

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 12<sup>th</sup> APRIL 2010.

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council  
6<sup>th</sup> April 2010

Telephone: 01732 844749

## A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Chubb Fire Limited:	Fire Alarm Service	135.75	
		Vat <u>23.76</u>	159.51
Peter Dorrell & Company:	Refurbishment of Oaken Hall Floor	2340.00	
		Vat <u>409.50</u>	2749.50
Facilities Management:	Replacement Urinals – Oaken Hall Gents	966.43	
		Vat <u>169.13</u>	1135.56
Forge Engineering:	Replacement Barrier in Carpark – Covered by Drivers Insurance	375.00	
		Vat <u>65.63</u>	440.63
Imperial Contract Cleaning:	Cleaning Centre Windows		55.00
Initial Washrooms Solutions:	April Towel Rental	66.23	
		Vat <u>11.59</u>	77.82



Kent County Council:	Fire Extinguisher Testing	243.00	
	Cleaning Materials & Stationery	<u>299.42</u>	
		542.42	
		Vat <u>94.92</u>	637.34
Travis Perkins:	Materials Hire of Scaffold Tower	81.37	
	Hire for Community Centre Sign	150.14	
	Materials for Oaken Hall Gents Toilets	<u>22.40</u>	
		253.91	
		Vat <u>44.45</u>	298.36
Veolia:	Trade Waste- February	154.00	
		Vat <u>26.95</u>	180.95

#### Deposit Refunds

<b>Oaken Hall</b>		<b>Don Carman Hall</b>	
11.03.10	50.00	13.03.10	50.00
17.03.10	82.50		
26.03.10	100.00		
27.03.10	97.50		
28.03.10	50.00		
10.04.10*	97.50		

\* Subject to inspection

#### [b] Bar Accounts for Payment

Edwardes Bros [Dulwich]	Par 38 Flood Lights – OH Bar	15.96	
		Vat <u>2.79</u>	18.75
Emprise Services PLC:	March Keyholder Fee	20.83	
		Vat <u>3.13</u>	23.96
Silver Springs:	Soft Drinks	74.00	
		Vat <u>13.01</u>	87.01

[c] Financial Analysis – if available

[d] Stocktake Report 31<sup>st</sup> March 2010 – if available

#### 5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

- [a] Cash Machines/Cash Back Service – Report from Cllr Porter & Information from Clerk - [Page 279, Item 496(a)] Herewith
- [b] Increase in Trade Refuse Disposal – Page 280, Item 554

#### 6. **BAR**

- [a] Kilnbarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Information from Heineken & Duty Increase

7. **CLEANING & CARETAKING**
    - [a] Current situation
    - [b] Cleaning Inspection – If available
  8. **COMMUNITY CENTRE & CEDAR ROOM BUSINESS RATES 2010/11** – For Noting
  9. **STAGE LIGHTING – RENTAL CHARGES**
  10. **CUPBOARD HIRE – REVIEW OF PRICING SCHEDULE** – Copy of Current Hire Charges herewith
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The Chairman to move that due to the confidential nature of the following items of business the remainder of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.

11. **INCIDENT IN KILNBARN CLUB**
12. **CLOSURE**

**N.B:** All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.