MEETINGS HELD DURING JUNE 2010**
 - (a) **For Confirmation**
 - (i) COMMUNITY CENTRE COMMITTEE, 14th JUNE 2010 – Circulated
 - (ii) PLANNING COMMITTEE, 21ST JUNE 2010 - herewith
 - (iv) OPEN SPACES & AMENITIES COMMITTEE – 21ST JUNE 2009 - herewith



(v) FINANCE AND ADMINISTRATION COMMITTEE, 28TH JUNE 2010 - herewith

Recommendations

1. Cheque Signatories & Electronic Payments [Page 48, Item 115(c)]
2. Standing Orders [Page 48, Item 116(a)]
3. Draft Media Policy [Page 48, Item 117]
4. Ditton Youth Centre Lease [Page 48, Item 119]

(b) **For Noting**

(i) TWINNING MEETING, 19th JUNE 2010

10. **CORRESPONDENCE**

(a) **For Noting**

Rural Kent: July 2010 Council Meeting
'Rural News, Issue 95 May 2010

Ditton Heritage Centre Ltd: Letter of Thanks

Common Work: Update

Local Councils: 'Update', Issue 128 June 2010

Clerks & Councils: 'Direct', July 2010, Issue 70

Home Improvement Agency: In touch

St Peter's Church: Letter of Thanks

(b) **For Decision** (copies herewith)

Tonbridge & Malling BC: Review of Polling Districts and Polling Places Consultation:
18 June - 6 August 2010

Ditton Twinning Association: Rang-du-Fliers Town Band

Mrs C Matthews: Oaken Woods - Quarry Extension Proposal

11. **FINANCE**

(a) **Accounts Received**

Aylesford Pterodactyls:	Balance of Square Fee 2010 Season	125.00
Ditton Infants School:	Grounds Maintenance	122.20
Ditton C of E Juniors:	Grounds Maintenance	372.48

Ditton Minors FC:	NRRG - Line Marking	38.78	
	NRRG - Energy Charges	36.51	
	NRRG - Waste Water Charges	<u>14.10</u>	89.39
Maidstone United FC:	Junior Pitch Hire 2010/11		90.00
Multi Sports:	Hire Fees		394.50

(b) **Accounts For Payment**

Salaries:	Gross: 16055.56		Net: 12021.75
DPC Imprest A/C:	June Reimbursement		2037.90*
Kent County Council:	Superannuation Subscriptions – June 2010		3612.92
Acorn Restoration Limited:	Beloved Bench for Village Green	464.57	
		Vat <u>81.30</u>	545.88
Aquaid [Kent]:	Water & Environmental Charge	43.80	
		Vat <u>7.66</u>	51.46
Chubb Electronic Security	Contract renewal 1/8/2010 – 31/8/2010	208.35	
		Vat <u>36.46</u>	244.81
Clive stanley Associates:	Webmaster Fees 1 st April – 24 th June 2010		264.00
Mrs Linda Curtin:	Council's Contribution - Varifocals		75.00
Ernest Doe & Sons:	Bottom Blade for Gang Mower	40.00	
		Vat <u>7.00</u>	47.00
EDF Energy:	Energy Charge – Cedar Room, Guides & Multi Sports	292.09	
		Vat <u>14.60</u>	306.69
Emprise Service plc:	Key Holder Charge – June 2010	20.83	
		Vat <u>3.65</u>	24.48
Kent County Council:	Vat only on Invoice C052829 – Vehicle Hire		187.43
Kent County Council:	Paint, Linemarking Powder	24.45	
		Vat <u>4.28</u>	28.73
Nico Office Limited:	1 x Black Toner for Konica Minolta Printer	103.65	
		Vat <u>18.14</u>	121.79
Open Spaces Society:	Annual Subscription		40.00
Parker Merchanting:	Strimmer Wire	19.77	
	Latex Gloves & Spectacles	<u>29.91</u>	
		49.68	
		Vat <u>8.70</u>	58.38
Mr D Pullinger:	Locking KBRG Play Area – June 2010		25.00

Southern Water:	Wastewater – NRRG Changing Rooms	14.10
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Under LGA 1972 S144

Ditton Heritage Centre Ltd: Donation towards producing a Heritage Centre Book	300.00
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Accounts Paid Between Meetings

No accounts were paid between Meetings.

Breakdown of Expenditure from Imprest Account during June 2010

Brought forward 1 st June 2010	1209.25
Add: PC Reimbursement	<u>1290.75</u>
	2500.00

June Expenses

Voucher Charge	3.25	
Petty Cash – Bar	183.69	
Gaming Machine Permit	39.50	
Binding Parish Council Minutes	50.00	
Caretaker/Cleaner Advertisement	213.85	
Postage Stamps	63.00	
Petty Cash – PC	135.33	
Bar Expenses	500.36	
Community Centre Expenses	279.24	
Stream Nurseries- Hanging Baskets	160.00	
Sage UK – Payroll Envelopes	24.68	
Plants for War Memorial	85.00	
Horticulture Show - Float	<u>300.00</u>	
		<u>2037.90</u>
		462.10
		<u>2037.90*</u>
		2500.00

*Sum to be drawn on 5th July 2010 to restore balance to £ 2500.00

(c) Direct Debits - Paid During May 2010

04.05.10	WPA Health	505.87
04.05.10	Sky Business	460.60
06.05.10	RBOS PLC Mentor	357.40
10.05.10	Nildram	42.82
14.05.10	Southern Electric	3930.09
20.05.10	Heineken UK	6828.13
20.05.10	Tonbridge & Malling Borough Cncl	1137.00
20.05.10	Fuelcard Company	87.54
20.05.10	Tonbridge & Malling BC	67.00
21.05.10	Euphony Communications	18.22
21.05.10	Waverley TBS	158.37
27.05.10	EDF Energy 1 Ltd	824.01
28.05.10	NW Business Card	318.60
28.05.10	Walkers Snacks	196.55

12. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

13. **REPORT FROM COMMUNITY POLICE/PARISH WARDEN**

14. **PLANNING MATTERS**

(a) **Plans Received for Comment**

None received to date

(b) **Plans Dealt with by Tonbridge & Malling Area Sub-Committee No. 3**

TM/10/00803/FL Replacement of Existing dwelling with a new 3 bedroom dwelling 45 Bradbourne Lane
GRANTED WITH CONDITIONS

TM/10/01070/FL Part two/part first floor side extension 29 St Peters Road
GRANTED WITH CONDITIONS

(c) **'B' Lists**

10/23 - 14.6.2010; 10/24 - 21.6.2010

(d) **Notice of Temporary Road Closure – Woodlands Road**

15. **DITTON GAZETTE**

16. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

17. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.