DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN **THE COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 2ND NOVEMBER 2026 AT 7.30PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

Tel: 01732 844749
Email: clerk@dittonparishcouncil.go.uk
Website: www.dittonparishcouncil.gov.uk

28th October 2026

AGENDA

1. **OPENING OF MEETING**

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATION OF INTERESTS**

4. **CASUAL VACANCIES**

5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD 12TH OCTOBER 2026**

6. **MATTERS ARISING**

7. **MINUTES OF MEETINGS HELD DURING OCTOBER 2026**

   (a) Community Centre Committee, 12th October 2026

   (b) Finance and Administration Committee. 26th October 2026

   RECOMMENDATION – 2027/28 DRAFT ESTIMATES TO F&A PRECEPT MEETING

   (c) Personnel Committee, 26th October 2026

   RECOMMENDATION – 2027/28 DRAFT ESTIMATES TO F&A PRECEPT MEETING

8. **CORRESPONDENCE**

   (a) For Noting

   Twinning Assoc: Minutes of Meetings held on 1st October 2026

   KALC: KALC News October 2026

KALC T&M Area: Agenda for meeting 29/10/2026

HOKH: Update/October Newsletter

Kent Ramblers: Meeting for volunteers

KCC: Road Safety Newsletter Issue 10

(b) For Decision *[none received to date]*

9. **FINANCE**

(a) Payments to be Ratified

October Payroll Summary

Monthly	*Gross* *Net*	*£34,921.50* *£25,017.51*

Accounts (paid 02.10.26)

Community Centre				
D Beale	DEC Assessment		275.00	£275.00
Maidstone Cleaners	Window Clean/carpet clean		440.00	£440.00
S&J Systems	Scrubber Dryer Repair		212.63	
			417.15	
		VAT	125.97	£755.75
BAR				
BSS Stocktaking	Stocktake		150.00	£150.00
Kent & Sussex	Bar Stock		581.20	
			583.23	
		VAT	232.88	£1,397.31
Lansdell	Bar Stock		216.36	
			14.58	
			331.51	
		VAT	100.54	£662.99
OSA				
Tree Monkeys	Tree Work	VAT	250.00	
			50.00	£300.00
BDS	Fence – NRRG		761.60	
		VAT	152.32	£913.92

Accounts (paid 22.10.26)

Community Centre				
EGM	Uniform		168.45	
		VAT	33.69	£202.14
Envirocure	Legionella Monitoring		58.00	
		VAT	11.60	£69.60
Capital	Cleaning Supplies		120.75	
		VAT	24.15	£144.90
KCS	Cleaning Supplies		119.93	
	White Liner		89.94	
		VAT	41.98	£251.85

Extinguisher Doctor	Fire Extinguisher service	VAT	474.52 94.91	£569.43
BAR				
Lansdell	Bar Stock	VAT	201.65 147.37 64.03	£413.05
Kent & Sussex	Bar Stock		595.59 412.09 201.54	£1,209.22
F&A				
Glass & Mirror Co	Youth Centre door replacement	VAT	1270.00 254.00	£1,524.00
OSA				
Play Inspection Co	Playground Inspections	VAT	264.00 52.80	£316.80
Trevor May	MUGA Repair	VAT	325.00 65.00	£390.00
CW Milner	Footpath repair NRRG	VAT	7396.00 1479.20	£8,875.20

October Deposit Refunds

02.10.26	Oaken Hall - 30.08.26	£80.00
07.10.26	Carman Room - 04.10.26	£50.00
20.10.26	Oaken Hall - 18.10.26	£80.00
27.10.26	Carman Room - 10.10.26	£50.00
28.10.26	Carman Room - 18.10.26	£50.00
29.10.26	Oaken Hall – 24.10.26	£80.00

(b) Direct Debits Paid During October 2026

October Direct Debits

01.10.26	TMBC	Business Rates	£1,085.00
02.10.26	Carlsberg	Bar Stock	£2,135.23
07.10.26	SKY	Sky TV	£510.60
08.10.26	Kent Commercial Services	Electricity Supply	£14,439.71
08.10.26	Rentokil Initial	Washroom Services	£451.74
09.10.26	Carlsberg	Bar Stock	£2,241.72
14.10.26	Dojo	Card Charges	£287.66
15.10.26	Bankline	Bank Charges	£104.87
15.10.26	Safety Effect	H&S	£126.00
15.10.26	DHFE	Till Rental	£369.60
16.10.26	SAGE	Software subscription	£400.50
16.10.26	Carlsberg	Bar Stock	£1,882.73
19.10.26	WEX	Fuelcard	£125.12
21.10.26	Hugo Fox	DPC Website	£23.99
21.10.26	Hugo Fox	CC Website	£4.79
23.10.26	HMRC	PAYE/NI	£9,074.69
23.10.26	BOC	Bar Gas	£162.47
23.10.26	Carlsberg	Bar Stock	1,576.58
26.10.26	Host My Office	IT Support	£840.12
26.10.26	NEST	Pension contributions	£1,431.99

26.10.26	TNT	TNT TV	£542.10
28.10.26	Focus	Telephone	£101.88
28.10.26	Focus	Telephone Lease	£165.00
28.10.26	Veolia	Refuse Collection	£548.33

(c) BACs Payments made During October 2026

October BACS Payments (not previously listed)

19.10.26	Kent County Playing		£20.00
19.10.26	Soft Surfaces	Playground repairs	£45.60
23.10.26	J Cowin	Caretaking Services	£209.72
23.10.26	D Beautridge	Playground Locking	£20.00
29.10.26	KCC Pension	Pension contributions	£1,330.30

(d) Debit Card Payments – October 2026

October Debit Card

05.10.26	Tesco	Refreshments	£61.11
08.10.26	B&Q	Jeyes Fluid	£11.00
15.10.26	Poppy Shop	Poppy Wreaths	£92.00
16.10.26	DVLA	Vehicle Tax	£360.00
19.10.26	Amazon	Lanyards	£8.90
19.10.26	Tesco	Refreshments	£69.21
19.10.26	Amazon	Cleaning cloths	£6.98
20.10.26	Amazon	2027 Diary	£8.72
20.10.26	Amazon	2027 wall planner	£22.99
21.10.26	Amazon	Christmas Tree	£113.04
21.10.26	Amazon	Beer line cleaner	£28.55
21.10.26	Cater Connect	Water Filter	£199.98
21.10.26	Amazon	Cleaning supplies	£78.95
21.10.26	Amazon	Light switch	£13.28
22.10.26	Amazon	2027 wall planner	£19.91
27.10.26	Tesco	Refreshments	£57.80
28.10.26	Poppy Shop	Lamppost poppy's	£75.00

(e) CCLA Property Fund – Dividend for 30/09/2026

(f) KCC Internal Audit – Visit 1 2026/27

10. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

11. REPORT FROM NEIGHBOURHOOD POLICE

12. DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION MATTERS

(a) Plans for Comment

26/01853/FL - 56 Bell Lane Ditton Aylesford Kent ME20 6BT
Conversion of existing garage to habitable room

TM/26/01855/OB106D - Cobdown Sports Ground Station Road Ditton Aylesford Kent
Details of Economic Development Strategy Section, schedule 2 paragraph 2.1 submitted pursuant to S106 Agreement TM/25/01319/FL Full planning permission for development at Cobdown Park to provide a football training centre (sui generis), comprising of the demolition and redevelopment of existing Clubhouse building, refurbishment of existing Academy building; demolition of ancillary buildings and structures across the Site; provision of new grounds maintenance building and service area; refurbishment of existing pavilion building to provide upgraded changing and kitchen facilities; provision of new upgraded grass football pitches and upgrade of existing synthetic surface; new areas for car and cycle parking; upgrade to existing sports lighting; boundary treatment and hard and soft landscaping and associated site infrastructure and site plant.

TM/26/01875/RD - Park Farm Cottage Bradbourne Lane Ditton Aylesford Kent ME20 6PE
Details of Condition 4 (Demolition Sequencing and Redevelopment Contract), Condition 6 (Archaeological Investigation and Recording), Condition 7 (Tree Protection Measures) and Condition 10 (Ecological Mitigation and Enhancement) submitted pursuant to planning permission TM/26/00669/FL (Section 73 application to vary Condition 4 (Demolition Sequencing and Redevelopment Contract), Condition 6 (Archaeological Investigation and Recording), Condition 7 (Tree Protection Measures) and Condition 10 (Ecological Mitigation and Enhancement) of planning permission TM/24/00271/FL (Proposed demolition of existing dwelling and the erection of 2no semi-detached dwellings, with associated landscaping and parking) to allow for retrospective decision for demolition)

TM/26/01896/FL - 448 London Road Ditton Aylesford Kent ME20 6DA
Single-storey rear extension and front porch, together with installation of 4 rooflights

(b) Plans dealt with by Area 3 Committee

26/01600/PDV14J - Unit 1 Invicta Park New Hythe Lane Larkfield Aylesford Kent ME20 7FG
Prior approval for the installation of solar equipment on non-domestic premises under Class J of Part 14 of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (GPDO) (as amended)- Installation of approximately 750 PV panels and associated equipment to the roof of the existing industrial building
Prior Approval not required

26/01559/FL - Unit 1 Newsprint Avenue Panattoni Park Aylesford Kent ME20 7XH
Provision of external plant equipment (3x blast freezers)
Approved

26/01546/FL - 44 Priory Grove Ditton Aylesford Kent ME20 6BB
Proposed single storey infill extension to rear
Approved

26/00658/LDP - 24 Blackthorn Drive Larkfield Aylesford Kent ME20 6NR
Lawful Development Certificate Proposed: Extend existing drop kerb

26/01652/TPOC - 4 Streamside Ditton Aylesford Kent ME20 6SY
1 x Sycamore (applicants ref. T1) - Reduce in height back to most recent points of reduction removing up to 8m of regrowth in height, Reduce lateral growth back to most recent points of reduction removing up to 3m of regrowth and shape. Standing in Area A2 of Tree Preservation Order.
Approved

26/00962/TPOC - 16 Cedar Close Ditton Aylesford Kent ME20 6EN
1 x Sweet Chestnut (circled in black on applicants plan) - Reduce by 50%. T1 of Tree Preservation Order.
Refuse

26/00616/RD - Cobdown Sports Ground Station Road Ditton Aylesford Kent
Details of condition 5 (Archaeological Watching Brief) pursuant to planning permission TM/25/01144/FL (Re-laying of 1 no. grass pitch into a new hybrid football pitch with associated infrastructure, installation of internal and external boundary treatment, and associated hard and soft landscaping)
Approved

(c) Orchard Mill *[update if available]*

(d) Bradbourne Proposal *[update if available]*

(e) Local Plan Reg 19 – update

(f) KCC – Request to carry out investigation work for possible new drainage/soakaway on Village Green

13. **REMEMBRANCE SERVICE**

14. **WINTER GAZETTE**

15. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

---

16. **CONFIDENTIAL MEMORANDUM**

17. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, because of the confidential nature of the some of the items on this Agenda, in accordance with Standing Orders 27 & 50, parts of this meeting will exclude the Press and Public.