

## DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON TUESDAY 20th MARCH 2018

PRESENT: CLLRS Mrs.J DEARDEN (Chairman), Mrs K DENNISON,  
J LOVER.  
MRS SALLY CRAIG (Business Administrator)

### 452. OPENING OF MEETING

The meeting opened at 2.00pm.

### 453. APOLOGIES FOR ABSENCE

Apologies were **RECEIVED** from Cllr Jobling. The previously notified reason for absence was recorded in the Absence Book Ref 384 and **ACCEPTED** and **APPROVED**.

### 454. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of Members' interests.

### 455. FINANCE

(a) Community Centre Accounts for Payment

**RESOLVED** that the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Envirocure	Monthly Legionella Testing		48.00	255.72
			48.00	
			58.55	
			58.55	
		VAT	42.62	
KCS	Refuse Sacks/Frame Pitch Marker/Cleaning Supplies Cleaning Supplies		34.20	265.98
			180.05	
			7.40	
		VAT	44.33	
Rexel	Hazard Tape		6.31	7.57
		VAT	1.26	
Edwardes	Light Bulbs		4.30	30.60
			21.20	
		VAT	5.10	
John Bateson-Cooper	Loss of Power in Centre		90.00	90.00

#### Deposit Refunds

Oaken Hall		Don Carman Hall	
25.02.18	95.00	10.03.18	50.00
03.03.18	75.00		
07.03.18	50.00		

08.03.18	50.00		
10.03.18	50.00		

The full list of deposit refunds was **READ**.

**RESOLVED** that the deposit refunds be **ACCEPTED, APPROVED** and **PAID**.

(b) Bar Accounts for Payment

**RESOLVED** that the following account be **ACCEPTED, APPROVED** and **PAID**:-

Lansdell	Soft Drinks & Snacks		37.31	
			85.08	
		VAT	23.10	145.49

(c) Financial Analysis – Month 10.

**READ** and **NOTED**.

#### 456. **BARS**

(a) Kilbarn Takings – **READ** and **NOTED**.

(b) Bar Matters

- I. Facebook – Cllr. Mrs Dearden **REPORTED** that the Bar Manager had requested the Kilbarn Bar have its own Facebook page to promote events. It was **REPORTED** that events are currently published on the Council Facebook page by the Parish Office. It was **AGREED** that the use of Facebook should remain under the administration of the Parish Office.

Cllr Mrs Dearden suggested that the minutes of bar staff meetings be made available to the Community Centre Committee so that any issues can be addressed as they arise.

- II. Signage – It was **AGREED** to obtain costs for a 'Pub Sign' to be sited in the paved area outside of the Kilbarn Bar, creating an image to give the bar its own identity.
- III. Outside Tables - It was **AGREED** to obtain costs to replace the picnic tables outside of the bar as these were all rotting and beyond repair.
- IV. Opening Hours review – Cllr's discussed the average daily breakdown of takings and **AGREED** to trial a change of opening hours during the summer season.

**RESOLVED to RECOMMEND** to the full council that the opening hours are changed for a trial period from 1<sup>st</sup> May 2018 – 31<sup>st</sup> Oct 2018 as follows:

Monday, Tuesday, Wednesday & Thursday	5.00pm – 11.00pm
Friday, Saturday	12.00 – 11.30pm
Sunday	12.00 – 10.30pm

457. **COMMUNITY CENTRE**

(a) Maintenance

Nothing to report.

(b) Heating

Quotations awaited

(c) Storage request

Ditton Twinning Association have requested space to store their Christmas decorations. It was **AGREED** that 4/5 clearly marked, closed boxes could be stored, with access by Parish Council Staff only

458. **CLEANING AND CARETAKING**

(a) Current Situation

Nothing to report.

(b) Cleaning Inspection

Cllr Mulcuck carried out cleaning inspection on 6<sup>th</sup> March 2018 and there were no issues arising.

459. **CLOSURE**

The meeting closed at 2.55pm.

Chairman  
9<sup>th</sup> April 2018