

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 10TH MAY 2010 at 7.30PM

PRESENT: CLLR D NUNN [CHAIR], MRS A BEADLE, J BEADLE, W CORDWELL, N NEWMAN, M PORTER,
MARILYN GRANTHAM [COMMUNITY CENTRE ADMINSTRATOR]

27. OPENING OF MEETING

The Meeting was opened by the Chairman at 7.30pm who stated that he wanted to place on record his grateful thanks for the outstanding work that John Beadle did in his role of chairman of the Community Centre Committee for the past few years. John gave up lots of his spare time for meetings, emailing, making telephone calls and attending other meetings on behalf of this Council.

28. APOLOGIES FOR ABSENCE

Apologies were **RECEIVED** from Cllr Brine. The previously notified reasons for the absence was **ACCEPTED** and **APPROVED** by this Committee and is recorded in the Absence Book Ref 069.

29. ELECTION OF VICE CHAIR

The Chairman requested nominations for the position of Vice-Chair. Cllr Porter **NOMINATED** Cllr John Beadle and this was **SECONDED** by Cllr Newman. There being no further nominations Cllr John Beadle was duly elected Vice-Chair of the Community Centre Committee for the municipal year 2010/2011.

30. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

31. FINANCE

RESOLVED that the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

[a] Community Centre Accounts for Payment

Edwardes Bros [Dulwich]: Fluorescent Lamps & 40w Light Bulbs	23.22		
	Vat <u>4.05</u>		27.27
Initial Washroom Solutions: 01.05.10 to 31.05.10 Towel Rental	66.23		
	Vat <u>11.59</u>		77.82

Veolia Environmental Services:	Refuse Disposal 01.03.10 to 31.03.10	190.00	
		Vat <u>33.25</u>	223.25

Deposit Refunds

Oaken Hall		Don Carman Hall	
13.04.10	85.00	13.04.10	10.00
14.04.10	85.00	14.04.10	10.00
15.04.10	100.00	17.04.10	50.00
16.04.10	50.00	01.05.10	0.00
22.04.10	50.00		
24.04.10	75.00		
08.05.10*	117.50		

* Subject to inspection

[b] Bar Accounts for Payment

County Stocktakers:	Stocktake 1 st April 2010	165.00	
		Vat <u>28.88</u>	193.88
Emprise Services plc:	April Bar Keyholder Service	20.83	
		Vat <u>3.65</u>	24.48
Kent County Councils	Stationery & Cleaning Materials	43.43	
		Vat <u>7.60</u>	51.03

[c] Financial Analysis – End of Year

The month 12 outturn for the financial year 2009/10 for the Community Centre and the Bar was **READ** and **NOTED**.

[d] Stocktake Report 1st April 2010

The stocktake report for the 31st March 2010, was **READ** and the small surplus **NOTED**. The Chairman said that he still did not understand the stocktake and asked Cllr John Beadle to update the draft email to stocktaker and send it as soon as possible with copies to the Chairman and the Parish Office.

32. ITEMS BROUGHT FORWARD FROM LAST MEETING

There were no items brought forward from the previous meeting.

33. BAR

[a] Kilbarn Club Takings – Copy herewith

The Kilbarn Club takings from the 1st April 2010 to 3rd May 2010 were **READ** and **NOTED**.

[b] Bar Matters

Cllr Cordwell informed the Committee that he has spoken to the Borough Council's Licensing Officer and he has confirmed that the Kilbarn holds a "2005 premises on licence" with conditions, and not a club licence.

Cllr Cordwell stated that bar staff had spoken to him about their concerns for the future of the Kilnbarn.

It was **NOTED** that these members of bar staff should have contacted the Clerk of the Council who would have put their minds at rest immediately, and they be reminded they should not be discussing council matters over the bar.

It appears that the decision to dissolve the Kilnbarn Club taken at the Annual Parish Council Meeting held on Wednesday 5th May 2010 appeared on facebook on Thursday 6th May 2010, yet the posters did not go up until the afternoon of Friday 7th May 2010. The Clerk spoke to the Senior Bar Manager on Friday when she was next on duty and explained the changes that were to be made to the Kilnbarn, prior to the posters being put up in the Kilnbarn.

Members were concerned as to how the information had been on face book on the Thursday when it was not made public until the Friday!

It was **NOTED** that the Kilnbarn will be closed from Tuesday 1st June until it reopens at 4.00pm on Friday 4th June 2010. It was decided that a beer promotion will take place on the evening of the 4th June 2010, to welcome customers back, posters advertising this will be put up in the Kilnbarn on Monday 24th May 2010.

The Bar Manager joined the meeting. She advised Members that she would like to run a promotion at all the England games.

Discussion took place regarding the England games and it was decided that another beer promotion will take place 30 minutes before England kicks off and for 30 minutes after the game. Details will be released nearer the time and posters will be put up in the Kilnbarn when it re-opens after the closure.

RESOLVED that as the Kilnbarn Social fund will no longer be receiving membership or guest fees the Community Centre Committee may have to make a one off donation each financial year to cover acts.

[c] Heineken - Retrospective Discount & Donation

It was **NOTED** that Heineken has made a retrospective discount payment of £1000.00 and also a sum of £769.28 to encourage new clubs to use the Kilnbarn on a regular basis. It was **NOTED** that a poster had been put up in the Kilnbarn asking dart players to come forward to start a Tuesday darts team in the Kilnbarn. Cllr Cordwell offered to help with the administration, but could not attend the matches as he had other commitments on Tuesdays evenings.

[d] Kilnbarn Club – Balance Sheet at 31st March & 12th April 2010 – Copies herewith

The Kilnbarn Club social balance sheets were **READ** and **NOTED**.

RESOLVED these funds will be left in the bank to cover the cost of forthcoming acts.

[e] Kilnbarn Club Rules

Following advice from the Borough Solicitors, it has been necessary to for the Kilnbarn Club to be dissolved as a club and membership be disbanded. Therefore from the 1st June 2010 membership cards will no longer be required and no visitors fee will be levied. From then it will be open to anyone wishing to use the facility and know only as the Kilnbarn. It was **NOTED** that posters have been put up in the Kilnbarn. **FURTHER NOTED** there will be no changes to the management or the pricing structure.

RESOLVED that an article be placed in the next edition of the Ditton Gazette informing all residents of this change

34. CLEANING & CARETAKING

[a] Current situation

It was **NOTED** that two of the Community Centre Caretakers have now resigned. It has been decided by the Personnel Committee to replace the current system with a three shift system.

The three new employees will be working approximately 37 hours over the three week period. One interview had taken place with an existing member of casual staff and two others are scheduled for later in the week.

[b] Cleaning Inspection

There was no inspection carried out this month.

35. REPLACEMENT CONVECTOR HEATERS IN THE OAKEN HALL

[a] Quotation from current gas maintenance contractor

It was **NOTED** that a number of the gas convector heaters in the Oaken Hall are not working very well, a quotation to replace eight of them was **READ** and it was **NOTED** that this item is in the 5 year plan. After discussion it was

RESOLVED to place this item in the estimates of Community Centre Committee for 2011/2012

36. INCREASE TO COMMUNITY CENTRE HIRE RATES – Current Hire Rates herewith

After discussion it was decided not to increase the Community Centre hire rates in 2010. This item will be referred back to the Community Centre Committee at the September Meeting.

37. CLOSURE

The Meeting was closed at 9.18pm

Chairman
7th June 2010