

## DITTON PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 27<sup>th</sup> SEPTEMBER 2010 at 7.30pm.**

Ditton Parish Council  
Parish Council Office  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
AYLESFORD  
Kent ME20 6AH

(Mrs) Sue Kavanagh  
Clerk of the Council

Tel: 01732 844749  
Email: [clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)  
Website: [www.dittonparishcouncil.gov.uk](http://www.dittonparishcouncil.gov.uk)

21<sup>st</sup> September 2010

### **A G E N D A**

1. **OPENING OF MEETING**

2. **APOLOGIES**

3. **DECLARATION OF INTERESTS**

4. **FINANCIAL INFORMATION**

- (a) Financial Analysis - Copy herewith
- (b) Budget Management 1<sup>st</sup> April 2008 – 30th June 2008 - Copy herewith + copy of P & L & Summary & Comparison
- (c) Investment – current situation
- (d) Debit Card
- (e) DCK Beavers Ltd – Account

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

6. **SUPPLYING ALCOHOL TO MINORS**

- (a) Action to be taken on Offenders - Drafting of Policy
- (b) Temporary Ban Issued 17.9.2010 – Decision on duration of ban
- (c) Breach of the Licensing Law – Revision of decision made 6.9.2010

7. **LAND AT BRADBOURNE LANE**



8. **ABBA GIRLS EVENT , 30<sup>TH</sup> OCTOBER 2010**
- 9 **RISK MANAGEMENT - RISK ASSESSMENT REVIEW PANEL**
10. **INFORMATION BOOKLETS**
11. **CLOSURE**

**N.B.** All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.