

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 14th JUNE 2010 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH

[Mrs] Sue Kavanagh
Clerk of the Council

8th June 2010

clerk@dittonparishcouncil.gov.uk

Telephone: 01732 844749

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] **Community Centre Accounts for Payment**

Initial Washroom Solutions:	01.06.10 to 31.06.10 Towel Rental	66.23	
		Vat <u>11.59</u>	77.82
Kent County Supplies:	Stationery and cleaning materials	179.75	
		Vat <u>31.46</u>	211.21
Logopro T/A GoldstarUK:	Polo shirts	65.40	
		Vat <u>11.45</u>	76.85
Record UK Ltd:	Maintenance visit	90.00	
		Vat <u>15.75</u>	105.75
South East Water:	Water Account to 30.04.10		946.75
Southern Water:	Metered Waste Water		1412.51

Start Engineering (Southern) Ltd:	Supply and fit new hose drain on scrubber dryer	42.50	
	Service on scrubber dryer	<u>75.00</u>	
		117.50	
		Vat <u>20.57</u>	138.07
Tom Stewart:	Design, build and publish new website	300.00	
	Domain name registration & 2 year Registration	<u>88.11</u>	388.11
United Flooring Ltd:	Repairs to Oaken Hall floor	185.00	
		Vat <u>32.38</u>	217.38
Veolia Environmental Services:	Refuse Disposal 01.04.10 to 30.04.10	162.00	
	Refuse Disposal 01.05.10 to 31.05.10	<u>162.00</u>	
		324.00	
	Underpayment of prior invoice	0.10	
		Vat <u>56.70</u>	380.80

Deposit Refunds

Oaken Hall		Don Carman Hall	
15.05.10	100.00	22.05.10	50.00
16.05.10	50.00	28.05.10	100.00
19.05.10	50.00	11.06.10*	50.00
30.05.10	90.00	13.06.10*	50.00

* Subject to inspection

[b] Bar Accounts for Payment

Astra Security Systems Ltd:	Keys cut for door between office/bar and top track KB Recreation Ground	46.20	
		Vat <u>8.08</u>	54.28
Edwardes Bros (Dulwich) Ltd:	Reflector Lamps for bar	5.88	
		Vat <u>1.02</u>	6.90
Emprise Services plc:	May Bar Key Holder Service	20.83	
		Vat <u>3.65</u>	24.48
Kent County Supplies:	Dishwasher salt and toilet rolls	27.79	
		Vat <u>4.86</u>	32.65
Silver Spring:	Soft drinks	89.91	
		Vat <u>15.73</u>	105.64

[c] Financial Analysis – Copy herewith

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

There were no items brought forward from the previous meeting.

6. **BAR**

[a] Kilnbarn Club Takings – Copy herewith

[b] Bar Matters

7. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection

8. **RE-SEALING OF OAKEN HALL FLOOR**

9. **REPLACING WATER TANKS**

10. **CORRESPONDENCE**

[a] Kent Police – Activation of Personal Attack Alarm

[b] The Heart of Kent Hospice – Letter of thanks

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.