

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 11th MARCH 2019

PRESENT: CLLRS Mrs.J DEARDEN (Chairman), Mrs K DENNISON, Mrs J TEBBUTT, Mrs J COOPER, J LOVER, N Newman, M PORTER (ex officio)
MRS SALLY CRAIG (Business Administrator)

483. **OPENING OF MEETING**

The meeting opened at 7.30pm.

484. **APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

485. **DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of Members' interests.

486. **FINANCE**

(a) Community Centre Accounts for Payment

RESOLVED that the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Capital	Cleaning Supplies		148.27	
		VAT	29.65	177.92
Rob Large	Plumbing Repairs		235.00	235.00
Envirocure	Legionella testing		48.33	
		VAT	9.67	58.00
Initial	Hygiene Contract		144.82	
		VAT	28.96	173.78
KCS	Stationary		57.30	
		VAT	11.46	68.76
Eden Park	Line Marking – OSA		79.80	
			(15.60)	
		VAT	12.84	77.04
Aquaid	Water Cooler		39.98	
		VAT	8.00	47.98

Deposit Refunds

Oaken Hall		Don Carman Hall	
15.02.19	50.00	16.02.19	100.00
16.02.19	50.00	02.03.19	50.00
23.02.19	50.00	10.03.19	50.00
24.02.19	50.00		
02.03.19	17.25		
09.03.19	57.75		

The full list of deposit refunds was **READ**.

RESOLVED that the deposit refunds be **ACCEPTED, APPROVED** and **PAID**.

(b) Bar Accounts for Payment

RESOLVED that the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Lansdell	Bar stock		46.42	
			139.83	
			104.44	
			109.53	
			253.78	
		VAT	114.67	768.67
K&A Electrical Services	New light fitting and socket		150.00	150.00

(c) Financial Analysis – Month 10.

READ and **NOTED**.

487. **BARS**

(a) Kilnbarn Takings - **READ** and **NOTED**.

(b) Bar Matters

- i. Kilnbarn – Cllr Mrs Cooper wished to acknowledge all the hard work that was going into making the improvements in the Kilnbarn.
- ii. Staff Meeting – Cllr Mrs Dearden updated the Committee on the progress of the permanent bar shifts, this had now been agreed and would be implemented from 1st April 2019 working on a 2-week rota.
- iii. Entertainment - It was **REPORTED** that Sunday night Quizzes were gaining in popularity and that the next 3 months dates and subjects had been agreed. Bingo would be held on Easter Sunday as a one off.
- iv. Website – ‘Find My Local’ – It was **REPORTED** that Heineken would pay the initial set up fee and 1st years hosting. Subsequent years hosting would be £150.

RESOLVED to go ahead with the website and monitor its impact.

- v. Sky Box/Sound System – A quotation had been received to relocate the sound system and skybox behind the bar.

RESOLVED to go ahead with this quotation.

- vi. Kilbarn Sign – It was **REPORTED** that neither TMBC nor KCC had acknowledged ownership of the land adjacent to Kilbarn Road at the entrance to the carpark. It was **AGREED** to go ahead with siting the Kilbarn sign on this strip of land.

488. **COMMUNITY CENTRE**

(a) Matters Arising

- Hire request for concessionary rate – It was **AGREED** that hire charges would be reviewed at a later meeting and any concession rates would be discussed at that time.
- Music Festival – It was **REPORTED** that plans were underway with 3 bands and 2 solo artists booked so far.

(b) Maintenance

- vii. Oaken Hall ceiling and lighting – It was **REPORTED** following the Full Council meeting some queries had been raised over the proposed lighting. Answers would be sought and **REPORTED** at the next meeting.
- viii. Acorn Room refurbishment – A third quotation had been received for the refurbishment.

Quotation 1	£15,762.16
Quotation 2	£12,350.40
Quotation 3	£9,265.00

It was **AGREED** to go ahead with quotation 3 and arrange a suitable date for the work to start.

- ix. Double Fire Door – Don Carman Hall – one quotation had been obtained but it was **AGREED** that two further quotations should be obtained.

489. **CLEANING AND CARETAKING**

(a) Current Situation

Nothing to report at this time.

490. **CLOSURE**

The meeting closed at 8.20pm.

Chairman
8th April 2019

