

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 2ND OCTOBER 2017 AT 7.30PM

Parish Council Office
Ditton Community Centre
Kilbarn Road
Ditton
Aylesford
Kent ME20 6AH

[Mrs] Nicola Greenaway
Clerk of the Council

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26th September 2017

A G E N D A

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCY**
5. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 4th SEPTEMBER 2017**
6. **MATTERS ARISING**
7. **MEETINGS HELD DURING SEPTEMBER 2017**

For Confirmation & Signing COPY OF EACH MINUTES NEEDS TO BE PUT IN FOLDER FOR MEETING & SIGNED BY MIKE – YOU'LL NEED TO CHECK EACH OTHERS MINUTES, HAVE A FEW SPARE COPIES AT MEETING

- (a) COMMUNITY CENTRE COMMITTEE, 11TH SEPTEMBER 2017 - *herewith*
- (b) PLANNING, HIGHWAYS AND TRANSPORTATION COMMITTEE, 18TH SEPTEMBER 2017 – *herewith*
- (c) OPEN SPACES AND AMENITIES COMMITTEE, 18TH SEPTEMBER 2017 – *herewith*

8. **CORRESPONDENCE**

(a) For Noting

Add any thing just for noting here

Ditton Twinning Associ.	<u>Minutes of mtg 13.09.2017</u>
Kent ARA:	<u>Kent Active Autumn 2017</u>
Local Councils:	<u>Update - September 2017</u>
SLCC:	<u>The Clerk September 2017</u>
Clerks & Councils Direct:	<u>September 2017</u>
KCC:	<u>Inside Track</u>
KALC:	<u>NALC Chief Executive's Bulletin</u>
TMBC:	<u>Community Safety P/ship Newsletter</u>
Countryside Alliance:	<u>Awards</u>
Southeast Water:	<u>Draft Drought Plan 2017</u>

(b) For Decision (information herewith or emailed, where available)

Anything they need to make a decision on add here

KALC T&M Area Ctte:	<u>Agenda for meeting 12.10.2017</u>
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9. **FINANCE**

(a) Accounts for Payment

Ask Sally to give you the figures for these and to put on the other accounts to be paid.

Salaries: Monthly Paid	Gross:		Net:	
Weekly paid - caretakers	Gross:	TBA	Net:	TBA
- bar	Gross:	TBA	Net:	TBA
- admin	Gross:	TBA	Net:	TBA

Ditton Parish Council Imprest Account – Breakdown of Expenditure during September

Brought Forward August 2017	
Reimbursement	10*
	2500.00

Expenses

Voucher Charge 3.25
Bar Petty Cash

0
*
0
2500.00

* Sum to be drawn on 2nd October 2017 to return the balance to £2500.00

(c) Direct Debits Paid During August 2017

These are done

01.08.17	O2	12.83
01.08.17	TMBC	1293.00
01.08.17	Investec Asset Fin	127.37
03.08.17	RBOS PLC Mentor	323.98
04.08.17	HMRC NDDS	145.52
04.08.17	Matthew Clark	630.09
09.08.17	Sky Business	308.40
14.08.17	Wex Europe Service	73.62
15.08.17	Your Energy	1271.00
16.08.17	Sage	19.20
21.08.17	Worldpay	93.77
21.08.17	Rentokil Initial	140.24
21.08.17	Heineken on Trade	5417.25
22.08.17	Wex Europe	28.23
22.08.17	EDF Energy	242.66
29.08.17	BT Group PLC	272.04
29.08.17	BOC Manchester	138.00
29.08.17	Veolia ES UK	196.56
31.08.17	NCS Group	45.23
31.08.17	NCS Group	87.84
31.08/17	NCS Group	165.09
31.08.17	O2	15.29

(d) BACS Paid During August 2017

These are done

18.08.17	Inland Revenue	3,694.03
18.08.17	KCC – Superannuation	2,426.03

I have the Annual Return back and there were no issues [if anyone asks] but I was going to keep it and report next meeting.

10. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

This will be Peter Homewood, Ben and/or Tom if they come.

11. DATE SENSITIVE PLANNING, TRANSPORTATION & HIGHWAY MATTERS

(a) Plans Received for Comment

Only things that can't wait until your meeting.

12. **REMEMBRANCE DAY**

Arrangements in hand, traffic management plan & road closures done and approved. Invites sent and wreaths ordered.

13. **MATTERS ARISING FROM CORRESPONDENCE FOR NOTING**

In view of the confidential nature of the following business, In accordance with Standing Orders 27 & 50, the remainder of the meeting will exclude the press and public.

Only need this if anything confidential needs to be discussed.

14. **CLOSURE**

<p>N.B: All Meetings of the Council are open to the public and include an adjournment to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items on the Agenda parts of this meeting will exclude the Press and Public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.</p>
