

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD IN THE **COUNCIL CHAMBER**
AT DITTON COMMUNITY CENTRE ON **TUESDAY 12th JULY 2022**

PRESENT: CLLRS. MRS J DEARDEN [Chairman], MRS A THROSSELL [Vice-Chairman], J LOVER
N NEWMAN & MRS G GODDEN
MRS N GREENAWAY [Clerk of the Council]

100. **OPENING OF MEETING**

The meeting was opened by the Chair at 7.30pm.

102. **APOLOGIES**

There were no apologies for absence.

103. **DECLARATIONS OF INTEREST**

Cllr Mrs Dearden declared a personal interest in item (c) as her husband is a member of caretaking staff.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

104. **STAFF & TRAINING**

(a) Admin Staff

The Chair **REPORTED** that she and the Clerk had recently undertaken the six month probation review for the bookings administrator. Further information is contained in Confidential Memorandum Ref: 426.

(b) Caretaking Staff

It was **NOTED** that a meeting was to take place this coming Thursday to discuss various issues including rotas and communication.

(c) Bar Staff

It was **NOTED** that there were no issues with staff and the bar was continuing to perform well. Cllr Mrs Godden advised that if additional staff were needed over the holidays her daughter's were home from University and could assist.

(d) Grounds Staff

Details are contained in Confidential Memorandum Ref: 427.

The Chair said that it was hoped that as many staff as possible would undertake first aid training by the Autumn.

105. **CLOSURE**

The meeting closed at 8.05pm.

Chairman
1st August 2022