

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON WEDNESDAY 7TH APRIL 2010 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Sue Kavanagh
Clerk of the Council

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30th March 2010

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **CONFIRMATION AND SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 1st MARCH 2010**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING MARCH 2010**

- (a) Community Centre Committee – 8th march 2010

RECOMMENDATION

- (i) SLIPPAGE [Page 279, Item 548(c)(ii)]
- (b) Planning, Highways & Transportation Committee – 15th march 2010
- (c) Open Spaces & Amenities Committee – 15th march 2010

RECOMMENDATIONS

- (i) FOOTBALL PITCH FEES [Page 286, Item 569(b)]
- (ii) SLIPPAGE [Page 286, Item 570(b)]



(d) Personnel Committee – 22nd march 2010, herewith

RECOMMENDATION

(i) SLIPPAGE [Page 289, Item 578]

7. **CORRESPONDENCE**

(a) For Noting

KALC:	<u>Membership Information Pack 2010/2011</u> <u>'Parish News', Issue 346, 25th March 2010</u>
T&MBC:	<u>'Street Monitor Newsletter, April 2010</u> <u>Parish Partnership Panel – Minutes of Meeting 25.2.2010 & date of next Meeting 20.5.2010</u> <u>Heritage Open Days 2010</u> <u>Minutes of Meetings 2010 Vol 1</u>
KCC:	<u>Update for TMBC Parish Partnership Panel 25.02.10</u>
KCC:	<u>Community Warden</u>
SLCC:	<u>'The Clerk', March 2010 – Vol 42 No. 2</u>
Kent Play Clubs:	<u>Letter of Thanks</u>
St Peter's Church PCC:	<u>Letter of Thanks</u>
Kent Air Ambulance:	<u>Letter of Thanks</u>
Mr David Rose:	<u>Letter of Thanks</u>
Malling Area Volunteer Centre:	<u>Letter of Thanks</u>
Fiona Judge:	<u>Children with Leukaemia</u>
Rural Kent:	<u>'About Us'</u> <u>'Oast to Coast', Spring 2010 + encls.</u>
Clerks & Councils:	<u>'Direct', March 2010, Issue 68</u>
Loic Flory:	<u>Salt Bins</u>
Local Councils:	<u>'Update', March 2010, Issue 125</u>

CPRE:	<u>'Kent Voice', Spring 2010</u>
	<u>'Fieldwork', April 2010</u>
Kent Police:	<u>Temporary Replacement of Neighbourhood Police Officer</u>
	<u>'Policing Matters', Issue 04 – February 2010 Presentation to Parish Partnership Panel 25.2.2010</u>
Ditton Twinning Association:	<u>Minutes of Meeting held 25.2.2010</u>
Kent Highway Services:	<u>Copies of correspondence re The Ford</u>
UBS Wealth Management:	<u>Appointment of Investment Assistant</u>
Ditton Twinning Association:	<u>Notice and Agenda for Meeting on 14.4.10</u>
(b) <u>For Decision</u>	
St Peter's Church:	<u>Joint Community Day</u>

8. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

9. **REPORTS FROM NEIGHBOURHOOD POLICING TEAM**

10. **FINANCE**

(a) Accounts Received

Ditton Brownies:	Lease Fee		30.63
Multi Sport Users	Hire Fees		884.20
Ditton Petanque	Bar Food		22.37
Damara:	Photocopying		63.96
Ditton Infants School:	Grounds Maintenance		118.68
Ditton Short Mat:	Photocopying		98.28
Ditton Junior School	Grounds Maintenance	361.90	
	Grounds Maintenance	<u>361.90</u>	723.80
Holtwood Rangers:	Pitch Marking (Presentation day)		41.12

(b) Accounts for Payment

Salaries:	Gross:	£15819.52	Net:	12006.75
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DPC Imprest Account:	Reimbursement		1384.22*
Kent County Council:	Superannuation – March		3782.39
Clive Stanley Associates:	Webmaster Services 17.2. – 31.3.10		33.00
CPRE:	Annual Subscription		29.00
Craigdene:	Annual Playground Inspection	130.00	
		Vat <u>22.75</u>	152.75
EDF Energy:	Cedar Room	591.46	
		Vat <u>100.93</u>	692.39
Emprise:	Keyholding & Alarm Response	20.83	
		Vat <u>3.65</u>	24.48
Ernest Doe:	Mower Parts	31.88	
		Vat <u>5.57</u>	37.45
Jackson Fencing:	Galvanised Mesh	303.38	
		Vat <u>53.09</u>	356.47
Kent County Council:	Stationery, Kettle	38.19	
		Vat <u>6.69</u>	44.88.
Kent Men of Trees:	Annual Subscription		25.00
Kentec:	Hire of equipment for Quarry Maintenance	239.00	
		Vat <u>41.83</u>	280.83
Kent Turf Care:	Wood Chipper Hire for 1 week	260.00	
		Vat <u>45.50</u>	305.50
Mower Plant:	Parts and service to Machinery	1208.92	
		Vat <u>211.61</u>	1420.53
Naturescape:	Cornfield Annual - Nature Reserve	190.98	
		Vat <u>33.42</u>	224.40
Popi:	Spring 2010 Newsletters	1545.00	
	500 Letterheads*	190.00	
		*Vat <u>33.25</u>	1768.25
Mr Pullinger:	Play area locking		25.00
Travis Perkins:	Hire of Equipment, water meter, cutting discs etc.	462.23	
		Vat <u>80.89</u>	543.12
<u>Donation Made Under LGA 1972 Sec. 144</u>			
Ditton Twinning Assoc:			1000.00

PARISH COUNCIL IMPREST ACCOUNT – Expenditure during March 2010

Brought Forward 1 st March 2010		1616.37
Add: PC Reimbursement		<u>883.63</u> 2500.00
Deduct March Expenses:		
Voucher Charge	3.25	
Emergency Caretaking	135.24	
Hall Photographs for Website	20.00	
Stone chippings for footpath repairs	152.00	
Stamps	69.20	
Petty Cash Reimbursement	73.02	
Hall hire reimbursement	98.00	
Hep B injections	99.00	
Stamps	30.00	
Hep B injections	50.00	
Deposit refund	50.00	
Bar Petty Cash Reimbursement	64.10	
Raffle Prize reimbursement	62.85	
Refund of WPA	47.39	
Purchase of free stock from Bar – for CC sign	127.92	
Vehicle Repairs Insurance excess and vat	<u>302.25</u>	
		<u>1384.22</u>
		1115.78
Sum to be drawn on 7 th April 2010 required to restore balance		<u>1384.22*</u> 2500.00

(c) Direct Debits Paid During February 2010

[i] DITTON PARISH COUNCIL ACCOUNT

01.02.10	WPA Health Care	608.51
02.02.10	RBS Mentor	357.40
03.02.10	Sky Business	460.60
09.02.10	Nildram Ltd	42.82
22.02.10	Heineken UK LTD	4,775.31
22.02.10	Waverleys	71.66
22.02.10	Red Fuelcards	103.83
22.02.10	Euphony	17.67
25.02.10	EDF Energy 1 Ltd	1,298.60

(d) Internal Audit Report of 4th Visit, if available

(e) Notice of Annual Audit for Year Ending 31st March 2010

(f) 2009 Horticulture Show – EOY Balance Sheet, copy herewith

11. **PLANNING MATTERS**

(a) Plans Received for Comment

TM/10/00467/FL	Extension to existing Army Cadet Building	TA Training Centre 461 London Road
TM/10/00748/TNCA	A: Yew tree – Reduce height of crown by approx. 25%. B: Yew Tree – Crown lift on eastern side due to snow damage	St Peters Church
TM/10/00710/TPOC	Sweet Chestnut at 163 Woodlands Road – Remove branch over No.165; Coppice double stem Chestnut; Coppice Chestnut with cavity at base	165 Woodlands Rd

(b) Plans Dealt with by Tonbridge & Malling Area Sub-Committee No 3

TM/10/00075/FL	Rear Conservatory & Insertion of Window (Retrospective)	3 Bell Lane <u>GRANTED WITH CONDITIONS</u>
TM/09/0150/RD	Details of foul and surface water drainage submitted pursuant to Condition 9 of TM/08/03625/FL Telephone Engineering Centre with separate Motor Transport Workshop (MOT Testing Centre) and assoc. storage and parking areas	College Road <u>APPROVED</u>

(c) 'B' Lists

10/9 - 08.03.2010; 10/10 - 15.03.2010; 10/11 - 22.03.2010

12. **CEDAR ROOM YOUTH CENTRE**

(a) Notes of a Meeting with Barry Clout (KCVYS), copy herewith

(b) Draft Constitution, if available

13. **ANNUAL PARISH MEETING**

(a) Final details

(b) Chairmen's Reports

14. **KILNBARN CLUB MATTERS** – Report herewith

15. **DITTON GAZETTE**

16. **REPORT ON LIAISON MEETING WITH GALLAGHERS**

17. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

The Chairman to move that *due to the confidential nature of the following items of business the remainder of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.*

18. **CONFIDENTIAL MEMORANDUM BOOK REF. CM 350**

19. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.