

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE, TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 23RD JUNE 2025 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road, Ditton
Aylesford, Kent ME20 6AH

(Mrs) Nicola Greenaway
Clerk of the Council
18th June 2025

Tel: 01732 844749

Email: clerk@dittonparishcouncil.gov.uk

Website: www.dittonparishcouncil.gov.uk

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **FINANCE**
 - (a) Financial Analysis
 - (b) (i) 2024/25 Month 12
(ii) 2025/26 Months 1 & 2
 - (c) Budget Management EOY 2024/25 & Comparison with Previous Years *[if available]*
 - (d) Investment Update - *if available*
5. **APPROVAL OF BACs & DIRECT DEBIT PAYMENTS FOR YEAR – 2025 - 2026**
6. **REVIEW OF FINANCIAL REGULATIONS** *[DPC last review June 2024, NALC last update May 2024]*
7. **REVIEW OF STANDING ORDERS** *[DPC last review July 2023, NALC last update May 2025]*
8. **SCHEME OF DELEGATION / COMMITTEE TERMS OF REFERENCE**
9. **DITTON GAZETTE REVIEW**
 - (a) Review of Advertising Rates
 - (b) Quality/Content
 - (c) Format – printed/digital
10. **REVIEW OF BAR SUPPLY CONTRACT**
11. **OTHER POLICIES IF REQUIRED OR TO BE REVIEWED**

Civility & Respect / Vexatious Policy / Management Strategies for Committees / Social Media
12. **CLOSURE**

TO BE IMMEDIATELY FOLLOWED BY A MEETING OF THE PERSONNEL COMMITTEE