

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 1ST JULY 2019 AT 7.30PM**

Ditton Parish Council
Ditton Community Centre
Ditton
AYLESFORD
Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council

Tel: 01732 844749
Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

26th JUNE 2019

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTERESTS**
4. **CASUAL VACANCIES** – application herewith
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3RD JUNE 2019**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING JUNE 2019**
 - (a) For Confirmation and Signing
 - (i) Community Centre Committee, 10th June 2019 – herewith
 - (ii) Planning Committee, 20th May [circulated], 17th June 2019 – herewith
 - (iii) Open Spaces & Amenities Committee, 20th May [circulated], 17th June 2019 – herewith
 - (iv) Finance & Administration Committee, 24th June 2019 - herewith
 - (v) Personnel Committee, 24th June 2019 – herewith

8. **CORRESPONDENCE**

(a) For Noting

Ditton Twinning Assoc:	<u>Minutes of meeting on 4th June 2019</u>
Communigrow:	<u>Summer Fair and Grand Opening, 6th July 2019</u>
TMBC:	<u>Activate – Summer Holiday Activities 2019</u> <u>Parish Partnership Panel – Minutes</u>
KALC:	<u>The Parish News –June 2019</u> <u>Training Events</u> <u>NALC Chief Exec Bulletins</u> <u>T&M Area Correspondence</u>
KCC:	<u>Alterations to Grange Park School, Wrotham</u> <u>Temporary Road Closure High St E.Malling 15/7/19</u> <u>Inside Track</u>
Highways England:	<u>M2 Jct 5 Improvements</u>
Rural Kent:	<u>Oast to Coast</u>
SLCC:	<u>The Clerk</u>
Local Councils Update	<u>Issue 219 June 2019</u>
Leeds Castle:	<u>900th Anniversary</u>
	<u>For Decision</u>
Citizens Advice Bureau:	<u>Free Computer Training</u>
Kent Police:	<u>Independent Police Advisory Group Recruitment</u>

9. **FINANCE**

(a) Accounts For Payment

T Parker	Grass Seed		177.50	£177.50
Chubb	Mess Room Alarm Contract	VAT	237.20 47.44	£284.64
Host My Office	IT Support	VAT	233.50 46.70	£280.20
KCC	End of Year Audit	VAT	480.00 96.00	£576.00

June Payroll Summary

<i>Monthly</i>	<i>Gross</i>	<i>£24,645.97</i>
	<i>Net</i>	<i>£17,584.09</i>

June Imprest Account

05.06.19	N Saunders	Reimbursement - Plants	£53.33
06.06.19	M Porter	Reimbursement – Travel - Bastille	£150.00

(b) Direct Debits - Paid During May 2019

28.05.19	BT Group	BT Sport	£257.21
28.05.19	Veolia	Refuse Collection	£294.34
29.05.19	Nest	Pension	£345.74
29.05.19	Mecklenburgh	Bar Stock	£234.89
30.05.19	02	Mobile phone	£24.71
31.05.19	Payment Sense	Card Charges	£89.76
31.05.19	NCS	Equipment Rental	£19.97
31.05.19	NCS	Telephone Charges	£46.64
03.06.19	Rentokill	Washroom Services	£209.63
03.06.19	BT	Line rental	£108.36
03.06.19	TMBC	Business Rates	£1355.00
05.06.19	Natwest	Mentor Services	£323.98
06.06.19	Commercial Services	Gas Supply	£669.08
07.06.19	Sky	Sky Sports	£322.80
10.06.19	Rentokill	Washroom Services	£44.82
11.06.19	Mecklenburgh	Bar Stock	£44.69
13.06.19	Commercial Services	Gas Supply	£764.11
14.06.19	FDMS	Card Charges	£110.41
17.06.19	Bankline	Monthly Charge	£53.77
17.06.19	Sage	Monthly Subscription	£24.00
17.06.19	DHFE	Monthly Rental	£369.60
20.06.19	BT	Monthly Charges	£97.08
20.06.19	Heineken	Bar Stock	£10,188.82
24.06.19	Siemens	Phone Lease	£188.46
25.06.19	BOC	Bar Gas	£150.00
25.06.19	NEST	June Pension contributions	£352.95

(c) BACs Payments - Paid During May 2019

28.05.19	JPC Events	Sound/Staging 01.06.19 *	£1,452.00
12.06.19	N Greenaway	Reimbursement 01.06.19 vouchers*	£120.00
12.06.19	I Riches	Reimbursement 01.06.19 expenses*	£150.00
13.06.19	C Quigley	Reimbursement 01.06.19 expenses*	£30.00
14.06.19	KCC Pension	May Contribution	£2,561.02
14.06.19	HMRC	May Contribution	£3,885.70

*Ditton Music Day

(d) Debit Card Payments – May 2019

28.05.19	Screwfix	Grounds Supplies	£36.45
30.05.19	Espares	Tumble dryer spares	£25.97
07.06.19	Inn Dispensable	Licencing Course	£356.00
12.06.19	Catering Appliances	Bar Cooler	£287.99
17.06.19	Amazon	Spare Bin Key	£10.48
17.06.19	Instanta Ltd	Water Boiler Filter	£99.96
20.06.19	Value Products	Fire Safety Signs	£57.60
20.06.19	Delightful Bouquets	Flowers	£24.98
24.06.19	UV Shield	Window Film	£83.58

(e) Update re Transfer of Investment to CCLA

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM NEIGHBOURHOOD POLICING TEAM** [if available]

12. **DATE SENSITIVE PLANNING & HIGHWAYS MATTERS**

(a) Plans Received for Comment

TM/19/01296/FL Erection of new dwelling within site boundary 12a Ditton Ct Close

TM/19/01354/FL Remove existing garage: two storey side and rear extension 77 Cherry Orchard

TM/10/2029/A2/R26 Application for prior approval for the installation of a crossover conveyor and screen configuration between two existing wash and rinse plants pursuant to condition 26 of Annex A2 (Original Quarry) of Planning permission TM/10/2029 Hermitage Quarry

(b) A20 Meeting – information herewith & report from Cllrs Mrs Cooper & Mrs Throssell

13. **REMEMBRANCE DAY PARADE** [permission to hold, apply for road closures etc]

14. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

15. **DITTON QUARRY LNR** – information herewith

16. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.