

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 1ST JULY 2019

CLLRS. J LOVER (CHAIRMAN), N NEWMAN (VICE-CHAIRMAN) MRS J COOPER, MRS J DEARDEN, MRS K DENNISON, A MULCUCK, MRS J TEBBUTT, MRS A THROSSELL & MRS J THWAITES
MRS N GREENAWAY [Clerk of the Council]

127. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

128. **APOLOGIES FOR ABSENCE**

Apologies were **RECEIVED** from Cllr Porter. The previously notified reason for absence was **ACCEPTED** and **APPROVED** and recorded in the absence book Ref.435. Apologies were also received from Borough Councillor Cannon, KCC Cllr Homewood and PCSO Salam.

129. **DECLARATIONS OF INTERESTS**

Cllrs Mrs Throssell and Mrs Thwaites declared a personal interest in item 139, Planning, as there is an application at a property in the same road in which they both live.

130. **CASUAL VACANCIES**

The Chairman advised that one application had been received to fill one of the casual vacancies on the Council. It was **NOTED** that details, supplied by the applicant, had previously been **CIRCULATED** to all Members. It was further **NOTED** that the applicant could not be present at the meeting due to a prior engagement.

RESOLVED to co-opt the applicant, Mrs Godden, on to the Parish Council.

As Mrs Godden was not present the Clerk advised she would invite her to sign the Declaration of Acceptance of Office and undertaking to observe the Code of Conduct as soon as possible.

The Chairman moved that the meeting be adjourned at this point to allow a member of public to speak:

Adjournment

A resident from Cherry Orchard spoke of her concerns about a planning application for a neighbouring property. She advised that the plan is to make a 2 bedroom house into a 4 bedroom house. This will leave a very small garden, no kerb and the house would be 12ft closer to her property and overlook her garden. The resident was also concerned that the additional vehicles that would result at this property if it is extended, would impede access for emergency vehicles. The resident had a final concern that the extension was for profit and not personal use. The resident thanked the Council members for listening and the resident was thanked for making her concerns known.

131. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3RD JUNE 2019**

The minutes of the above meeting were **CONFIRMED** and **SIGNED** as a true record.

132. **MATTERS ARISING**

There were no matters arising.

The Chairman moved that the Borough Councillor Report be taken next to allow the Borough Council to attend to other matters:

133. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

Borough Councillor Cooper **REPORTED** on the following:

Ditton Edge – there is still a holding objection from KCC pending improvements to the junctions on the A20 [including issues with financial funding and land ownership]. It is still unknown when this will go to the Area 3 Committee.

Parking Action Plan Phase 11 – this includes double yellow lines between Larkfield and Bell Lane. Double yellow lines in Brampton Field.

Standards Committee – interesting power point presentation available.

Kids on bikes – lots of complaints which have been put to the Police and Crime Commissioner. Kent Police have issued a letter to parents.

Borough Councillor Surgeries – so far two have been held, one in the Kilnbarn and one at the Heritage Centre. Only one resident has attended so far so they will review the value of holding them after two months.

Local Organisations – hoping to meet with representatives from all local organisations including the scouts and KSports. Has already met with the headteachers at both schools.

Cllr Mulcuck asked if when speaking to KSports he could ask about the hedge on the border with Station Road being cut back.

Cllr Newman asked if measures are being taken about the flooding by the Quarry Wood Estate. Cllr Cooper said it was likely this will be looked at when the A20 junction improvements at this location are undertaken.

134. **MINUTES OF MEETINGS HELD DURING JUNE 2019**

(a) **For Confirmation and Signing**

(i) **Community Centre Committee, 10th June 2019**

The minutes of the above meeting were presented by Cllr Mrs Dearden and confirmed and signed as a true record.

(ii) Planning Committee, 20th May [circulated], 17th June 2019

The minutes of the above two meetings were presented by Cllr Mulcuck and signed as a true record.

(iii) Open Spaces & Amenities Committee, 20th May [circulated], 17th June 2019

The minutes of the meeting held on 20th May were presented by Cllr Mrs Dennison and signed as a true record. The minutes of the meeting held on 17th June were presented by Cllr Mrs Thwaites and signed as a true record.

(iv) Finance & Administration Committee, 24th June 2019

The minutes of the above meeting were presented by the Chairman and signed as a true record.

(v) Personnel Committee, 24th June 2019

The minutes of the above meeting were presented by Cllr Mrs Cooper and confirmed and signed as a true record.

135. **CORRESPONDENCE**(a) For Noting

The following correspondence was **CIRCULATED** at the meeting and **READ** and **NOTED**:-

Ditton Twinning Assoc: Minutes of meeting on 4th June 2019

Communigrow: Summer Fair and Grand Opening, 6th July 2019

TMBC: Activate – Summer Holiday Activities 2019
Parish Partnership Panel – Minutes

KALC: The Parish News –June 2019
Training Events
NALC Chief Exec Bulletins
T&M Area Correspondence

KCC: Alterations to Grange Park School, Wrotham
Temporary Road Closure High St E.Malling 15/7/19
Inside Track

Highways England: M2 Jct 5 Improvements

Rural Kent: Oast to Coast

SLCC: The Clerk

Local Councils Update Issue 219 June 2019

Leeds Castle: 900th Anniversary

For Decision

Citizens Advice Bureau: Free Computer Training
RESOLVED TO ASK THE INTERNET CAFÉ IF THEY WOULD BE INTERESTED

Kent Police: Independent Police Advisory Group Recruitment
READ and NOTED.

One additional date sensitive item was considered:

Leybourne Parish Council: Invitation to attend a public meeting to review recent Traveller issues

RESOLVED ANY ONE WISHING TO ATTEND SHOULD ADVISE THE CLERK AND TO ASK IF THEY WOULD LIKE THIS MEETING PUBLICISED

136. **FINANCE**

(a) Accounts For Payment

RESOLVED the following accounts be **ACCEPTED, APPROVED** and **PAID:-**

T Parker	Grass Seed		177.50	£177.50
Chubb	Mess Room Alarm Contract	VAT	237.20 47.44	£284.64
Host My Office	IT Support	VAT	233.50 46.70	£280.20
KCC	End of Year Audit	VAT	480.00 96.00	£576.00

June Payroll Summary

<i>Monthly</i>	<i>Gross</i>	<i>£24,645.97</i>
	<i>Net</i>	<i>£17,584.09</i>

June Imprest Account

05.06.19	N Saunders	Reimbursement - Plants	£53.33
06.06.19	M Porter	Reimbursement – Travel - Bastille	£150.00

(b) Direct Debits - Paid During May 2019

The following Direct Debits were **READ, NOTED** and **APPROVED:-**

28.05.19	BT Group	BT Sport	£257.21
28.05.19	Veolia	Refuse Collection	£294.34
29.05.19	Nest	Pension	£345.74
29.05.19	Mecklenburgh	Bar Stock	£234.89
30.05.19	02	Mobile phone	£24.71
31.05.19	Payment Sense	Card Charges	£89.76
31.05.19	NCS	Equipment Rental	£19.97
31.05.19	NCS	Telephone Charges	£46.64
03.06.19	Rentokill	Washroom Services	£209.63
03.06.19	BT	Line rental	£108.36
03.06.19	TMBC	Business Rates	£1355.00
05.06.19	Natwest	Mentor Services	£323.98
06.06.19	Commercial Services	Gas Supply	£669.08
07.06.19	Sky	Sky Sports	£322.80
10.06.19	Rentokill	Washroom Services	£44.82
11.06.19	Mecklenburgh	Bar Stock	£44.69

13.06.19	Commercial Services	Gas Supply	£764.11
14.06.19	FDMS	Card Charges	£110.41
17.06.19	Bankline	Monthly Charge	£53.77
17.06.19	Sage	Monthly Subscription	£24.00
17.06.19	DHFE	Monthly Rental	£369.60
20.06.19	BT	Monthly Charges	£97.08
20.06.19	Heineken	Bar Stock	£10,188.82
24.06.19	Siemens	Phone Lease	£188.46
25.06.19	BOC	Bar Gas	£150.00
25.06.19	NEST	June Pension contributions	£352.95

(c) BACs Payments - Paid During May 2019

The following BACs payments were **READ, NOTED** and **APPROVED:-**

28.05.19	JPC Events	Sound/Staging 01.06.19 *	£1,452.00
12.06.19	N Greenaway	Reimbursement 01.06.19 vouchers*	£120.00
12.06.19	I Riches	Reimbursement 01.06.19 expenses*	£150.00
13.06.19	C Quigley	Reimbursement 01.06.19 expenses*	£30.00
14.06.19	KCC Pension	May Contribution	£2,561.02
14.06.19	HMRC	May Contribution	£3,885.70

*Ditton Music Day

(d) Debit Card Payments – May 2019

The following Debit Card payments were **READ, NOTED** and **APPROVED:-**

28.05.19	Screwfix	Grounds Supplies	£36.45
30.05.19	Espares	Tumble dryer spares	£25.97
07.06.19	Inn Dispensable	Licencing Course	£356.00
12.06.19	Catering Appliances	Bar Cooler	£287.99
17.06.19	Amazon	Spare Bin Key	£10.48
17.06.19	Instanta Ltd	Water Boiler Filter	£99.96
20.06.19	Value Products	Fire Safety Signs	£57.60
20.06.19	Delightful Bouquets	Flowers	£24.98
24.06.19	UV Shield	Window Film	£83.58

(e) Update re Transfer of Investment to CCLA

The Chairman **REPORTED** that at the meeting he, Cllr Mrs Throssell and the Clerk attended last Tuesday, Mark Davies of CCLA gave a very good presentation on how the Council's money would be invested and the types of property they invest in. It was **NOTED** it is preferable to leave the money invested for the longer term but funds can be withdrawn at any time if required. Cllr Mrs Throssell said that there was an option for a cash account for the interest or other money that would be readily accessible if required. The Clerk advised that the next step was to apply for a suitability report for which there is a £395.00 fee.

RESOLVED to approve the expenditure for the suitability report at £395.00 and to proceed with the application to move the investment funds to CCLA.

137. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

NOTED this item was taken earlier in the meeting.

138. **REPORT FROM NEIGHBOURHOOD POLICING TEAM**

A report from the PCSO giving crime figures for June was **READ** and the following **NOTED**:

Crimes – theft from motor vehicle Woodlands Rd; theft of motor vehicle Station Rd and attempted burglary Station Rd.

Anti-Social Behaviour – nuisance vehicles New Rd/St Peter’s Rd, loud bikes at speed – lines of enquiry conducted and visits arranged; Suspicious activity in St Peters Rd - monitored and intelligence gathered; Intelligence from “nextdoor.co.uk” about bogus trader – Alpine Home Improvements.

Items of good work – School visits, ASB in West Malling – house to house visits; Community Safety Hub ‘all out Day’ tackling ASB hotspots.

Updates – no further reports of fraud; due to ongoing patrols nuisance vehicles in Community Centre Car park have been deterred; previously reported vehicles parking in New Road at school times have been issued warning notices.

139. **DATE SENSITIVE PLANNING & HIGHWAYS MATTERS**(a) **Plans Received for Comment**

TM/19/01296/FL RESOLVED	Erection of new dwelling within site boundary this Council objects to this application as it would be over-intensification of the site and would change the street scene. This Council is also concerned that more vehicles in this already crowded road would be dangerous and impede the site line when exiting the road.	12a Ditton Ct Close
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TM/19/01354/FL RESOLVED	Remove existing garage: two storey side and rear extension this Council objects to this application as it would be over-intensification of the site and would change the street scene. There would be insufficient off-road parking for the size of property and more vehicles in this already crowded part of the road would impede access for emergency vehicles. This Council is also concerned that only one neighbouring resident received notice of this application.	77 Cherry Orchard
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TM/10/2029/A2/R26 RESOLVED	Application for prior approval for the installation of a crossover conveyor and screen configuration between two existing wash and rinse plants pursuant to condition 26 of Annex A2 (Original Quarry) of Planning permission TM/10/2029 NO COMMENT.	Hermitage Quarry
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(b) **A20 Meeting**

It was **NOTED** that Cllrs Mrs Cooper and Mrs Throssell had attended a meeting at TMBC to discuss the issues and proposed improvements regarding the A20. Information had previously been CIRCULATED and also a copy of a KCC Consultation running from 8th July – 1st September was circulated at the meeting. Concern was expressed about the proposal for pedestrians and cyclists to share paths in certain areas as it was thought they were too narrow.

Further proposals were **NOTED** to install a roundabout at the Aylesford Quarry Wood Industrial Site and remove the traffic lights from the roundabout before the motorway junction. It was also **NOTED** that finance for these projects was yet to be agreed and Phase 1 would likely commence early in 2020. There would be two events where the public could find out more at Larkfield Village Hall on 16th July 12-3pm and 24th July 5-8pm.

RESOLVED to publicise this consultation and events on the Council's Facebook page and website.

140. **REMEMBRANCE DAY PARADE**

RESOLVED to go ahead with arrangements for this year's parade.

Cllr Mrs Dennison said she had seen large poppies on lampposts in other areas last year. The Clerk will investigate the cost and if it would be possible to put them on the lampposts in Ditton. The Clerk will also speak to the Rev Terranova about having the second service on Monday 11th November.

141. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

Cllr Mulcuck said he had read about permitted development in a NALC publication and asked if more clarification on this can be sought. The Clerk will investigate this. Cllr Mulcuck said he would take away some other items to read and would report back any matters of interest.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman moved that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

142. **DITTON QUARRY LNR**

Information from Savills on behalf of Tarmac, which had previously been **CIRCULATED**, was **READ** and it was **NOTED** that they would be happy to offer a 20 year lease at £100.00 per year and Tarmac would remain responsible in the event of any contamination issues. However, they would not want the Council to pursue designation as an LNR of this part of the land. It was further **NOTED** that this part of the land is afforded some protection under the designation of SNCI (Site of Nature Conservation Interest) and the Clerk was asked to check that the SNCI does cover this part of the land.

RESOLVED to agree to the twenty year lease at £100.00 subject to all the terms in lease, once drafted, being agreeable to the Council.

143. **CLOSURE**

The meeting closed at 8.53pm.

