

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 10th JUNE 2019

PRESENT: CLLRS Mrs.J DEARDEN (Chairman), Mrs J TEBBUTT, Mrs J COOPER,
Mrs K DENNISON, M PORTER, N NEWMAN (Ex-Officio), J LOVER (Ex-Officio)
MRS SALLY CRAIG (Business Administrator)

77. **OPENING OF MEETING**

The meeting opened at 7.30pm.

78. **APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

79. **DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of Members' interests.

80. **FINANCE**

(a) Community Centre Accounts for Payment

RESOLVED that the following accounts be **ACCEPTED, APPROVED** and **PAID:-**

Invicta Weeds	Recreation Weed Spraying		605.00	
		VAT	121.00	£726.00
Travis Perkins	Carpark Bitumen		37.24	
			25.54	
			40.10	
		VAT	20.58	£123.46
SMS Construction	Acorn Room refurbishment		9,465.00	
	Deposit		(3,000)	£6,465.00
Capital Cleaning	Cleaning Supplies		30.76	
		VAT	6.15	£36.91
Business Stream	Waste Water		1,125.51	£1,125.51
Envirocure	Monthly Legionella		48.33	
	Calorifier Inspection		430.00	
	TMV Service		207.00	
	Thermal Insulation Check		120.00	
		VAT	161.07	£966.40
Kent Boilercare	Call out for Heating		61.60	
		VAT	12.32	£73.92

Deposit Refunds

The full list of deposit refunds was **READ**.

RESOLVED that the deposit refunds be **ACCEPTED, APPROVED** and **PAID**.

Oaken Hall		Don Carman Hall	
07.06.19	£50.00		

(b) Bar Accounts for Payment

RESOLVED that the following accounts be **ACCEPTED, APPROVED** and **PAID**:-

Lansdell	Bar Stock		303.40	
			46.25	
			36.97	
		VAT	73.61	£460.23

(c) Financial Analysis – Month 2

READ and **NOTED**.

81. BARS

(a) Kilnbarn Takings - **READ** and **NOTED**.

(b) Bar Matters

i. Kilnbarn Sign location

It was **AGREED** that the local authority should be contacted again with regard to gaining permission to locate the sign on the Kilnbarn Road verge.

ii. Staffing

It was **REPORTED** that due to unforeseen circumstances there were no senior bar staff available to work on Thursday 20th June 2019. It was **AGREED** that if no cover could be found the Bar would need to close for the evening. Signage with the closure would be displayed as soon as possible.

82. COMMUNITY CENTRE

i. Music Festival

It was **REPORTED** that the feedback from the event had been positive. It was **AGREED** to hold the event again next year on Saturday 31st May 2020.

Cllrs expressed their thanks to everyone involved in making the event such an excellent day.

ii. VE Day Celebrations

It was **AGREED** that all Cllrs should have the opportunity to be involved in the planning of the celebrations if they wished to.

A budget for the event would be sought from the F&A Committee at their next meeting.

Prices had been obtained from two traditional big bands offering a similar 40's format:

Band 1	£2,600.00
Band 2	£3,000.00

Cllrs were asked to view the bands online for their opinion and report back to the Chair. It was **AGREED** that the decision should be delegated to the Community Centre Chair, Vice Chair and Clerk.

(a) Maintenance

It was **REPORTED** that following the annual service, one of the bar bottle coolers was no longer working and it was beyond repair. It was **AGREED** to purchase a new bottle cooler.

83. **CLEANING AND CARETAKING**

(a) Current Situation

Noted nothing to report at this time.

84. **CLOSURE**

The meeting closed at 8.25pm.

Chairman
1st July 2019