

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 11<sup>th</sup> NOVEMBER 2019 AT 7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Kilnbarn Road  
Ditton  
Aylesford  
Kent ME20 6AH

(Mrs) Nicola Greenaway  
Clerk of the Council

6<sup>th</sup> November 2019

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### **AGENDA**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF MEMBERS' INTERESTS**
4. **FINANCE**

(a) **Community Centre Accounts for Payment**

TMS	Function Security	VAT	61.88	
			12.38	£74.26
Protech Doors	Door Repair	VAT	90.00	
			18.00	£108.00
Kent Boilercare	Boiler repairs	VAT	247.28	
			32.64	
			55.99	£335.91
Fourways	Stationary	VAT	153.92	
			30.78	£184.70
Envirocure	Monthly Legionella	VAT	68.33	
			13.67	£82.00

**Deposit Returns**

Oaken Hall		Don Carman Hall	
26.10.19	50.00	19.10.19	50.00
02.11.19	90.75	26.10.19	50.00
06.11.19	50.00	03.11.19	50.00
07.11.19	50.00	09.11.19	50.00
15.09.19	75.00	09.11.19	50.00

(b) Bar Accounts for Payment

Lansdell	Bar Stock		202.09	
			71.84	
			251.85	
			125.54	
			13.98	
			54.97	
		VAT	123.37	£843.64
BSS Stocktaking	Stocktake Fee		120.00	£120.00

5. **DRAFT ESTIMATES FOR 2020/21** – (herewith)

6. **BARS**

(a) Kilbarn Takings – herewith

(b) Stocktake Report - herewith

(c) Matters Arising

- Kilbarn bar/counter refurbishment

7. **COMMUNITY CENTRE**

(a) Matters Brought Forward

- VE Day Celebrations – update
- Promoting Community Centre - update
- Hirer Debt - update

(b) Maintenance

- General update – attached
- Updated Oaken Hall Ceiling quotations
- Replacement of Fire Exit door between Don Carman Hall & Acorn Room

8. **CLEANING AND CARETAKING**

(a) Current Situation – update

9. **CLOSURE**

**NB** All meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 and 50