

Ditton Parish Council

NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 22ND NOVEMBER 2010 IMMEDIATELY FOLLOWING A MEETING OF THE PERSONNEL COMMITTEE.

Ditton Community Centre
Kilnbarn Road,
Ditton
AYLESFORD
Kent ME20 6AH

Sue Kavanagh
Clerk of the Council

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16TH November 2010

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1. **OPENING OF MEETING**

2. **APOLOGIES**

3. **DECLARATION OF INTERESTS**

4. **FINANCIAL INFORMATION**

(a) Financial Analysis - copy herewith

(b) Budget Management 2nd Quarter 2010 - 1st April 2010 to 30th September 2010 & Comparison with Previous Years - copies herewith

(c) Investment Update

(d) VAT Partial Exemption

5. **CORRESPONDENCE**

Tonbridge & Malling Crime Prevention Panel: Budget Setting

6. **ESTIMATES FOR FINANCIAL YEAR 2011/2012**

(a) Five Year Plan – draft copy herewith

(b) 2011/2012 Estimates – draft suggestions, copy herewith

7. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to enable members of the public to raise any items for the Council's attention, however, because of the confidential nature of some of the items on this Agenda part of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.

