

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 28TH JULY 2025.

PRESENT: CLLRS M PORTER (Chair), Mrs A THROSSELL, J COX, Mrs L COX,
Mrs SALLY CRAIG (Business Administrator)
Mrs SELENA GARDNER (Community Centre Administrator)

149. **OPENING OF MEETING**

The meeting opened at 7.30pm.

150. **APOLOGIES FOR ABSENCE**

Apologies were **RECEIVED** from Cllrs N Newman, Mrs M Newman, D Adlington & Mrs K Nash. The previously notified reasons for absence were recorded in the Absence Book Ref: 588 and **ACCEPTED** and **APPROVED**.

151. **DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of Members' interests.

152. **FINANCE**

(a) Financial Analysis – Month 3

READ and **NOTED**

153. **BARS**

(a) Kilnbarn Takings

READ and **NOTED**

(b) Stocktake

READ and it was **NOTED** that there was a surplus of £232.26 and the stocktaker had raised no concerns.

(c) Matters arising

i. Refurbishment of Disabled Toilet

Councillors were shown a photograph of current condition of the toilets and agreed that it urgently needed refurbishing.

RESOLVED to accept the quotation of £5,761.00 from BDS Building and Maintenance Ltd to refurbish the Disabled Toilet.

(d) Current Situation

Nothing to report at this time

154. **COMMUNITY CENTRE**

(a) Fire Risk Assessment

It was **REPORTED** that works to upgrade the fire alarm system would commence on Tuesday 26th August.

(b) Martyn's Law

Councillors discussed the extent of work involved to implement the new law when it comes into effect. A quotation had been obtained to add 3 additional cameras to the CCTV system, but it was agreed to look and see if any more were required before going ahead.

Councillor Cox suggested that a separate budget was set aside for the work that will be involved in the building alterations and training. It was **AGREED** to request a budget from F&A.

(c) Car Park resurfacing

It was **REPORTED** that work had commenced on the resurfacing of the car park and should be completed within 2 days

(d) Hire Fee's Review

It was agreed to accept the previously circulated price review proposal [approximately 5% increase to cover increased running costs].

RESOLVED to accept the proposed hire fee's with effect from 1st September 2025 and that all regular hirers would be informed.

Hire Rate Review - Pre-school

It was agreed that there should be a nominal increase to keep up with increased costs.

RESOLVED to increase the Pre-school monthly rent by 1.5% with effect from 1st September 2025.

(e) Current Situation

Nothing to report at this time.

155. **CLOSURE**

The meeting closed at 7.55pm.