

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 10TH MAY 2010 at 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
Aylesford
Kent
ME20 6AH

[Mrs] Sue Kavanagh
Clerk of the Council

clerk@dittonparishcouncil.gov.uk

4th May 2010

Telephone: 01732 844749

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **ELECTION OF VICE CHAIR**
4. **DECLARATION OF MEMBERS' INTERESTS**
5. **FINANCE**

[a] **Community Centre Accounts for Payment**

Edwardes Bros [Dulwich]:	Fluorescent Lamps & 40w Light Bulbs	23.22	
		Vat <u>4.05</u>	27.27
Initial Washroom Solutions:	01.05.10 to 31.05.10 Towel Rental	66.23	
		Vat <u>11.59</u>	77.82
Veolia Environmental Services:	Refuse Disposal 01.03.10 to 31.03.10	190.00	
		Vat <u>33.25</u>	223.25

Deposit Refunds

Oaken Hall		Don Carman Hall	
13.04.10	85.00	13.04.10	10.00
14.04.10	85.00	14.04.10	10.00
15.04.10	100.00	17.04.10	50.00
16.04.10	50.00	01.05.10	50.00
22.04.10	50.00		
24.04.10	75.00		
08.05.10*	117.50		

* Subject to inspection

[b] Bar Accounts for Payment

County Stocktakers:	Stocktake 1 st April 2010	165.00	
		Vat <u>28.88</u>	193.88
Emprise Services plc:	April Bar Keyholder Service	20.83	
		Vat <u>3.65</u>	24.48
Kent County Councils	Stationery & Cleaning Materials	43.43	
		Vat <u>7.60</u>	51.03

[c] Financial Analysis – End of Year – Copy herewith

[d] Stocktake Report 1st April 2010 – Copy herewith

6. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

There were no items brought forward from the previous meeting.

7. **BAR**

[a] Kilnbarn Club Takings – Copy herewith

[b] Bar Matters

[c] Heineken - Retrospective Discount & Donation

[d] Kilnbarn Club – Balance Sheet at 31st March & 12th April 2010 – Copies herewith

[e] Kilnbarn Club Rules

8. **CLEANING & CARETAKING**

[a] Current situation

[b] Cleaning Inspection

9. **REPLACEMENT CONVECTOR HEATERS IN THE OAKEN HALL**

[a] Quotation from current gas maintenance contractor

10. **INCREASE TO COMMUNITY CENTRE HIRE RATES** – Current Hire Rates herewith

11. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention.