

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF **A MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 15th NOVEMBER 2010 at 1.00pm**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

9th November 2010

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Astra Security Systems:	Cutting Keys	30.30	
		Vat <u>5.31</u>	35.61
Cube Plumbing & Heating:	Grundfos Heat Pump	638.22	
		Vat 111.69	749.91
Edwardes Bros:	Assorted Reflector Flood Lights	30.83	
		Vat <u>5.39</u>	36.22
Initial Washroom Solutions:	November Towel Rental	66.23	
		Vat <u>11.59</u>	77.82
Kent County Council:	Cleaning Materials	94.03	
		Vat <u>16.46</u>	110.49
Kentec Tool Hire:	Stabiliser & Tower to repair Curtain Rail in Oaken Hall	100.50	
		Vat <u>17.59</u>	118.09
Secure Engineering:	Repairs to CCTV Camera	549.50	
		Vat <u>96.16</u>	645.66



Start Engineering:	Service to Scrubber Drier + Parts	134.69	
		Vat <u>23.58</u>	158.27
Uniserve Security:	Door Supervisor – 9 th October 2010	67.50	
		Vat <u>11.81</u>	79.31

Deposit Refunds

Oaken Hall		Don Carman Hall	
22.10.10	90.00	15.10.10	50.00
03.10.10	150.00	30.10.10	50.00
26.10.10	19.00	31.10.10	50.00
27.10.10	39.00		
29.10.10	50.00		
03.11.10	50.00		

[b] Bar Accounts for Payment

Chubb Electronic Security:	Emergency Work to Oaken Hall bar Alarm	130.00	
	Installation of Upgrade Intruder Alarm	<u>1439.00</u>	
	System	1569.00	
		Vat <u>274.58</u>	1843.58
Chubb Electronic Security:	Revised Service Charge 01.11.2010	638.94	
	To 31.10.2011 - Credit Note	- <u>626.36</u>	
		12.58	
		Vat <u>2.19</u>	14.77
Emprise Services plc:	October Key Holder Fee	20.83	
		Vat <u>3.65</u>	24.48
Emprise Services plc:	September Locking Up Fee	110.00	
		Vat <u>19.25</u>	129.25
Grogans Electrical Services:	Supply & Fit RCD on stage	90.00	
	Repairing Kilnbarn Lights	<u>90.00</u>	
		180.00	
		Vat <u>31.50</u>	211.50

[c] Financial Analysis – herewith

[d] Bar Stock Take – information from Stock taker – herewith

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

6. **BAR**

[a] Kilnbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Returned Questionnaire's

[d] Provision of Food

[e] The Kilnbarn 25th Anniversary – 5th September 2011

7. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection – herewith

8. **CONCESSIONARY HIRE RATES**

9 **DRAFT ESTIMATES FOR 2011/12** – herewith

10. **2011 DANCES**

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.