

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A **MEETING** OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 11<sup>TH</sup> SEPTEMBER 2006 at 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent  
ME20 6AH  
[clerk@dittonparishcouncil.gov.uk](mailto:clerk@dittonparishcouncil.gov.uk)

[Mrs] Sue Kavanagh  
Clerk of the Council

5<sup>th</sup> September 2006

### **A G E N D A**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

[a] Community Centre Accounts For Payment

Cleanaway Ltd:	Refuse Collection 2/07/06 to 29/07/06	131.40 Vat <u>22.99</u>	154.39
Peter Dorell & Company:	Sanding & Sealing Oaken Hall floor 4 X 5L Grangel	5995.00 48.50 6043.50 Vat <u>1057.62</u>	7101.12
Forge Engineering:	Repairs to Flapper Barrier	830.00 Vat <u>145.25</u>	975.25
Gasforce Ltd:	Repairs to hot water system	433.50 Vat <u>75.86</u>	509.36
Initial Washroom: Solutions	September Towel Rental	58.50 Vat <u>10.24</u>	68.74
Invicta Services:	Repairs to Scrubber Dryer	55.00 Vat <u>9.63</u>	64.63
Kent County Council:	Tabard Cleaning Materials	5.75 <u>239.25</u> 245.00 Vat <u>42.88</u>	287.88



Kent & Medway NHS:	Overpayment of Priority House Account		107.00
Phonographic Performance Limited:	Licence Fee 07.09.06 to 06.09.07	642.92	
		Vat <u>112.51</u>	755.43
LJ Pratley & Partners:	Repairs to 4 manual window controls in Oaken Hall	370.73	
		Vat <u>61.38</u>	432.11
Record UK Ltd:	Replacement battery pack	235.54	
	Labour and call out charge	<u>145.00</u>	
		380.54	
		Vat <u>66.60</u>	447.14
Viking Direct:	Portable Air Conditioning Unit	89.76	
		Vat <u>15.71</u>	
		105.47	
	Less Credit Note	<u>82.24</u>	23.23

Deposit Refunds

<b>Oaken Hall</b>		<b>Don Carman Hall</b>	
12.08.06	125.00	26.08.06	23.00
19.08.06	200.00	08.09.06*	50.00
11.09.06*	97.50	09.09.06*	50.00
		10.09.06*	50.00

\* Subject to inspection

[b] Bar Accounts For Payment

DPC Imprest A/C:	Reimbursement of Expenses		199.05
Charus Automatic Ltd:	Gaming Machine Rental & Cage	173.33	
		Vat <u>30.33</u>	203.66
Edwardes Bros [Dulwich]:	Reflector Lamps & Fluorescent Tubes	46.76	
		Vat <u>8.18</u>	54.94
Kent Refrigeration:	Adjustment of thermostat	38.00	
	Replaced bin stat run machine	42.28	
	Replacement water pump	<u>66.26</u>	
		146.54	
		Vat <u>25.65</u>	172.19
Adrian Mecklenburgh:	Post Mix Syrup & Wine	379.03	
		Vat <u>66.36</u>	445.39
Nivek Catering Supplies:	Coffee Filters & Creams		16.55
SSG Emprise Limited:	Key Holder Service	30.00	
		Vat <u>5.25</u>	35.25
Silver Springs Minerals:	Soft Drinks	47.91	
		Vat <u>8.38</u>	56.29

Travis Perkins:	Materials for Picnic Area	91.02	
	Screws	51.72	
	Hire of Heavy Rotary Hammer	<u>23.81</u>	
		166.55	
		Vat <u>29.16</u>	195.71

- [c] Financial Analysis – if available
- [d] Stocktake Report
  - [i] Memo to Senior Staff – copy herewith
  - [ii] 8<sup>th</sup> August 2006 – copy if available

5. **ITEMS BROUGHT FORWARD FROM LAST MEETING**

- (a) Response from Cleanaway – Flapper Barrier Damage

6. **BAR**

- [a] Kilnbarn Club Takings – Copy herewith
- [b] Bar Matters
- [c] Refurbishment of Kilnbarn Club
- [d] Ditton United Presentation – Response if received
- (e) Bar price increase – copy of current prices enclosed
- [f] Disposal of Unused Kilnbarn Club Furniture
- [g] Kilnbarn Social Club – Balance Sheet
- [h] Complaint from Member – TV Saturday Night

7. **CLEANING & CARETAKING**

- [a] Current situation

8. **BOOKINGS**

- 1<sup>st</sup> July 2006 - Wedding: Letter of Complaint - Withholding of deposit
- 7<sup>th</sup> October 2006 – Craft Fair Cancelled Booking

9. **ENVIRONMENTAL HEALTH INSPECTION – 22<sup>ND</sup> AUGUST 2006**

10. **AIR CONDITIONING UNITS** – Grid Attached
  
11. **TONBRIDGE & MALLING LOCAL PROJECT GRANT**
  - [a] Option 1 - CCTV
  - [b] Option 2 - Air Conditioning
  
12. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes, at approximately 8.30pm to permit members of the public to raise any items for the Council's attention.