

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 12TH JULY 2010 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH
clerk@dittonparishcouncil.gov.uk

[Mrs] Sue Kavanagh
Clerk of the Council

Telephone: 01732 844749

6th July 2010

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Cube Plumbing & Heating:	Supply & install New Cold Water Storage Tank	2488.00 Vat <u>435.40</u>	2923.40
R J Hunt:	Cleaning Foul Drain - Bar	65.00	
	Jetting 5 Blocked Road Gullies - Centre	135.00	
	Cleaning Traps & Waste in Kilnbarn	<u>75.00</u>	
		275.00	
		Vat <u>48.13</u>	323.13
Initial Washroom Solutions:July 2010 Towel Rental		66.23 Vat <u>11.59</u>	77.82
Kent Catering Services Ltd:Callout to Extractor Fan – Gas Oven		245.00 Vat <u>42.88</u>	287.88
Kent County Council:	Cleaning Materials	76.76 Vat <u>13.43</u>	90.19



Uniserve Security:	Saturday 19 th June 2010 – Security	81.00	
		Vat <u>14.18</u>	95.18
E J Cocker & Sons:	Repairs Ladies Outside Toilet Door	195.00	
		Vat <u>34.12</u>	229.12
Oaken Hall	Don Carman Hall		
19.06.10 750.00	25.06.10 50.00		
24.06.10 50.00	26.06.10 115.00		
25.06.10 250.00	04.07.10 50.00		
26.06.10 120.00	10.07.10* 50.00		
03.07.10 97.50			
04.07.10 19.00			
10.07.10* 72.50			

* Subject to inspection

[b] Bar Accounts for Payment

County Stocktakers:	Stocktake 22 nd June 2010	190.00	
		Vat <u>33.25</u>	223.25
Simon Jersey Limited:	Black Shirts for Bar Staff	60.95	
		Vat <u>10.67</u>	71.62
Emprise Services plc:	July Key Holder Fee	20.83	
		Vat <u>3.65</u>	24.48
Rural Pest Control:	Ant Treatment in the Kilnbarn		46.00

[c] Financial Analysis – 1st Quarter - herewith

[d] Bar Stocktake

[i] STOCKTAKE REPORT FOR 22ND JUNE 2010 – herewith

[ii] EMAIL RESPONSE FROM COUNTY STOCKTAKERS - herewith

5. **ITEMS BROUGHT FORWARD FROM PREVIOUS MEETING**

There were no items to bring forward.

6. **BAR**

[a] Kilnbarn Takings – Copy herewith

[b] Bar Matters

[c] Pricing Structure

7. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection – if available

8. **CHANGES TO WEDDING PACKAGES**

[a] Increase Capacity from 250 to 300 Persons Attending

[b] Decrease in Deposit from £750.00 to £500.00

9. **BOOKINGS**

Complaint re 19th June 2010 Wedding – Helen Johnson

10. **CORRESPONDENCE**

Kent Police: Letter of Confirmation of Cancellation
of the Accidental Activation

Cobtree Scottish Dance Group: Letter of Thanks – 26th June 2010

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of a maximum 15 minutes, to permit members of the public to raise any items for the Council's attention.